



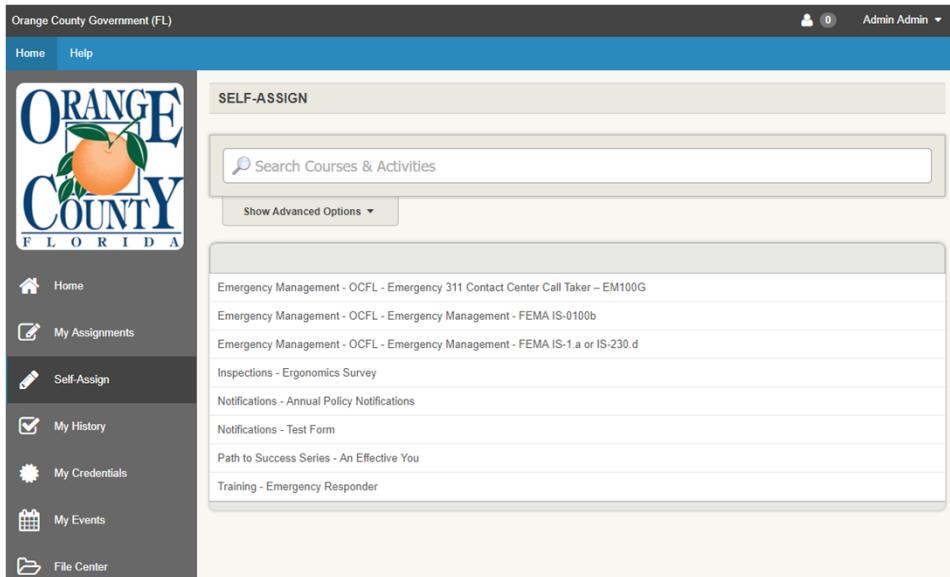
Self-Assign

Search for courses and activities available to Orange County employees.

Below is the initial screen when you click on



from the Homepage.

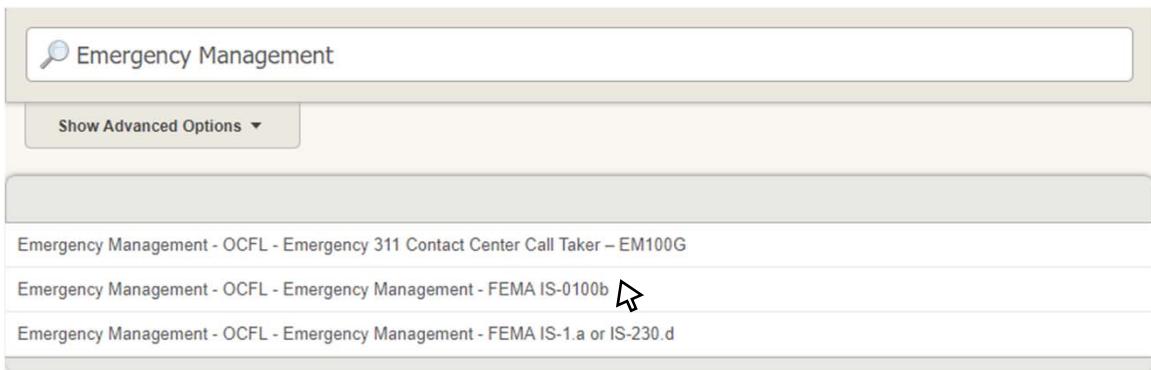


The screenshot shows the Orange County LMS homepage. On the left is a vertical navigation menu with icons and labels: Home, My Assignments, **Self-Assign** (which is highlighted in a dark grey box), My History, My Credentials, My Events, and File Center. The main content area has a title 'SELF-ASSIGN' and a search bar with the placeholder 'Search Courses & Activities'. Below the search bar is a 'Show Advanced Options' button. A list of course titles is displayed, including: Emergency Management - OCFL - Emergency 311 Contact Center Call Taker – EM100G, Emergency Management - OCFL - Emergency Management - FEMA IS-0100b, Emergency Management - OCFL - Emergency Management - FEMA IS-1.a or IS-230.d, Inspections - Ergonomics Survey, Notifications - Annual Policy Notifications, Notifications - Test Form, Path to Success Series - An Effective You, and Training - Emergency Responder.



Self-Assign

Search by specific topic or title using the search bar or narrow your options using “Show Advanced Options.”
Click on the title to select the one you want.



The screenshot shows a search interface with a search bar containing "Emergency Management". Below the search bar is a "Show Advanced Options" button. The results list contains three items:

- Emergency Management - OCFL - Emergency 311 Contact Center Call Taker – EM100G
- Emergency Management - OCFL - Emergency Management - FEMA IS-0100b 
- Emergency Management - OCFL - Emergency Management - FEMA IS-1.a or IS-230.d

For the purposes of this user guide, we are going to choose “Emergency Management” as an example.



Self-Assign

Once you select a title it will either launch the eLearning course for you or open an activity.

The Emergency Management class we selected above opened an activity. In this case, complete the required information then click submit as complete. An asterisk (*) indicates required information.

An error message will appear if you missed anything.

COMPLETE ACTIVITY

**EMERGENCY MANAGEMENT:
OCFL - Emergency Management - FEMA IS-0100b**

The goal of this course is to introduce you to the fundamentals of emergency management. This course presents emergency management as an integrated system with resources and capabilities networked together to address all hazards. This is the first course in the Federal Emergency Management Agency (FEMA) Emergency Management Institute's independent study Professional Development Series.

Units Involved
1 unit

Please click on the link below to access the module
[IS-100.B: Introduction to Incident Command System, ICS-100](#)

Date Complete
Please enter the date you completed this training module.
 *

Please attach the certificate of completion issued by FEMA. *