

# Desert Foothills Library

## Latest Information

### FOR IMMEDIATE RELEASE:

**Information:** Contact Ashley Ware, Desert Foothills Library, 480-488-2286, [aware@dfla.org](mailto:aware@dfla.org), [www.desertfoothillslibrary.org](http://www.desertfoothillslibrary.org)

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Thank you all for your patience and continued support of the Desert Foothills Library. Desert Foothills Library will be taking a prudent, cautious approach to opening the library and will be following CDC guidelines in an effort to keep our library community healthy and safe. We are happy to announce that we will offering **Curbside Pickup** of library materials beginning Monday, May 18.

This service will be available to **all library patrons** regardless of membership status. Please follow the steps below to request and obtain books, audiobooks, and DVDs from the Desert Foothills Library Collection You may request items by using our online library catalog, or by calling the library. We've got lots of new titles and more on the way!

#### **To Request Library Materials By Phone:**

You may place your requests for materials by calling the library at 480-488-2286 Monday - Friday 10 AM - 4 PM and Saturday 10 AM - 2 PM. A staff member will be happy to assist you.

#### **To Request Library Materials Online:**

Visit [www.dfla.org](http://www.dfla.org) and click on **Search our Library Catalog**.

Click **log in** in the upper right-hand corner of the screen.

Log in by entering your **patron barcode number**, found printed on the back of your library card. Enter your password and click **log in**. Helpful hint: the default password on your account is set to 1234 or the last four digits of your phone number which you can update under account preferences after logging in.

Search for items by title, author, or subject, or browse items in the collection by clicking on the New Titles lists on the left-hand side of the screen.

Click **place request** on an item, and **submit**.

You will receive an email alerting you when the item you've requested becomes available for pick-up.

#### **To Pick Up Your Requested Materials:**

Curbside Pickup is available Monday - Friday, 10 AM to 4 PM, & Saturday, 10 AM - 2 PM. Park in any library parking space.

Your materials will be on a table outside the library entrance, in a bag with your name on it.

All items in the bag will have already been checked out to you, with a checkout slip showing the due dates for your materials.

### **To Return Your Library Materials**

Please put all library materials in designated drop boxes to the left of the library entrance.

Please note that all materials will remain on your account for **three to four days** after you've returned them to allow for a quarantine period. This is for the safety of our staff and patrons. Any overdue fees accrued during that period will be waived by staff.

If you have any questions about this service or any of our digital or virtual services, please visit [www.dfla.org](http://www.dfla.org) to learn more, or call the library at 480-488-2286 Monday - Friday 10 AM - 4 PM and Saturday 10 AM - 2 PM. We are excited to offer this new service in a safe manner while the library is closed.