



Registration required: please call (914) 813-3737, or stop by the Reference Desk on the 2nd floor.

Computer Basics 1: Getting Started

May 11 at 10:00 - 11:30 am

Learn the basics of using a computer and how to run programs. Use a mouse and keyboard, and how to navigate within Windows through hands-on practice. (No previous knowledge of computers is required.)

Computer Basics 2: Explore the Internet

May 5 at 10:00- 11:30 am

Learn about the Internet and the World Wide Web, how to use a browser to access the internet and find information on the internet. (Basics 1 class or some knowledge of computers required.)

Computer Basics 3: Email

May 19 at 10:00 - 11:30 am

Learn how to open an email account, read and send messages, and attach and download files using Gmail. (Help signing up for a Gmail account available at the end of class; Basics 1 class or some knowledge of computers required.)

Introduction to Microsoft Word

May 2 and 16 at 5:00 - 6:30 pm

Learn how to create a simple document, edit and format text, correct spelling, adjust margins, save, print and open files in Microsoft Word.

Introducción al Uso de Microsoft Word

9 de Mayo de 5:00 - 6:30 pm

Aprender a crear un documento sencillo, editar y dar formato al texto, corregir la ortografía, ajustar los márgenes en Microsoft Word.

Social Media 101

May 6 at 10:00 - 11:30 am

Interested in using social media but a little apprehensive? Discover how to stay in contact with friends and family. Learn how to protect your privacy through different platforms online.

Mobile Device Apps: How do they work?

May 12 at 6:00 - 8:00 pm

Learn how to install apps on your mobile device as well as tips and tricks to ensure you're getting the most out of your smartphone.

Create Your Own Flyers or Postcards

May 19 at 1:00 - 2:30 pm

Learn how to design, create and print your own flyers using Microsoft Publisher. An understanding of Windows and keyboard and mouse use is required. Bring your own jpeg logos to use in your design.

ZOOM Basics: How to Use Zoom for Online Meetings

May 26 at 6:00 - 8:00 pm

Learn how to use the Zoom platform to navigate your way through online meetings and webinars. Prerequisite: Internet Basics or previous internet experience.