



Collins Aerospace

An **RTX** Business

ARINCDirectSM Calendar Exchange Reports Release Notes – June 2024

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1. Introduction

The Izon Calendar Exchange application has introduced a new feature: **Reports**

The Reports feature introduces five new standard report options to Calendar Exchange (Crew Trip Sheet, Passenger Trip Sheet, Gendec, CBP Gendec, Scheduled Crew Events, and Flight Log). Trip reports can be generated from within a leg for the selected trip or multiple trips across a date range by accessing Reports from the Calendar Exchange tool bar. Scheduled Crew Events and Flight log reports can be generated for multiple crewmembers across a date range.

2. Accessing Reports from a Trip

From Calendar Exchange or the Timeline Manager, you can access Trip Reports by selecting a leg. Within the leg, select the new reporting icon at the top of the leg menu.

The screenshot displays the 'Calendar Exchange' interface for the period of May - Jun 2024. The top navigation bar includes a 'TODAY' button. Below the header, a table lists aircraft legs for Friday, May 31st, Saturday, June 1st, and Sunday, June 2nd. The selected leg is ADG280, a Gulfstream G280 aircraft, operating on Friday, May 31st, from KANP to KLAS. The flight details for this leg are shown in a right-hand pane, including the flight number 15:00 KIAH - KLAS 16:14, Trip No. 60221, ETD of 15:00 L, Flight Time of 02:50, ETA of 16:14 L, and Block Time of 03:14. The reporting window also shows the Requester account as ARINCDirect, Pax No. 0, Source as Legacy Flight Planning, and Scheduled Crew members S. Pippen and j. richards. A 'FLIGHT LOGGING' button is visible at the bottom of the reporting window.

Selecting the Report icon will open the reporting window. By default, the Crew Trip Sheet will load when first opening reporting. Trip reports may be exported to a PDF file or you can select Edit to choose a different trip report option.

Report - Trip No 60221 EXPORT

REPORT TYPE: Crew Trip Sheet EDIT

TAIL: ADG280 TYPE: 91 Requester account: ARINCDirect

Trip Notes

LEG - 1			
DEPT Date/Time	KIAH	- GEORGE BUSH INTERCONTINENTAL, Houston, TX	(31-May-2024 15:00 L) - 31-May-2024 20:00 Z
ARR Date/Time	KLAS	- LAS VEGAS/HARRY REID INTL, Las Vegas, NV	(31-May-2024 16:02 L) - 31-May-2024 23:02 Z
Flight time	02:50		
Block time	03:02		
Crew and assigned position	PIC	- Pippen, Scott	
	SIC	- Richards, James Stewart	
Passengers			
Departure Task and Services	Vendor		
	Status		

Available trip reports include Crew and Passenger Trip Sheets, and General Declarations. Generating a Gendec will allow you to select which legs the report should be created for.

Report - Trip No 60221

REPORT TYPE: Gendec with CBP LEG *
KIAH - KLAS
 KIAH - KLAS
 KIAH - KLAS
 KLAS - KIAH CANCEL → GENERATE

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DEPARTMENT OF HOMELAND SECURITY
U.S. Customs and Border Protection
GENERAL DECLARATION
(Outward / Inward)
AGRICULTURE, CUSTOMS, IMMIGRATION, AND PUBLIC HEALTH
19 CFR 122.43, 122.52, 122.54, 122.73, 122.144

OMB No. 1651-0002
Expires 08/31/2012
See back of form for Paper-work Reduction Act Notice

Owner or Operator: AD

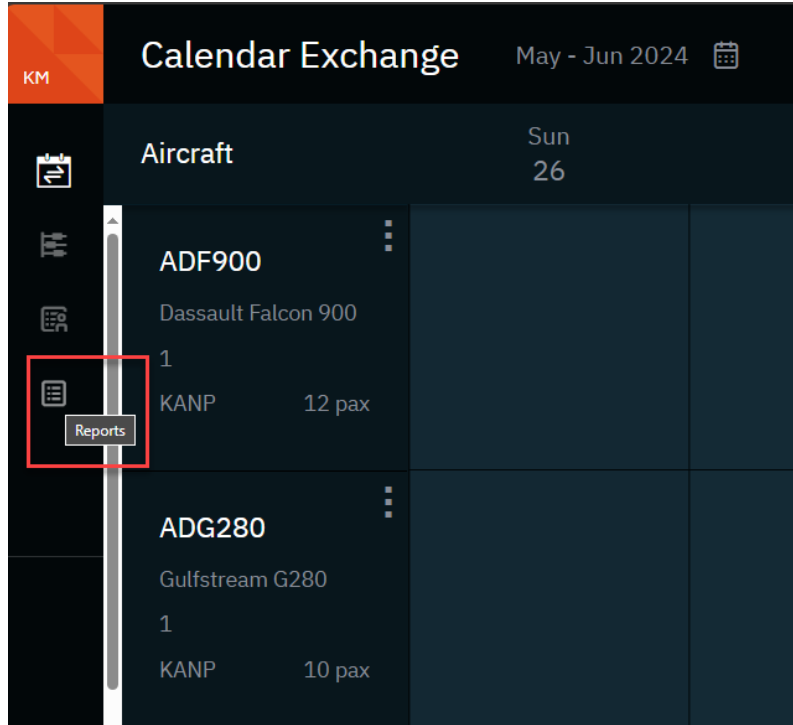
Marks of Nationality and Registration: ADG280, WHITE, USA Flight No.: Date: 31/05/2024

Departure from: Houston, TX USA - KIAH (place) Arrival at: Las Vegas, NV USA - KLAS (place)

PLACE	TOTAL NUMBER OF CREW	NUMBER OF PASSENGERS ON THIS STAGE 1
Houston, TX USA - KIAH	Pippen, Scott	Departure Place: Embarking _____ Through on same flight _____
Las Vegas, NV USA - KLAS	Richards, James S	
Houston, TX USA - KIAH		Arrival Place: Disembarking _____ Through on same flight _____

3. Accessing Reports from the Toolbar

Reports may also be accessed from the Calendar Exchange toolbar. Selecting the reports icon will open the Reporting feature.



When accessing reporting from outside of a trip, Scheduled Crew Events and Flight Log reports are available. Additionally, Trip Reports can be generated for a date range rather than a single trip.

The Schedule Crew Events report allows you to view crew events within a date range for one or up to ten crew members at a time.

REPORT TYPE * DATE FROM (Z) * DATE TO (Z) * CREW *

Scheduled Crew Events 01-May-2024 31-May-2024 10 Items Selected EDIT

Bird, Oliver D

Event	Location	Start and End Date and Time		
Crew Flight Duty	LTBA ISTANBUL ATATURK INTL, Istanbul	LSGG GENEVA COINTRIN INTERNATIONAL AIRPORT, Geneva	28-May-2024 15:00 Z	28-May-2024 19:41 Z

Brown, Jah

No Crew Events Found

Charles, Elese Leia

Event	Location	Start and End Date and Time	
Layover	KBWI BALTIMORE/WASHINGTON INTERNATIONAL THURGOOD MARSHALL AIRPORT, Baltimore, MD	23-May-2024 08:00 Z	23-May-2024 10:00 Z
Office work	KBWI BALTIMORE/WASHINGTON INTERNATIONAL THURGOOD MARSHALL AIRPORT, Baltimore, MD	23-May-2024 11:00 Z	23-May-2024 13:00 Z
Positioning	KBWI BALTIMORE/WASHINGTON INTERNATIONAL THURGOOD MARSHALL AIRPORT, Baltimore, MD	23-May-2024 14:00 Z	23-May-2024 16:00 Z
	KBWI	23-May-2024	23-May-2024

The Flight Log report allows you to view flight log entries within a date range for one or up to ten crew members at a time.

Reports REFRESH EXPORT AS

REPORT TYPE * DATE FROM (Z) * DATE TO (Z) * CREW *

Flight Log 01-Nov-2023 31-May-2024 10 Items Selected EDIT

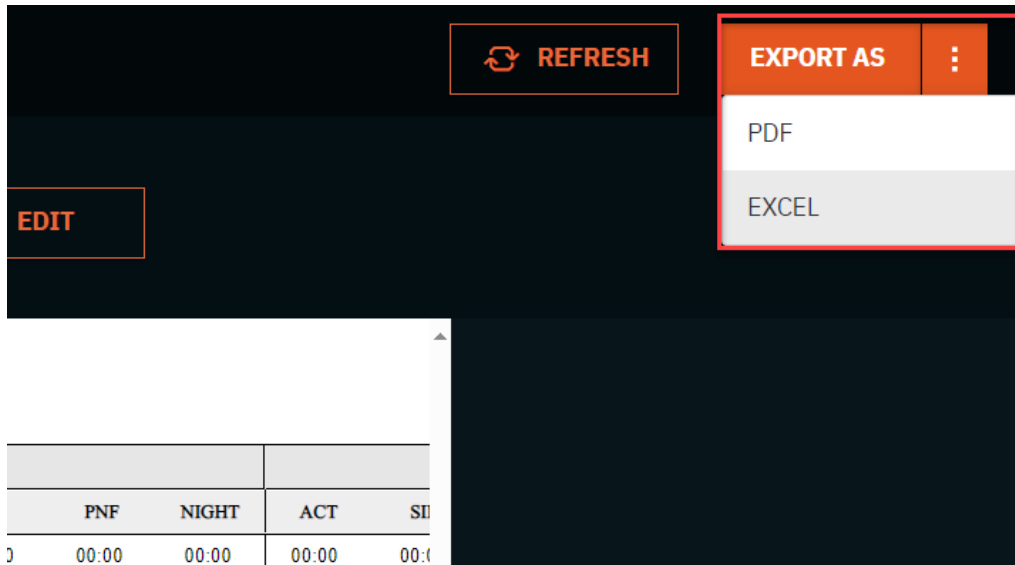
Jordan, Michael Jeffery

Flight Times												
DATE	TAIL.NO	TYPE	DEPT	ARR	TOTAL	PIC	SIC	PF	PNF	NIGHT	ACT	SI
03/13/2024	NAG550	Gulfstream G550	KBWI	EGGW	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00
Total					00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00

Metcalf, Mike

Flight Times												
DATE	TAIL.NO	TYPE	DEPT	ARR	TOTAL	PIC	SIC	PF	PNF	NIGHT	ACT	SI
11/08/2023	ADG280	Gulfstream G280	KIAH	KLAS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00
12/01/2023	ADG280	Gulfstream G280	KBWI	KDAL	03:00	00:00	03:00	00:00	00:00	00:00	00:00	00:00
12/03/2023	ADG280	Gulfstream G280	KBWI	KDAL	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00
12/06/2023	ADF900	Dassault Falcon 900	KMQY	KBFI	02:36	00:00	02:36	00:00	00:00	00:00	00:00	00:00
12/07/2023	NAF2EX	Dassault Falcon 2000EX	KBNA	KDAL	03:06	00:00	03:06	00:00	00:00	00:00	00:00	00:00
02/17/2024	ADGA6C	Gulfstream GVII-G600	KLAS	KIAH	02:10	00:00	02:10	00:00	00:00	00:00	00:00	00:00
02/21/2024	ADG280	Gulfstream G280	KIAH	KLAS	03:00	00:00	03:00	00:00	00:00	00:00	00:00	00:00
03/13/2024	ADF900	Dassault Falcon 900	KIAH	KRVS	00:43	00:00	00:43	00:00	00:00	00:00	00:00	00:00
Total					14:35	00:00	14:35	00:00	00:00	00:00	00:00	00:00

The flight log report can be exported as a PDF or Excel spreadsheet. Select the three-dot button next to export to set the export format and select export to save the report.



The screenshot shows a dark-themed interface for a flight log report. At the top right, there is a 'REFRESH' button with a circular arrow icon. Below it, an 'EXPORT AS' dropdown menu is open, showing two options: 'PDF' and 'EXCEL'. To the left of the dropdown, there is a three-dot menu icon. On the left side of the interface, there is an 'EDIT' button. Below the interface, a table is visible with the following structure:

	PNF	NIGHT	ACT	SI
0	00:00	00:00	00:00	00:00

As always, we encourage your feedback. If you have any questions or concerns, please contact us at 1-866-321-6060 (International: +1 410-266-2266) or email flightops@arinc.com.