



Collins Aerospace

An **RTX** Business

ARINCDirectSM Calendar Exchange

Tasks and Services Release Notes – September 2023

Collins Aerospace and ARINCDirect are committed to continuous improvement of our products and services to the aviation community. Release Notes are provided to inform about new and modified features and any bug fixes. As always, we encourage your feedback. For questions or concerns, please contact us at 1-866-321-6060 (International: +1 410-266-2266) or email flightops@arinc.com.

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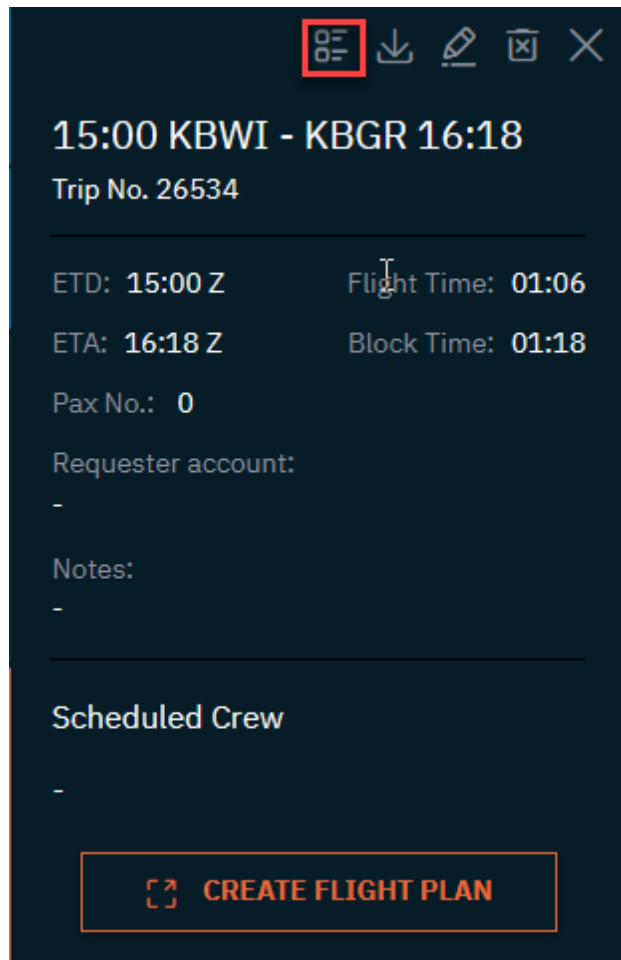
1. Tasks and Services

The Izon Calendar Exchange application has a new feature – Tasks and Services. This feature is now available in the new Scheduling Bundle. Tasks and Services along with Timeline Manager and the soon-to-be-released Flight Logging feature all make up the Scheduling Bundle. This tool provides increased operational planning awareness with the ability to select departure and arrival services and assign service statuses.

Note: Tasks and Services requires the Scheduling Bundle. For more information, please contact your sales representative.

2. Accessing Tasks and Services

Within **Calendar Exchange** or **Timeline View**, you can access tasks and services by selecting a leg. Within the leg, select the **Tasks and Services** icon from the top of the leg menu.



3. Navigating Tasks and Services

Tasks and Services are expanded to display all available input fields. Each may be collapsed or expanded individually, or all can be collapsed or expanded at once.

The screenshot shows a dark-themed interface titled "Tasks and Services". It is split into two columns: "DEPARTURE" on the left and "ARRIVAL" on the right. At the top of each column is a "COLLAPSE ALL" button. Below the column headers are three main sections: "GROUND HANDLING", "FUELLING", and "PERMITS". Each section contains a "VENDOR" dropdown menu, a "STATUS" dropdown menu (currently set to "Not required"), and a "NOTES" text area with a "0/500" character limit. A "SAVE" button is located at the bottom right of the "ARRIVAL" section.

Available Tasks and Services include Ground Handling, Fueling, Permits, Catering, Crew and Passenger Ground Transportation, Crew and Passenger Hotels, Security, and Lavatory Services.

The screenshot shows a dark-themed interface titled "Tasks and Services". It is split into two columns: "DEPARTURE" on the left and "ARRIVAL" on the right. At the top of each column is an "EXPAND ALL" button. Below the column headers is a list of tasks and services, each with a downward-pointing chevron icon to its right. The list includes: GROUND HANDLING, FUELLING, PERMITS, CATERING, CREW GROUND TRANSPORTATION, PAX GROUND TRANSPORTATION, CREW HOTEL, PAX HOTEL, SECURITY SERVICES, and LAVATORY SERVICES.

DEPARTURE	EXPAND ALL	ARRIVAL	EXPAND ALL
GROUND HANDLING	▼	GROUND HANDLING	▼
FUELLING	▼	FUELLING	▼
PERMITS	▼	PERMITS	▼
CATERING	▼	CATERING	▼
CREW GROUND TRANSPORTATION	▼	CREW GROUND TRANSPORTATION	▼
PAX GROUND TRANSPORTATION	▼	PAX GROUND TRANSPORTATION	▼
CREW HOTEL	▼	CREW HOTEL	▼
PAX HOTEL	▼	PAX HOTEL	▼
SECURITY SERVICES	▼	SECURITY SERVICES	▼
LAVATORY SERVICES	▼	LAVATORY SERVICES	▼

A vendor, status, and notes can be added to each departure and arrival Task and Service. Vendors are limited to the vendors within the ARINCDirect airport database. Available statuses include Not Required, Required, In Progress, Change, and Confirmed. The notes field allows you to enter relevant confirmation details and notes.

GROUND HANDLING

VENDOR: AVIATION SERVICES SPA

STATUS: Confirmed

NOTES: Departure services confirmed.

30/500

Permits can be entered as a departure and arrival Task and Service. You can add one additional permit or delete it for both departure and arrival. The permit type can be set to Departure or OVF (Overflight) in the Departure or Arrival or OVF (Overflight) in the Arrival Tasks and Services.

PERMIT NR. 1

VENDOR: ARGOS VIP PRIVATE HANDLING

STATUS: In progress

TYPE: Departure

NOTES: Include any notes here...

0/500

PERMIT NR. 2

VENDOR: SKY VALET SPAIN

STATUS: Not required

TYPE: Arrival

NOTES: Include any notes here...

0/500

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