**DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS**

**ACTION SUMMARY**

**October 1, 2026**

**PUBLIC NOTICE**: This is only an **ACTION SUMMARY** that reflects the actions taken during the meeting. This should not be, in any way, used or construed as official minutes of the meeting. The official minutes are posted after being submitted to the Board of Commissioners for their approval. Audio recordings of the meeting are on file in the County Clerk's office and may be listened to by appointment (775-782-9014).

**1. CALL TO ORDER –** ***The meeting was called to order at 10:00 AM.***

**2. PLEDGE OF ALLEGIANCE –** ***Led by County Manager, Jenifer Davidson***

**3. PUBLIC COMMENT (No Action) –** ***Held***

**4. APPROVAL OF AGENDA –** ***Approved***

**APPROVAL OF PREVIOUS MINUTES –** ***Approved***

**5.** For possible action. Discussion to approve the minutes of the regular meeting on September 3, 2026, of the Board of County Commissioners.

**6. RECESS AS BOARD OF COUNTY COMMISSIONERS CONVENE AS DOUGLAS COUNTY LIQUOR BOARD**

**DOUGLAS COUNTY LIQUOR BOARD**

**7.** For possible action. Discussion to approve the On-Site Retail Unrestricted Liquor License for La Hacienda Del Sazon Gonzalez LLC, dba La Hacienda Del Sazon, represented by owners Jose Gonzalez and Luis Gonzalez. Jose Gonzalez and Luis Gonzalez have signed a Waiver of Notice of Hearing. La Hacienda Del Sazon is located at 1685 US Highway 395, Suite B, Minden, Nevada. (Captain Koontz) – ***Approved***

**8. ADJOURN AS DOUGLAS COUNTY LIQUOR BOARD RECONVENE AS BOARD OF COUNTY COMMISSIONERS**

**CONSENT CALENDAR –** ***Approved***

**9. CONSENT ITEMS**

A. For possible action. Discussion on the Outdoor Festival License application submitted by Traci Votel, Co-Director of Carson Valley Community Food Closet, for the Carson Valley Turkey Trot to be held Thursday, November 26, 2026, from 7:00 AM to 11:00 AM, at Minden Park, 1601 Sixth Street, Minden, Nevada. (Amy Burgans, Clerk-Treasurer)

B. For possible action. Discussion to accept a $10,305.75 Affordable Housing Grant Award from the State of Nevada's Department of Business and Industry, Housing Division, for the period of July 1, 2025, through June 30, 2028, and authorize the County Manager to sign the grant award and any associated grant paperwork. These grant funds will be used to provide temporary housing and rental assistance to qualified Douglas County residents. (Brook Adie, Community Services Director)

C. For possible action. Discussion to accept the second year of funding for the DART Operating grant, in the amount of $759,689, for the time period of October 1, 2026, through September 30, 2027, and authorize Chairman Gardner to electronically sign the Year 2 Agreement through Docusign. (Brook Adie, Community Services Director)

D. For possible action. Discussion to accept the auditor's report on Douglas County's general ledger cash balances through August 31, 2026, per Nevada Revised Statute 251.030. (Kathy Kaiser, Comptroller)

E. For possible action. Discussion to accept $22,377 from the Federal Bureau of Investigation (FBI) pursuant to the Safe Streets Task Force Memorandum of Understanding for Fiscal Year 2026-27 to reimburse overtime for the hours worked by the Douglas County Sheriff's Office Investigator assigned to the FBI Safe Streets Task Force. (Undersheriff Elges)

F. For possible action. Discussion to accept a $5,200 State Homeland Security Program (SHSP) grant through the Nevada Office of Emergency Management; augment the Emergency Operations budget in the amount of the grant award; and authorize the Director of Emergency Management to sign all related documents. (Kara Easton, Director of Emergency Management)

G. For possible action. Discussion to approve the purchase of thirty-three (33) XL-200 Portable Handheld Radios and four (4) XL-200 Mobile Radios by the Douglas County Sheriff's Office from L3Harris Technologies, Inc. for a total cost of $99,908.12. (Undersheriff Elges)

H. For possible action. Discussion to accept $22,377 from the Drug Enforcement Administration (DEA) pursuant to the Task Force Memorandum of Agreement to reimburse overtime for the hours worked by the Douglas County Sheriff's Office Investigator assigned to the DEA Task Force for Fiscal Year 2026-27. (Undersheriff Elges)

**ADMINISTRATIVE AGENDA**

**10. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME -** ***None***

**PRESENTATIONS**

11.1 For presentation only. Ceremonial presentation of **Proclamation 2026P-055** recognizing October 2026 as Breast Cancer Awareness Month in Douglas County. (Commissioner Gardner) – ***Presentation Held***

11.2 For presentation only. Ceremonial presentation of **Proclamation 2026P-056** recognizing October 2026 as National Domestic Violence Awareness Month in Douglas County. (Melissa Elges, Vice Chair, Family Support Council and Brandy Thomson Interim Executive Director, Family Support Council) – ***Presentation Held***

11.3 For presentation only. Ceremonial presentation of an employee service award to Kevin Karosich for 20 continuous years of service to Douglas County. (Sheriff Coverley) – ***Presentation Held***

**COMMUNITY DEVELOPMENT**

12. For possible action. Discussion to hear or continue Verizon Wireless' appeal of the Planning Commission's decision to deny Development Application DP24-0169, a Design Review to install a new 80-foot monopole cell tower and associated network equipment at 1699 County Road, within the Town of Minden (APN: 1320-30-802-004). The appellant is Verizon Wireless (Alan Bar) and the appellant's representative is Epic Wireless (Melissa Ofina). The appeal was assigned development application number DP24-0204. The appellants are requesting a continuance to allow Verizon to continue its efforts to find alternative tower locations. In the alternative, a hearing on Verizon's appeal will occur. (Linda Doherty, Assistant Planner) – ***Continuance Granted to the January 21, 2027 BoCC Meeting***

**FINANCE**

13. For possible action. Discussion to approve the Douglas County Community Grant process, including an update of the Douglas County Community Grant website, notice of funding intent for media, community grant application, and scoring sheets. $150,000 of grant funding is currently available in addition to another $30,000 through the Social Services Department. (Debbie Swickard, Grants Administrator) – ***Approved***

**COMMUNITY SERVICES**

14. For presentation only. Presentation on the current community grant opportunities available through the Douglas County One Nevada Opioid Prevention Fund and current program updates and accomplishments. (Jodi Martinez, Manager of Social Services and Sarah Johnson, Administrative Services Manager) – ***Presentation Held***

**PUBLIC WORKS**

15. For possible action. Discussion to approve the reclassification of the Utility Systems Technician Senior position in the Douglas County Utilities Division to Utility Systems Technician III, and add the Utility Systems Technician III position into the Utility Systems Technician job family. The Utility Systems Technician III will maintain Grade 112 consistent with the current Senior position. (Rick Robilllard, Deputy Public Works Director) – ***Approved***

**COUNTY MANAGER**

16. For presentation only. Announcements, reports, and updates from County Commissioners and the County Manager, including information regarding boards or commissions on which they serve as members or liaisons, other meetings or functions attended, and Commissioner requests for discussion of potential future agenda items. Discussion may also include status reports and updates on County projects and administrative matters for the Board of County Commissioners. (Chairman Gardner) – ***Reports Were Given***

**17. CLOSING PUBLIC COMMENT (No Action) –** ***Held***

**18. ADJOURNMENT –** ***The meeting was adjourned at 11:47 AM.***