DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS

ACTION SUMMARY

November 5, 2026

PUBLIC NOTICE: This is only an **ACTION SUMMARY** that reflects the actions taken during the meeting. This should not be, in any way, used or construed as official minutes of the meeting. The official minutes are posted after being submitted to the Board of Commissioners for their approval. Audio recordings of the meeting are on file in the County Clerk's office and may be listened to by appointment (775-782-9014).

1. CALL TO ORDER – ***The meeting was called to order at 10:02 AM.***

2. PLEDGE OF ALLEGIANCE – ***Led by Commissioner Hales***

3. PUBLIC COMMENT (No Action) – ***Held***

4. APPROVAL OF AGENDA – ***Approved***

APPROVAL OF PREVIOUS MINUTES – ***Approved***

5. For possible action. Discussion to approve the minutes of the regular meeting on October 1, 2026, of the Board of County Commissioners.

6. RECESS AS BOARD OF COUNTY COMMISSIONERS CONVENE AS DOUGLAS COUNTY LIQUOR BOARD

DOUGLAS COUNTY LIQUOR BOARD

7. For possible action. Discussion to approve the addition of David Luciano Hochgurtel to the existing Unrestricted On-Site Retail Liquor License for The Corner Bar, LLC, dba The Corner Bar, represented by owner Pasquale Cioffi. David Luciano Hochgurtel has signed a Waiver of Notice of Hearing. The Corner Bar, LLC, dba The Corner Bar, is located at 1596 Esmeralda Avenue, Minden, Nevada. (Captain Koontz) – ***Approved***

8. ADJOURN AS DOUGLAS COUNTY LIQUOR BOARD RECONVENE AS BOARD OF COUNTY COMMISSIONERS

CONSENT CALENDAR – ***Approved with Notation of the Omission of Item E Listed on the Agenda and Items L and N Pulled from the Agenda***

9. CONSENT ITEMS

A. For possible action. Discussion on the Outdoor Festival License application submitted by the Town of Minden for Minden's Gazebo Lighting Celebration, to be held Friday, December 4, 2026, from 3:00 PM to 9:00 PM, at Minden Park, 1606 Esmeralda Avenue, Minden, Nevada. (Amy Burgans, Clerk-Treasurer)

B. For possible action. Discussion on the Outdoor Festival License application submitted by Emily Lawrence, Marketing and Events Manager for Golden Nugget Lake Tahoe Hotel and Casino, for the New Year's Eve Party on the Plaza, to be held Thursday, December 31, 2026, to Friday, January 1, 2027, from 9:00 PM to 12:30 AM, at Golden Nugget Lake Tahoe Hotel and Casino, 50 Highway 50, Stateline, Nevada. (Amy Burgans, Clerk-Treasurer)

C. For possible action. Discussion on retroactively approving a one-year contract extension with Government Software Assurance Corporation (GSA), in the amount of $97,350, for the 2026-27 Property Tax Bill software, and authorize the Douglas County Clerk-Treasurer to sign any required documents. (Amy Burgans, Clerk-Treasurer)

D. For possible action. Discussion to approve the First Amendment to a Contract for Professional Services between RAD Strategies and Douglas County to increase the contract amount from $33,600 to $52,800 for content creation services for Douglas County with the addition of supporting the County during the vacancy of the Community Relations Manager position, as needed. (Kathy Lewis, Chief Operating Officer)

F. For possible action. Discussion to accept a $15,000 grant from the Carson Subconservancy District Noxious Weed Abatement Program, and authorize the Community Services Director to sign all related grant documents. (Brook Adie, Community Services Director)

G. For possible action. Discussion to accept the Public Administrator’s 2026 Third Quarter Report for the period beginning July 1, 2026, and ending September 30, 2026, per Douglas County Code Chapter 2.23. (Brook Adie, Community Services Director)

H. For possible action. Discussion to accept the Public Guardian’s 2026 Third Quarter Report for the period beginning July 1, 2026, and ending September 30, 2026, per Douglas County Code 2.22.135. (Brook Adie, Community Services Director)

I. For possible action. Discussion to renew the annual software subscription with NeoGov for various cloud-based modules for recruitment, development and management of employees, in an amount not to exceed $165,620, and authorize the Human Resources Director to sign any required documents. (Christine Vido, Human Resources Director)

J. For possible action. Discussion to accept the auditor's report on Douglas County's general ledger cash balances through September 30, 2026, per Nevada Revised Statute 251.030. (Kathy Kaiser, Comptroller)

K. For possible action. Discussion to approve a change order to increase the purchase order with Granite Construction Supply by $40,000, for a total purchase order of $85,000. (Nicole Hubbard, Administrative Services Manager)

L. For possible action. Discussion to approve the purchase of $96,278.75 in radio communication equipment from Kenwood KAIROS base stations/repeaters to replace all remaining Motorola Quantar and GTR repeaters in the County’s public safety radio system, and authorize the Chief Information Officer to sign all required documents. (Peace Ruggia, Chief Information Officer)

M. For possible action. Discussion to accept the Grant of Permanent Easement and Agreement from Clear Creek Residential, LLC to Douglas County related to two water tanks and appurtenant infrastructure located within Parcel B6 of the Clear Creek Tahoe Unit 6 Final Map, and authorize the County Manager to sign any documents necessary to effectuate the easement. (Philip Ritger, Public Works Director)

N. For possible action. Discussion to approve the transfer of Real Property owned by Douglas County Nevada to the Nevada Department of Transportation and execute the Quit Claim deed. The Real Property to be transferred is described in the following recorded documents of Douglas County: Document Numbers 1970-47430, 1984-093937 and 1985-124073. (Philip Ritger, Director Public Works)

O. For possible action. Discussion regarding the adoption of **Resolution 2026R-064**, increasing the South Tahoe Refuse Company's trash disposal rates by the base year rate adjustment of 9.42% for the 2027 calendar year, as allowed under the terms of the franchise agreement. (Philip Ritger, Public Works Director)

P. For possible action. Discussion to approve a $372,324.80 construction contract with Norberg General Engineering, LLC for the Advanced Water Metering Infrastructure Project, and authorize the Director of Public Works to execute the contract and change orders up to 10% of the original contract price. (Rick Robillard, Deputy Public Works Director)

Q. For possible action. Discussion to retroactively accept a $400,000 Public Safety Partnership and Community Policing Grants Grant from the Department of Justice (DOJ) Office of Community Oriented Policing Services (COPS) for the time period of January 23, 2026, through January 31, 2028, for the purchase of one (1) Mobile Command Vehicle, and authorize the Chief Operating Officer to sign any required grant documents. (Undersheriff Elges)

R. For possible action. Discussion to approve a five-year contract between the Douglas County Sheriff's Office and Motorola Solutions, Inc. to provide Computer Aided Dispatch and related Records Management Services to the Douglas County Sheriff's Office and Douglas County Emergency Communications from July 1, 2027, through June 30, 2032, at a cost of $175,000 per year. (Undersheriff Elges)

S. For possible action. Discussion to authorize the Douglas County Sheriff's Office to accept an unrestricted $10,000 donation from Scott and Susan McNealy, and adopt **Resolution 2026R-058** to augment the budget for the donated funds. (Undersheriff Ron Elges)

T. For possible action. Discussion to accept the donation of a multi-purpose canine, valued at $25,000, from the Douglas County Sheriff's Advisory Council to the Douglas County Sheriff's Office. (Undersheriff Elges)

U. For possible action. Discussion to accept the Douglas County Sheriff's Office Quarterly Fee and Compensation Report for July 2026 through September 2026. (Undersheriff Elges)

ADMINISTRATIVE AGENDA

10. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME – ***None***

PRESENTATIONS

11.1 For presentation only. Ceremonial presentation of **Proclamation 2026P-061** recognizing November 8-14, 2026, as Nevada Flood Awareness Week in Douglas County. (Courtney Walker, Stormwater Program Manager) – ***Presentation Held***

11.2 For presentation only. Ceremonial presentation of **Proclamation 2026P-062,** recognizing the week of November 1-7, 2026, as National Animal Shelter Appreciation Week in Douglas County, Nevada. (Brook Adie, Community Services Director) – ***Presentation Held***

COMMUNITY DEVELOPMENT

12. For possible action. Discussion on the adoption of **Ordinance 2026-1675**, amending Douglas County Code Title 18, Appendix B, the Minden Town Boundary, by annexing approximately 6.68 acres into the Town of Minden boundary. The parcel to be annexed is Assessor's Parcel Number (APN) 1320-29-301-005. The parcel lies to the south of the intersection of Buckeye Road and Heybourne Road. It is owned by the Town of Minden. Second Reading. (Kate Moroles-O'Neil, Economic Vitality Manager and Interim Principal Planner) – ***Ordinance Adopted***

HUMAN RESOURCES

13.1 For possible action. Discussion to approve the renewal of employee and retiree medical insurance and binding insurance coverage with Anthem for calendar year 2027 at a 19.5% premium increase for both the high deductible health plan (HDHP) and Preferred Provider Organization plan (PPO); and authorize the Human Resources Director to execute any required agreements and documents to bind coverage. (Christine Vido, Human Resources Director) – ***Approved***

13.2 For possible action. Discussion to renew Douglas County's vision insurance coverage with VSP Vision Care, with a 1.26% premium increase, for calendar years 2027 and 2028, and authorize the Human Resources Director to execute any related agreements and documents. (Christine Vido, Human Resources Director) – ***Approved***

COUNTY MANAGER

14. For presentation only. Announcements, reports, and updates from County Commissioners and the County Manager, including information regarding boards or commissions on which they serve as members or liaisons, other meetings or functions attended, and Commissioner requests for discussion of potential future agenda items. Discussion may also include status reports and updates on County projects and administrative matters for the Board of County Commissioners. (Chairman Mark Gardner) – ***Reports Were Given***

15. CLOSING PUBLIC COMMENT (No Action) – ***Held***

16. ADJOURNMENT – ***The meeting was adjourned at 11:33 AM.***