



The CoAEMSP Board adopted new interpretations of the CAAHEP *Standards* during its November board meeting.

The CoAEMSP Interpretations of the CAAHEP *Standards and Guidelines* is a companion document that contains interpretations of the CAAHEP *Standards and Guidelines* which are adopted by the CoAEMSP through policies. CoAEMSP Policy XVII. Interpretations of CAAHEP *Standards* allows various stakeholder groups the opportunity to provide input during a public comment period regarding proposed language for the CoAEMSP Interpretations of the CAAHEP *Standards and Guidelines*. At the conclusion of the public comment period, all comments are reviewed, and the interpretations are finalized during the next CoAEMSP Board of Directors meeting.

The interpretations for several CAAHEP *Standards and Guidelines* were developed during the July 2020 CoAEMSP Board of Directors meeting and released for a public comment period. All comments were reviewed, and the italicized interpretations below were finalized during the November 2020 CoAEMSP Board of Directors meeting. The CoAEMSP Policy and Procedures document and the CoAEMSP Interpretations of the CAAHEP *Standards and Guidelines* are located at <https://coaemsp.org>.

- Standard I.C. Responsibilities of Sponsor
The sponsor(s) demonstrates commitment to program success by taking an active role to ensure the resources and educational oversight necessary for the Paramedic program to remain in compliance with the CAAHEP Standards and Guidelines.
- Standard III.B.3.a. Associate Medical Director Responsibilities
There must be written documentation that the Associate Medical Director fulfills each of the specified responsibilities delegated by the program Medical Director.
- Standard III.B.3.b. Associate Medical Director Qualifications
For programs with an Associate Medical Director who works collaboratively with the program Medical Director, the program must demonstrate the individual is qualified to perform the delegated responsibilities on behalf of the Medical Director.
- Standard III.B.5.b. Faculty/Instructional Staff Qualifications
The program must have documentation which includes the required qualifications and position functions for the program Faculty.
- Standard III.B.6.a. Lead Instructor Responsibilities
When the program utilizes a Lead Instructor, there must be written documentation that the Lead Instructor fulfills each of the specified responsibilities delegated by the Program Director.
- Standard V.A.1. Publications and Disclosures
Sponsors and/or paramedic programs must provide clear and accurate information about all aspects of the program. Published information about the program must be consistent wherever it appears (i.e., website, catalog, student handbook, recruiting material, etc.). Published information should be reviewed annually to ensure it is up-to-date and consistent with current CAAHEP Standards and CoAEMSP accreditation policies and for internal consistency with program sponsor and/or state requirements.



- **Standard V.A.3. Publications and Disclosures**

The program information specified in this Standard must be made known and available to students in at least one of the program's publications (i.e., website, catalog, student handbook, recruiting materials, policies and procedures, etc.)

- **Standard V.B. Lawful and Non-Discriminatory Practices**

The program information specified in this Standard must be made known and available to students and faculty in at least one of the program's publications (i.e., website, catalog, student handbook, recruiting materials, policies and procedures, etc.).

If the program conducts educational activities in other State(s), the program must provide evidence that it has successfully notified the State Office of EMS that the program has Paramedic students in that state.

- **Standard V.D. Student Records**

The program has the responsibility to ensure that paramedic student records are maintained in accordance with state records retention laws, including the items listed in this Standard. Student academic transcripts that documents student attendance dates, credits earned, if any, and grades shall be permanently maintained.

- **Standard V.E. Substantive Change**

The sponsor must report substantive changes in a timely manner to the CoAEMSP and may require additional information.