

Physician CTI FLOW & CHECKLIST

Did the patient select an attending physician/provider on the election?

NO

The hospice medical director or hospice physician stands alone on the CTI and **only needs to sign as the hospice physician.**

YES

Did the patient select an NP or a PA as their "attending physician"?

YES

Both the attending physician (MD/DO) and hospice physician must provide an initial CTI, within two days of the start of care/election. This may be verbally or written.

NO

SOC INITIAL CTI CHECKLIST

- 1. If patient chose an MD or DO as an attending physician on the election, this physician has provided verbal or written certification within two days of SOC.
- 2. The hospice physician provided verbal or written certification within two days of SOC.

PRIOR TO BILLING:

- 3. The physician(s) signatures and credentials (MD/DO) are either legible or authenticated by the typed/written name and credentials on the same form. (May be handwritten or electronic)
- 4. The physician(s) included a date of signature (handwritten or electronic if the signature was electronic)
- 5. A written narrative clearly tells the story of the acuity of the disease, or the trajectory of the disease, using LCD guidelines where applicable.

NOTES:

- * If the patient doesn't CHOOSE an attending physician, or chooses an NP or PA, then the hospice physician is fully responsible for the CTI, and only one signature is needed.
- * Only one physician needs to write the narrative to support terminal illness. It is up to the hospice to determine who will write the narrative prior to billing. (HF recommends having your hospice physician write the supportive narrative, using the LCD guidelines)
- * The hospice does NOT need an "order" from a physician to admit a patient to hospice.
- * The only "non-hospice" physician that should be signing the CTI is a physician chosen on the election.