

Kings Soar Volunteer Service Certificate

Student _____ Date(s) of Service _____

Organization Name _____ # of hours served _____

Activity (purpose and duties performed) _____

We would appreciate your assessment of the above service learner's performance. Using the following rubric, please place a check mark in the blank which *BEST* describes his/her service to your organization.

_____ **Score Point 3**

- Arrived early or on time
- Demonstrated an excellent effort toward the task at hand, worked with great focus and followed instructions, requiring little or no supervision; (commendable performance)
- Displayed a pleasant attitude and was cooperative with teammates or staff;
- Fulfilled commitment in terms of work assignment and time served

_____ **Score Point 2**

- Arrived no later than 5-10 minutes of promised start time
- Demonstrated a good effort toward the task at hand, worked with focus the majority of the service time and followed instructions with minimal supervision.
- Displayed a good attitude and was generally cooperative with teammates or staff;
- Fulfilled commitment in terms of work assignment and time served.

_____ **Score Point 1**

- Arrived 10 minutes or more late
- Demonstrated a minimal effort toward the task at hand and was periodically distracted, requiring intermittent supervision;
- Was generally cooperative but at times failed to display teamwork;
- Fulfilled commitment [overall] in terms of work assignment and time served

Comments (optional): _____

Signature of Person Completing Form _____

Contact Number _____

Please present this form to student, mail, fax or e-mail. Thank you!

Examples of acceptable Church volunteer hours: CITC, tutoring, church outreaches, Salvation Army Christmas Bureau
Not acceptable: Church Ministry of Helps (usher, nursery worker, litter patrol, etc.) School athletic team manager, timekeeper, etc.