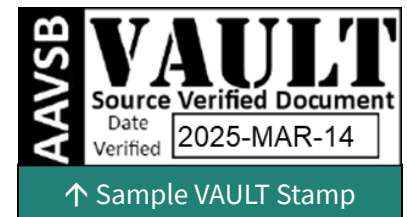


To assist veterinary regulatory boards with making informed licensure decisions, the AAVSB identifies all documents that have been provided from a primary source. Primary source documents cannot be uploaded or provided by a licensure or exam candidate. They must be provided to the AAVSB directly from the issuing institution. For example:

- Transcripts must be sent from the issuing school ([see full Transcript Policy here](#))
- License verifications must be issued by the regulatory board
- Translations of professional records must be issued by the translator, with AAVSB separately verifying the authenticity of the document that was translated ([see full Translated Documents Policy here](#))
- ECFVG letters of completion must be sent from the AVMA

All primary source documents will be identified with the VAULT Source Verified stamp. The stamp also indicates the date that the document was verified by AAVSB staff.



The AAVSB VAULT Premium service transmits digital versions of primary source documents. All hard copy or digital documents are maintained in the individual's AAVSB Veterinary Information Verifying Agency (VIVA) record and/or physical files, per the Records Retention Policy.

Non-Primary Source Documents

At times, non-primary source documents may be included in VAULT Premium packets. These are documents that the AAVSB cannot request on an individual's behalf and have been uploaded by the licensure or exam candidate. These include:

- Certified copies of name change or identity documents, such as:
 - Birth certificates
 - Marriage certificates
 - Divorce decrees
 - Court orders of name change
 - Translations of such documents submitted in accordance with the Translated Documents Policy
- Uniformed Services PCS orders

These documents are thoroughly reviewed by the VAULT and/or Exams teams. However, because these documents have been submitted by the licensure or exam candidate, they will not be stamped with the VAULT Verified stamp.

NOTE: Prior to the implementation of this policy, name change/identity documents or Military PCS Orders may have been stamped. Please refer to the date on the VAULT stamp to determine whether this policy applies.