DHS IMPORTANT DEADLINE APPROACHING!!!

An important deadline is quickly approaching! The Federal Child Care and Development Block Grant (CCDBG) ***requires all staff*** *in certified child care programs to have training in 10 critical health and safety topics* **by September 30, 2017.**

You may complete most of your requirements for **FREE**:

- **Online training.** "Health and Safety Basics: Requirements for Certification," a free, six-hour online module via Better Kid Care, contains 9 of the 10 federal topics with the most up-to-date, medically approved information available for health and safety in child care settings. Access online at http://extension.psu.edu/youth/betterkidcare/on-demand. You can save your progress and finish the training over multiple sessions.
- **Face-to-face training.** Attached is a listing of free trainings in your area. To register and search for other trainings, log into the PA Key Professional Development Registry
  - Go to www.pakeys.org and click "Login" in the upper right corner.
  - Login if you have an account; if not, click "New users create an account here."
  - Once you are logged in, click on "PD Registry" in the left menu.
  - Click on "For FREE Health and Safety Basics: Requirements for Certification, visit the course catalog and view the requirements."
  - You can refine the catalog courses by clicking on the list view and selecting the category "Federal Health & Safety Requirements for Certification" to see the available training in your area.

You will also need to complete Pediatric First aid and Pediatric CPR training. You can find trainings near you on the Professional Development Registry.

Please do not wait to complete your training. If you are having difficulty attending a session or accessing the online training, please contact your Regional Key.

Health & Safety Basics: Requirements for Certification-CCDBG is a free 6-hour training course available in both online and face-to-face formats, which meets 9 out of 10 Federal Health and Safety Requirements for all staff in certified child care programs by September 30, 2017.*

Take the course online at http://extension.psu.edu/youth/betterkidcare/early-care/ccdbg.

Take the course in a face-to-face format. Below is the latest schedule, sorted by Regional Key. Youi may travel to attend a session in another Regional Key if that suits you.

Regional Key	City	Date(s)	Time	Note
MSRK	Dover	6/14/2017	6:00-9:00PM	Part 1 of 2
MSRK	Dover	6/16/2017	6:00-9:00PM	Part 2 of 2
MSRK	Lewistown	6/14 & 15/2017	6:00-9:00PM	
MSRK	Lititz	6/10/2017	9:00AM-3:30PM	
SERK	Philadelphia	6/19/2017	8:30AM - 3:30PM	
SERK	Philadelphia	8/29/2017	9:00AM-4:00PM	
SWRK	Chambersburg	6/17/2017	8:00AM-3:00PM	
SWRK	Uniontown	6/10/2017	9:00AM-3:00PM	
NERK	Allentown	6/13/2017	6:00-9:00PM	Part 1 of 2
NERK	Allentown	6/20/2018	6:00-9:00PM	Part 2 of 2

The 10th training requirement on Pediatric CPR/Pediatric First Aid must also be completed by 9-30-17.

**How to Find Courses that Meet the Federal Health and Safety Requirements
Already Completed in your Transcript**

You may take **Health & Safety Basics: Requirements for Certification-CCDBG** to meet 9 out of 10 topics for the Federal Health and Safety Requirements **OR** you may choose to take one course in each of the topic areas to count for the requirement. These courses may date back to 7/1/2014. To find these courses, click on "Course Catalog" and click on the drop down search menu. You may search the 9 topics areas under the Federal Health and Safety category. The topics are as follows:

CCDBG   - Federal Health & Safety Training Requirements for Certification-CCDBG
CCDBG 1- Administration of Medication
CCDBG 2- Building and Physical Safety
CCDBG 3- Emergency Preparedness
CCDBG 4- Food and Allergic Reactions
CCDBG 5- Handling and Storage of Hazardous Materials
CCDBG 6-Prevention and Control of Infectious Disease
CCDBG 7- Safe Sleep and SIDS Prevention
CCDBG 8- Shaken Baby Syndrome/Abusive Head Trauma
CCDBG 9- Transportation

1. Go to www.pakeys.org
2. Enter username and password and click "login".
3. Click PD Registry from the left menu.

4. Click "My Learning Path" from the left menu bar
5. Click "My Transcript" under "My Learning Path". This is located on the right-hand side of the page.
6. The transcript report will be show each course you have completed with the number of PQAS hours associated with the course. You must complete a course evaluation for the course to be shown in the transcript.
7. To print the transcript, click on "View as Report".
8. Click the transcript report to the right of the page in the "reports" section. It will be highlighted in blue with your name and "transcript report" listed beside your name. Check the box and click on your name.
9. Print Report.
10. To identify the Federal Health and Safety courses within your transcript, you will see "CCDBG 1-9" in the left column below the PQAS hours of the course.

3/6/2016   **Overall Score: 0**
PQAS
1.00 CCDBG 2

Supervision: Counting Children Self-Learning Module - Better Kid Care-CCDBG 2
View Completion Details