

2022-2023 SPECIAL EDUCATION DIRECTORS ACADEMY

Arizona Council of Administrators of Special Education (AZCASE) hosts a Special Education Directors Academy, for new and aspiring special education leaders and directors.

The focus is on the core information that special education leaders and directors must know to be successful during their initial months of employment and throughout the school year.

The purpose of the Academy is to assist new Special Education leaders and directors in the management of special education programs within their schools, while ensuring that the rights of students with disabilities and their parents are protected.



Who attends the Special Education Directors Academy and what does it include?

Includes:

- New special education directors in 2022-2023, defined as those who will be assuming the position or duties of a director of special education for the first time.
- Returning directors with less than three years of experience, who want more training and support in special education leadership.
- Aspiring leaders or directors - those who are actively seeking positions as a director/leader in special education.
- Up to eight days of presentations selected by experienced, active and retired special education directors who work in the field featuring representatives from the staff of Arizona Department of Education, special education attorneys and community partners.
- One-year of professional membership in CEC/CASE.
- Registration to three conferences: AZCASE Survivor's Conference, AZCEC/AZCASE 2023 Annual Conference, and Threading the Needle Conference.
- Becoming an active part of a collegial network of directors across the state.
- Sessions are in person for the 2022-23 school year.

Participants Will Learn:

Defining the job

Strategies for successfully starting and getting established in a new position
Building relationships with your team
Responsibilities of a director

Data collection and reporting

What student data is collected and why
How data are reported to ADE
Timelines and deadlines: when to start collecting and when reports are used

Compliance and monitoring

The special education process, standards and indicators
Monitoring cycle requirements
How to handle complaints, dispute resolution, and due process

Finance and budgeting

Sources of funding and how it is spent
How to track special education expenditures
Maintenance of effort, proportionate share, allowable expenditures

The daily work of a director

Planning, staffing, hiring, and supervision
District and school policies and practices
Building relationships with parents and advocates
Student discipline
Section 504
Networking for support and solutions

Save the Dates!

Course content and dates may be adjusted as we progress in the year. Academy participants should plan to attend all sessions and conferences in order to participate in year 2 of the academy.

August 12, 2022-Session 1:

Survivors Conference (AM) Academy Session- Intro to the Leadership Academy (PM) *I got the job! Now what do I need to know?*

September 23, 2022- Session 2:

Statutes, Regulations, Practices & More

October 28 & 29, 2022- Session 3:

Laws, Rules and Policies

January 21 & 22, 2023- Session 4:

Planning for Next Year

February 24, 2023-Session 5

Dealing with the Difficult

**Date TBD for Annual Conference

May 12, 2023 Session-6:

Wrap up and Start up (AM) Threading the Needle (PM)

What is AZCASE?

AZCASE is Arizona's Division of the Council of Administrators of Special Education. Our mission is to provide leadership and support to members. AZCASE represents special education administrators, the individuals charged with responsibility for implementation and financial oversight of special education programs for children and youths with disabilities in local school districts across Arizona.

2022-2023 Special Education Directors Academy

Please register using [Eventbrite](#), or email ArizonaCEC1@gmail.com, or contact 520-870-8274 for more information.

Name: _____

District/Charter/School: _____

Email Address: _____

Phone Number: _____

I am a: (Circle One)

First-year director

Second-year director

Third-year director

Aspiring-actively seeking a position

Are you a current CEC or CASE Member? Yes No

Costs/Registration:

REGISTRATION DEADLINE: July 29, 2022

Registration for the full Academy-\$1200

Includes all sessions and 3 conferences

- Last day for a refund is August 1, 2022
- No partial registrations and registration may not be split between participants