

The School District of Sheboygan Falls is actively seeking substitute teachers for immediate placement in classrooms.

In order to keep schools open for face to face learning, the District is seeking anyone with a teaching license or a bachelor's degree to assist in filling open positions. Emergency licenses or permits may be granted to qualified applicants. You do not need a teaching license to substitute as a bachelor's degree qualifies you to be a substitute teacher.

Why should I consider being a substitute teacher?

In order for our schools and district to stay open for face to face instruction we need substitute teachers. As a district, we have to consider flipping classrooms to virtual learning if we do not have a qualified adult to be in the room with the students. While the learning can take place in this format, we desire to be face to face with students working on our social, emotional, and academic needs.

As noted in our [Return to School Plan](#), the District is making every effort to keep our school community safe. Students have been assigned to cohorts and use a block schedule at the secondary level in order to reduce health risks to both our students and staff. The staff regularly clean high contact areas and follow CDC guidelines for face covering, physical distancing, and handwashing.

[Answers to your questions about serving as a substitute teacher.](#)

How do I apply for a substitute teaching license?

Please go to: <https://dpi.wi.gov/licensing/apply-educator-license/sub-permit> to learn more. Note that you will need to create a sub training. We have sub training available at our website, for which you will be reimbursed if you sub at least three days in the District.

How do I apply for subbing?

Please go to: <https://www.sheboyganfalls.k12.wi.us/employment/substitute-teachers> to apply.

What is the rate of pay for substitutes?

The District recently increased the rate of pay to \$120 per day or \$60 for a half day.

How are substitutes paid?

All District employees are paid on the 15th of the month. Substitute teachers are required to use the District's reporting system (Frontline) in order to record their time worked only for reporting purposes required under the Affordable Care Act.

Are benefits available for subs?

Substitute teachers are not eligible for benefits unless they qualify for medical insurance under the Affordable Care Act.