



2026 DONATION GUIDELINES



Thank you for helping make the holiday season special for children and families.

IMPORTANT: Please complete the Donation Form with the toy name, number of pieces, and retail value. Label each box/skid with your company information and instructions in your confirmation email. For questions or help with the Donation Form, please contact **Cessy Muenker** at cmuenker@aemanagement.ca

PLEASE DO NOT DONATE	WISHLIST
➤ Toys requiring batteries: Children have no access to replacement batteries. ➤ Toy accessories without the toy: Accessories may only be donated when securely packed together with the matching toy. When toys are sorted, packing crews will not know what belongs together — and children have no way to obtain the toy for the accessory they receive. ➤ Corporate promotional items or swag: Please choose gifts that feel special and intended for a child. ➤ Bubble/liquid/gel products: These products will freeze during transport and distribution. ➤ Toys that may be offensive: Such as summer-themed toys (e.g., items featuring bikinis). Please select child-appropriate options for all ages. ➤ Electronic/app-connected toys or tablets: These require setup, accounts, or Wi-Fi that children may not have access to. ➤ Used, opened, or repackaged items: All gifts should be new and in their original packaging. ➤ Food items packaged alongside toys: These raise allergy and distribution concerns. ➤ Toys with strong regional or cultural specificity: Those that may not resonate broadly across all communities.	➤ Infant and early-childhood toys: Gifts for babies and children ages 0–4 are especially needed. ➤ Soft toys/plushies: Stuffed animals are warmly received. ➤ Dolls/toys: Include just the doll/toy or dolls/toys and their accessories attached. When toys are sorted, packing crews will not know what belongs together — and children have no way to obtain the toy for the accessory they receive. ➤ Puzzles: For small children, with up to 500 pieces maximum for older age groups. ➤ Active-play and sports gifts: Examples include hockey mini sticks, soccer balls, hockey/soccer mini nets, and similar equipment. ➤ Community-use active-play equipment: Larger items suitable for a community gathering space are welcome — such as a large bouncy castle for community centres. ➤ Arts & crafts supplies: Crayons, colouring books, markers, and paint sets are always a hit. ➤ Books: Board books for infants; picture books for young children — bilingual titles are a bonus. ➤ Sensory/tactile toys: Fidget toys and textured items are warmly welcomed. ➤ Musical instruments or noisemakers: Small and durable options such as drums, maracas, and xylophones. ➤ Winter-themed or season-neutral toys: These are especially appropriate given the climate in the communities we support. ➤ Packing tape: Useful for packing your donated gifts, which are each individually wrapped. ➤ Wrapping paper — Whole rolls will be distributed to each region. We thank all our T4N helpers who wrap each and every gift.

*Thank you for your continued leadership, compassion, and generosity.
Through your support, no child is forgotten this holiday season!*



Company Name: _____

First Name: _____ Last Name: _____

Contact Email: _____

Cell: _____ Tel: _____ Ext: _____

We will deliver to Thomson Terminals on:

dd/mm/2026

Please pick up our donation on:

dd/mm/2026

Please pick up our donation at the following location:

Address: _____

City: _____ Prov.: _____ Postal: _____

Contact at pick up location: _____

Cell: _____ Tel: _____ Ext: _____

Type/Name of Toy(s): _____

Quantity/# of Pieces: _____ Retail Value: _____

- **Donations:** Please review the [2026 Donation Guidelines](#) for important information before completing the [T4N Donation Form](#).
- **T4N Donation Form:** Please email your **T4N Donation Form** to Cessy Muenker at cmuenker@aemanagement.ca by **Wednesday, November 25, 2026**, to include the name of the toy(s), number of pieces, and retail value. Use the fillable page (page 3) if you run out of room.
Member companies donating toys over \$5,000 in retail value will also be featured in our marketing/press materials about the Toys for the North event. Please include your company logo (or forward it under a separate cover) in all formats to include an EPS vector file or AI (Adobe Illustrator, with all supporting native files).
- **Delivery Deadline:** All donations must be received by **Friday, November 27, 2026**.
- **Confirmation Email:** Please follow the donation pick-up or delivery instructions you will receive in a confirmation email. Please call (416) 596-0671, extension 221, with any questions.
- **Donation Labeling (each box/skid):** Please label your donation with your company contact information. If you are delivering your donation, please address it to [Thomson Terminals, Attn: Sean Miller, T4N Donation, 49 City View Drive, Etobicoke, ON M9W 5A5](#).

If you need more space, please copy, and paste below (fillable):