

Virtus Online Account User Instructions

1. Go to <https://www.virtusonline.org/virtus/index.cfm>

2. New Users

- Create an account by clicking on First Time Registrant
- Click on Begin the registration process
- Select Oakland, CA (Diocese) from the drop down and then click on Select
- Input your user ID and password you would like to use and your personal info
- Select the primary location as St. Isidore **School**
- Answer the questions
- Select Protecting God's Children for Adults (Online Training)
- Do the training, print the certificate and bring certificate to the school office

3. Return Users

- Input your user ID and password and click on Sign In
- Click to register for an incoming training session
- Scroll down to and select Protecting God's Children for Adults (Online Training)
- Do the training, print the certificate and bring certificate to the school office