

Camp Agape Northwest is looking for a volunteer head chair to represent St. Demetrios beginning on September 1, 2019. The ideal head chair will not only be passionate about helping children with cancer and their families, but also have experience in fundraising and/or the administrative management of a non-profit organization. This is a dynamic organization that continues to evolve in order to give children with cancer a chance to be normal, siblings a chance to feel special, and parents a time to be together. We look for someone who will bring passion and commitment to helping us do so.

The Philoptochos board is responsible for appointing Camp Agape Northwest (CANW) board members. CANW board is made up of 4 representatives from each parish Philoptochos, of which one serves as head chair. The head chair alternated yearly per church in the following rotation, St Demetrios, Assumption, St Nicholas and Holy Apostles. St Demetrios will hold the position of head chair in the year 2022.

This is a 4 year commitment, the head chair position rotates thru all 4 churches and this person would be head chair on the 4th year. St. Demetrios will be the Head Chair again in 2022-2023.

Responsibilities of St. Demetrios Head Chair:

- Attend monthly board meetings
- Work collaboratively and positively with other board members and volunteers
- Know, understand, and abide by the bylaws/laws/regulations that pertain to running a camp
- Contribute to committees as needed (such as: attending meetings with attorneys, CPA firm, fundraising, and camp preparation)
- Coordinate reserving rooms at St. Demetrios, bring food and set up/clean up every third month
- Organize church coffee hours in April if needed
- Organize representation at ministry Sunday in November, festival table in late fall, and annual ministry meeting in September
- Report to Philoptochos and Parish Council as needed
- Ensure CANW bulletin/e-news columns are forwarded to the correct editor at St. Demetrios for publication
- With guidance from our camp director and co-head chairs troubleshoot and problem solve issues that come up during the week at camp. Full week, overnight camp attendance (sleeping in a tent) is preferred

Responsibilities of Head Chair during St. Demetrios year (2022):

- Presiding over all CANW board meetings and is responsible for the overall coordination of the preparation of camp
- Responsible for the overall coordination of department heads for camp preparation
- Organize and prepare for the board meetings (creating agendas, emailing meeting reminders, guiding the meetings/voting, providing necessary meeting documents to board members)
- Oversee secretary, treasurer, and financial assistant

- Full week, overnight camp attendance (sleeping in a tent)

Interested candidates are urged to send a letter of interest to campagapenw@gmail.com by March 29, 2019 and begin shadowing Georgia now to be ready to take the reins in September! For questions email campagapenw@gmail.com or call Georgia Steenis at 206-419-6867

Board meeting dates for the rest of the year are as follows:

March 11, Holy Apostles 6:30PM

Saturday April 6, 10am St Nicholas 6:30PM

May 13, (probably St Demetrios depending on dance schedule) 6:30PM