



Dear Artisan:

St. Paul Evangelical Lutheran Church will hold its annual Christmas Fair on Saturday, November 18<sup>th</sup>, 2017 from 9am to 2pm. Our fair will feature local artisans as well as crafts, baked goods, and lunch provided by church members. We will be advertising this event in local newspapers, by flyers and signs, on the internet and by word of mouth. This year, all proceeds collected from the registration fees, raffle, white elephant sale and food court will benefit St. Paul's mission projects that benefit the community. Homework club and youth mission trips are part of our mission projects.

This quality craft event will be held in our **new** spacious church facility. Each 8' by 5' floor space is a \$30 donation. **Unfortunately we cannot provide tables.** Please indicate on the registration form how many spaces are needed. Also on the registration form are options for electrical outlets if needed. We will try our best to accommodate your requests. Please return your completed registration form and the amount due as soon as possible. We will be limiting the number of vendors in specific genres so that we don't have too many of one type of craft. Due to the fair's popularity and limited space, we suggest that you register as soon as possible. Registration closes when we have filled all of our spots.

We are once again requesting an item from each vendor for our drawing. This provides an additional way for you to showcase your craft items while helping our cause. Please note that it is your responsibility to provide your Sales Tax Use Certificate at the fair.

We hope you will join us for our annual Holiday Fair. If you have any questions or require further information, please contact Ursula Ruffeth at 860-964-0177 or Ginny Lampo at 203-641-1318.

Sincerely,

*Ginny Lampo*

*Ursula Ruffeth*

On behalf of the St. Paul Lutheran Church Holiday Fair

St. Paul Annual Christmas Fair  
November 18<sup>th</sup>, 2017  
Registration Form  
9:00—2:00

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

How did you hear about our fair? \_\_\_\_\_

Description of  
Craft/Product: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of item donated to St. Paul and dollar value \_\_\_\_\_

Please check all that apply:

Yes, I would like to be a vendor at your 6th Annual Holiday Fair.

\_\_\_\_\_ I am in need of one 8' x 5' space for a donation of \$30

\_\_\_\_\_ I am in need of two 8' x 5' spaces for a donation of \$60

\_\_\_\_\_ I am in need of three 8' x 5' spaces for a donation of \$90

\_\_\_\_\_ I am in need of a space that has an electrical outlet for a donation of \$5

**Please note: you must provide your own tables.**

Please return your completed Registration Form and donation by October 31, 2017 to:

St. Paul Evangelical Lutheran Church

Attn: Ginny Lampo/Ursula Ruffleth

56 Great Hammock Road

Old Saybrook, Ct 06475

Please make your check payable to St. Paul Lutheran Church and place Christmas Fair in the memo section. All proceeds to benefit St. Paul Lutheran mission projects.