

Director of Music Position Description

Starmount Presbyterian Church - Greensboro, NC

www.starmountpres.org

POSITION: The purpose of the position is to provide leadership in the coordination and implementation of the music program at Starmount Presbyterian Church. This is a part-time position (20 hours) that is accountable to the Pastor/Head of Staff. The schedule and scope of hours worked each week can be negotiated to suit both the candidate and the church.

SCOPE OF WORK

Planning

- Working collaboratively with clergy, accompanist, and staff, to plan a meaningful and cohesive worship experience for the congregation
- Meet with the worship team to plan hymns, choir anthems, contemporary pieces, and other music

Worship & Leadership

- Directing the choir, handbell choir, and other vocal/instrumental ensembles, conducting regular rehearsals and coordinating schedules
- Coordinate section leaders and special musicians
- Recruiting, equipping, and empowering laity to participate and share their musical gifts beyond choir
- Determine appropriate ways to directly share your vocal/instrumental gifts
- Ability to serve dual role as director and accompanist if/when needed
- Engage children & youth, finding creative opportunities for them to participate in the music program
- Coordinate music for funeral/memorial services and/or weddings when needed.
- Provide/coordinate music for special services or congregational events
- Provide for special music events/concerts for congregation and community
- Develop outreach strategies to the community and our preschool
- Build a sense of community among choir members

Administration

- Attend monthly Inspire Faith meetings and weekly worship planning/staff meetings
- Oversee budget line items related to music
- Supervise accompanist/organist
- Submit bulletin information to office staff
- Maintain and regularly update music library
- Maintain all musical instruments including tuning and scheduled maintenance
- Maintain and update a database of contact information for choir members & special musicians
- Utilize excellent communication skills to coordinate choir activities, office

CORE COMPETENCIES

Musical Expertise and Training:

- Has a record for formal training and a high level of musical ability and knowledge. Is experienced in performing and leading music. Possess both vocal and instrumental skills. Able to serve as accompanist on piano, organ, and/or guitar.
- Has knowledge of a wide variety of Christian music and styles (traditional, contemporary, and blended). Experience with blended worship leadership a plus.
- Is well connected in the music community, able to recruit musicians for special music (concerts, cantatas) or to serve as section leaders.

Creativity and innovation: generates new ideas; creates a fresh approach by making new connections among existing ideas; learns from mistakes; has good judgment about which ideas are likely to work; willing to take acceptable risks in pursuit of innovation.

Spiritual and Emotional Maturity: Shows strong personal depth and spiritual grounding; Is emotionally mature; can maintain a non-anxious presence in the midst of turmoil; not overly dependent on outside affirmation; Has a healthy appreciation of self without being egotistical

Integrity and trust: seen as trustworthy by others; direct, honest, transparent in communication; keeps confidences; admits mistakes; doesn't operate with hidden agendas; consistent and reliable in responses

Interpersonal skills: establishes good working relationships with those involved in the completion of tasks; works well with people at all levels in the congregation; build rapport; uses diplomacy and tact; is approachable; considers the impact of her/his actions on others; avoids communication triangles

If interested in applying for this position, send inquiries and resumes to:

Charlie Lee – Pastor

charlie@starmountpres.org

Jan Epps-Dawson – Clerk of Session

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