

STATEMENT OF OBJECTIVES
Environmental Natural Resource Technical Support
Office of the Deputy Assistant Secretary of the Navy
Article III, (D) of the Colorado Plateau / Chesapeake Watershed
Cooperative Ecosystems Studies Units (CESU)
Cooperative Agreement No.: TBD

INTRODUCTION/BACKGROUND:

1. PURPOSE

This Scope of Objectives (SOO) provides the details of technical support to be performed for the Office of the Assistant Secretary of the Navy (OASN) for Energy, Installations and Environment (EI&E) through a cooperative agreement (CA). The CA purpose is to Collect, Analyze, and Apply Resource Data to Implement Land Rehabilitation and Maintenance for Optimal Management of Public Lands under Control of the Department of Defense. The OASN (EI&E) seeks junior-level specialized environmental program/technical support to work on a number of critical conservation efforts including a Recovery and Sustainment Partnership Initiative with the US Fish and Wildlife Service; rulemaking, policy development and consultation support; Sikes Act implementation guidelines; and other environmental planning and natural resources support as noted below.

2. AUTHORITY

2.1 In accordance with the Sikes Act (Sec. 103A [16 USC 670c-1]) “the Secretary of a military department may enter into cooperative agreements with States, local governments, Indian Tribes, non-governmental organizations, and individuals...” This project is in support of the Integrated Natural Resources Management Plan (INRMP), as directed in the Sikes Act.

2.2 In agreement with the above stated goals, the recipient/cooperator agrees to provide the necessary personnel, equipment, and materials required to implement, in part, the DON responsibilities pursuant to the Sikes Act Improvement Act (16 USC 670 et seq.)

2.3 In accordance with section 6305 – Using cooperative agreements of the Federal Grant and Cooperative Agreements Act of 1977 (31 U.S.C. § 6301 et seq.), substantial involvement is expected between the Department of Defense and the recipient when carrying out the activity contemplated by the cooperative agreement. The DoD agrees to participate at a national level in support of the CESU program as accepted in the Master MOU for the establishment and continuation of the CESU program Article II 1-4 and Article VI 1-7.

The installation further (hence DoD) agrees to provide substantial involvement as directed under Article II (A) **Colorado Plateau and or Chesapeake Watershed** CESU Master Agreements to include, but are not limited to, the following:

- INSTALLATION is involved in development of study methodology, data gathering, analysis, and/or report writing

- INSTALLATION actively participates and collaborates in carrying out the project plan of work, reviews and approves activities, helps train or select project staff or trainees
- INSTALLATION incurs in-kind or direct expenditures in carrying out the activities specified in the project agreement. Examples include, but are not limited to, the following:
 - Providing computing services
 - Providing staff time to work on the project

3. DESCRIPTION OF OBJECTIVES

Environmental natural resource tasks support the office of the OASN (EI&E) as specified below:

- a. Serve as OASN(EI&E) touchpoint on the Recovery and Sustainment Partnership (RASP) Initiative with the US Fish and Wildlife Service. The RASP initiative seeks to identify threatened and endangered species that are ripe for either delisting or downlisting, conservation efforts required to ensure the long-term recovery of those species, and identification of short-term conservation efforts to reduce impacts on training. Effort will include participating in RASP calls/meetings, conveying DON priorities and positions, developing briefing materials, and overseeing data collection efforts to support RASP initiatives.
- b. DON receives numerous requests for reviews of proposed and final rules related to natural resources issues affecting military installations and ranges. Incumbent will be required to track proposed and final rules for actions that could affect DON. Incumbent will be required to coordinate reviews of rules, prepare briefs on key issues, and convey final DON input to OMB.
- c. Develop natural resources policy. Incumbent will be required to issue data calls and lead workgroups with representatives from Navy and Marine Corps to develop policy related to Endangered Species Act consultations, Sikes Act compliance, invasive species, and other topics as required. Deliverables include:
 - i. Summary of datacall results (report and brief)
 - ii. Summary of workgroup findings and required changes (report and brief)
 - iii. Draft revised policy (with changes highlighted).
- d. Help prepare/review various reports and presentations:
 - i. The incumbent will solicit and consolidate input from internal stakeholders to compile data and other information necessary to develop reports for senior leadership.
 - e. Travel may be required – assume one trip to the West Coast for four days.

4. QUALIFICATIONS

Support personnel will be required to obtain and maintain a security clearance at the Secret level.

- The NFE should have extensive experience with Department of The Navy
- Comprehensive knowledge of natural resources regulatory requirements
- Comprehensive knowledge of NEPA and Natural resources regulations and policies

5. GOVERNMENT FURNISHED MATERIALS OR PROPERTY

5.1 Physical Data:

OASN shall provide access to any necessary data, existing reports, recent studies, and any other information necessary to complete the objectives of this scope.

5.2 Equipment:

Government-furnished materials or property is governed by 2 C.F.R. Part 200.312 which states that a) Title to federally-owned property remains vested in the Federal government. The non-Federal entity must submit annually an inventory listing of federally-owned property in its custody to the Federal awarding agency. Upon completion of the Federal award or when the property is no longer needed, the non-Federal entity must return the property to the Federal awarding agency for further Federal agency utilization.

6. PERIOD OF PERFORMANCE

Six months for administrative and technical support, from date of agreement award. There are no option periods.

7. COORDINATION

USACE Grants Officer Technical Representative:

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8. DELIVERABLES

Table 1. Deliverables Schedule

Deliverable	Schedule	Distribution
Quarterly Reports/Meetings: The NFE shall provide quarterly comprehensive project reports.	Quarterly reports are to be delivered on the 10th day of each month via email.	Submission by email to OASN POC, Installation POC, and USACE GOTR
Bi-weekly Teleconference Progress meetings:	Bi-weekly	To OASN leadership
Final Report: Prepare and submit final report with all comments addressed.	Due 30 days prior to the end of the period of performance.	Submit both electronic and hard copies to the Project Technical POC and OASN POCs. Submit electronic version only to USACE PM/GOTR

8.1 Progress Updates - Invoices for partial payment shall be submitted to coincide with receipt of the quarterly progress reports. No partial payment will be approved unless the government has received all progress reports.

8.2 Annual Inventory – Federally owned property - an annual inventory listing Federal property (to include description of the property, a serial number or other identification number) that is in the custody of the recipient; Copies to be sent to USACE – SWF, USACE GOTR and OASN POCs.

8.3 Annual Inventory – Acquired Property purchased with funding from award - property records must be maintained that includes description of the property, serial number or other identification number, source of funding, who holds title, acquisition date, cost of property, percentage of Federal participation in project costs, location, use and condition of property, and ultimate disposition including date of disposal and sale price. A physical inventory must be taken, and results reconciled every two years. Copies of the inventory to be sent annually to USACE – SWF, USACE GOTR and OASN POCs.

9. ADMINISTRATION

9.1 This cooperative agreement may be administered through a CESU only upon mutual agreement and official authorization by both parties of the acceptance of the application of the CESU Network IDC rate (17.5%).

9.2 Any resulting cooperative agreement will be subject to and recipient/cooperator shall comply with 2 CFR 200.313 “Equipment”, 200.314 “Supplies”, and 200.315 “Intangible Property” which includes use of research data.

[End of SOO]