



Call to Order at 7:41 p.m. by President Lori Sampson

Attendance

----**Council members present:** Caitlin Browning, Dallas Genung, Missy Keller, Pastor Brian King, Chris Lundberg, Erica Paffel, Melissa Rambow, Lori Sampson, Anthony Weber, Michael Weiss

----**Council members absent:** Katie Schmidt

----**Others present:** Stephanie Wendel [church accountant], Taylor King [guest]

Opening Mentions: Prior to the meeting, Pastor Brian King opened a council orientation event with a devotion themed around Paul's letter to the Ephesians which references the ideal standards by which to lead a 'worthy' life. Striving to uphold this ideal is impossible for humans, but even by attempting and falling short, we will apply many of the fruits of the spirit which, when actioned in our lives, will help us remove barriers between each other and bring us all in closer union with God.

Agenda: Write-in New Business items include a Facility Use Request and AED maintenance fees.

*It was moved by Pastor Brian King and seconded by Chris Lundberg to **approve the agenda.***

Motion carried unanimously without discussion.

Presentation – Ordainment Candidacy: Taylor King shared his wishes for the council to sponsor him as he seeks ordination through the St Paul Area Synod of the ELCA. Taylor King fielded questions pertaining to his calling and the near-term steps this would entail.

Taylor King exited the meeting.

Lori Sampson declared further actions on this topic would be tabled until the end of this meeting.

Secretary Report/Minutes: minutes from Erica Paffel were circulated prior to the meeting and no amendments were brought forward.

*It was moved by Pastor Brian King and seconded by Chris Lundberg to **approve the 17FEB2026 council meeting minutes.***

Motion carried unanimously without discussion.

Treasurer's Report provided by Chris Lundberg showed February revenues of \$36,070 and expenditures of \$35,619 resulting in a net excess of \$452.

*It was moved by Anthony Weber and seconded by Erica Paffel to **accept the Treasure's report.***

Motion carried unanimously without discussion.

President's Report provided by Lori Sampson was to circulate the communion and offering schedule.

Pastor's Report provided by Pastor Brian King was to ask that his report read by council members outside the meeting.

Committee Reports

----**Children, Youth & Family** update from Pastor Brian King informed the council about student interest in holding Senior Youth* Nights on Wednesdays [*confirmed members still in high school]; Pastor Brian King hopes to see this team choose a mission to undertake, maybe in the summer.

----**Finance** report from Chris Lundberg shared the internal audit review by Dave Johnson and that council should be aware of the good practice of entities with operating budgets over \$400k should consider performing an external audit every three years. Transfer of Capital Campaign moneys out of CLLC checking account into Edward Jones money market accounts took place to prevent exceeding the insurable limits. CLLC Voucher Forms were discussed as the correct means to seek reimbursements (OR tax-deductible receipts) for out-of-pocket expenses, and using these vouchers improves the future budgeting accuracy by the finance team.

It was moved by Pastor Brian King and seconded by Missy Keller to
approve activating Capital Improvement Projects #7 (Patio), #8 (Windows), and #9 (Lighting).

Motion carried unanimously with discussion verifying funds were secured for these items, aligning with our capital campaign promises.

Action Item: Chris Lundberg will prepare a token of appreciation for Dave Johnson acknowledging his efforts to undertake the auditing process.

Council members should look to sign a card Chris Lundberg will leave in her church mailbox within a week's time.

----**Memorial, Mission, and Ministry (3M)** report from Stephanie Wendel highlighted February gifts received & distributed; \$9000 will be available for student scholarships. Lori Sampson passed around a Thank You note from Erin Hawkinson who received a previously approved distribution; Chris Lundberg will deliver the note to the 3M team and encouraged any similar notes be passed on to that team. Pastor Brian King and Chris Lundberg discussed whether grants may be available through ELCA (world hunger funds) to support activities similar to CLLC's Thanksgiving Meal – and recorded here as a reminder to investigate at the next convenient opportunity.

Action Item: Chris Lundberg will ensure 3M is aware of a \$250 distribution of budgeted relief money for families suffering disaster situations or similar emergency events.

----**Historical** report from Anthony Weber shared the historical committee was in favor of forming a task force to prepare for the 175th Founder's Day anniversary celebration.

Action Item: Anthony Weber to relay to historical committee chair to submit a 'call for new volunteers' statement to Sue Abrahamson in the office, so it can be shared in the bulletin in APR2026.

Action Item: Pastor Brian King will ensure the historical 'call for new volunteers' statement also appears on a slide before Sunday services.

Action Item: Lori Sampson will also generate a list of committees and calendar months so each can be given "spotlight" time to highlight updates and uniquely call interested members of our congregation into action.

----**Outreach** report from Lori Sampson shared info about upcoming opportunities/events including Harmony in the Park and a lapse in our AED maintenance contract.

*It was moved by Chris Lundberg and seconded by Pastor Brian King to **donate \$200 to Harmony in the Park and achieving 'gold level' sponsorship status.***

Motion carried unanimously without discussion.

*It was moved by Lori Sampson and seconded by Anthony Weber to **approve the expense of \$998 from funds deemed appropriate by 3M to renew an overdue 3-year AED maintenance contact.***

Motion carried unanimously with discussion that Chris Lundberg would expedite the approval notification to 3M to sort the overdue status as quickly as possible.

Action Item: Chris Lundberg to expedite the approval notification of the AED contract to 3M.

----**Property** report from Dallas Genung was distributed and read through. Capital Campaign projects #1 (Door#1) and #2 (Door#7) were completed. Project #6 (keyless entry) is near completion, with the originally purchased fobs being distributed to staff and other VIP. Some members of Council do not yet have fobs.

Action Item: Lori Sampson to ensure all council members receive fobs.

Action Item: Pastor Brian King to ensure the yard/walk-up area near the main entrance is free of newspaper, bags, and other debris that may have been hidden in snow throughout the winter.

----**Worship & Music** report from Pastor Brian King indicated that new cameras are ordered, but the promise date is mid-April.

Action Item: Pastor Brian King will work with AVSi to determine if even a partial install can be completed prior to Easter service.

At 8:58 p.m., it was moved by Pastor Brian King and seconded by Chris Lundberg to

extend the meeting time to include all additional time-sensitive agenda items.

Motion carried unanimously without discussion.

----**Personnel** report from Lori Sampson indicated Pastor Brian King completed the staff reviews, and Kristi Warner will provide information about PB's annual review and Employee HandBook (EHB) updates.

Action Item: Lori Sampson will distribute details about Pastor Brian King's annual review and the EHB to relevant parties by email.

Old Business:

----**Open Items from 2025 for 2026**

Lori Sampson tabled this item to the next meeting.

----**Council Member Committee Assignments**

Lori Sampson tabled this item to the next meeting.

New Business:

----**Karl Oscar Sponsorship**

Lori Sampson tabled this item to the next meeting.

----**Facility Use Request** Lori Sampson shared a building use request.

It was moved by Erica Paffel and seconded by Caitlin Browning to

approve the Bahn/Hjelmsberg building use request on 4APR2026 from 11 a.m. to 4 p.m.

Motion carried unanimously with discussion that Dallas Genung is attending the event.

----**Ordainment Candidacy:** Discussion about the council's role in Taylor King's ordainment process continued.

Pastor Brian King stepped out of the meeting for this discussion and motion.

It was moved by Caitlin Browning and seconded by Chris Lundberg to

approve CLLC sponsoring Taylor King for candidacy into the St Paul Area Synod, to cover the \$750 registration fee with money from the general fund, and to offer our prayers and encouragement to him during this process.

The motion carried unanimously after discussion which amended the original motion of endorsing for candidacy to include the details of the endorsement.

Action Item: Lori Sampson will work with Taylor King, Pastor Brian King, other council members, and synod representatives to complete the Congregational Registration Form and other administrative tasks to fulfill the physical aspects of this motion. All council members are tasked with the spiritual and personal aspects of praying for Taylor King and encouraging him on his faith journey.

Adjournment:

It was moved by Chris Lundberg and seconded by Erica Paffel to

adjourn the meeting at 9:27 p.m.

Motion carried unanimously without discussion.

Next scheduled meeting: 21APR2026 at 7 p.m. in the Green Room of CLLC

Faithfully submitted,

Michael Weiss, Council Secretary