Cathedral Church of St. Luke

143 State Street

Portland, Maine 04101

Minutes of the Lesser Chapter Meeting

May 15, 2024

The meeting was held in Loring House

Attending in person: Stanley Kuziel, Rev. Suzanne Roberts, Senior Warden Sam Allen, Interim Junior Warden Fred Fowler, Interim Treasurer Tim Wilkins, Jamie Cough, Dan McDonald, Jamie Moore, Eleanor Roberts, Mary Linneman, Clerk John Bancroft, Michael Thorne, Bishop Thomas Brown

Attending virtually: Nancy Brain, Rev. Rebecca Grant

Excused: Randi Hogan

Guest: Emily Keniston, Diocesan Director of Faith Formation

Absent: Oscar Mokeme

Call to Order and Opening Worship

The Senior Warden called the meeting order at 6:05 PM and the Interim Dean led the group in a compline liturgy.

Approval of Revised Minutes and Consent Agenda

The revised minutes of the Lesser Chapter Meeting on April 17, 2024 were moved, seconded and approved. Following a recommendation from the recent audit, a signed paper copy of the approved minutes will be archived in the cathedral office and an electronic copy in Basecamp Documents. The reports of the Interim Dean, Senior Warden and Interim Junior Warden were accepted.

Appointments of Treasurer and Junior Warden

The appointment of Jamie Cough as Junior Warden was moved, seconded and approved. The appointment of Randi Hogan as Treasurer was moved, seconded and approved. Jamie and Randi were thanked for their willingness to serve the cathedral in these important roles. Much gratitude was expressed to Tim Wilkins for his outstanding and extended work as Treasurer and to Fred Fowler for stepping in to fill an unexpected vacancy as Interim Junior Warden. Both served with distinction.

Treasurer's Report

Building expenses are anticipated through the rest of the year as repairs are done on the connector roof and the condition of the tower entrance is evaluated. The cathedral was advised recently to obtain an engineering consultation regarding the tower, constructed over 60 years ago with a variety of stone

types and showing signs of deterioration, before pursuing proposals for masonry repair. Randi Hogan indicated to the Senior Warden and Interim Dean that she would be willing to continue as Stewardship Chair, in addition to her new role as Treasurer, conducting a campaign similar in scope to last year. While last year's effort was successful, it was largely carried out by a very small group. Having more people involved this year would be a great help to Randi and to the cathedral. The 2024 budget has a commitment for a Fall Fundraiser to raise $10,000. All were asked to prayerfully consider ideas for a fundraiser as planning should begin soon. The Treasurer's Report was moved, seconded and accepted. The report and balance sheet are attached.

Christian Formation

Emily Keniston, Diocesan Director of Faith Formation, joined in a discussion of Faith Formation at the cathedral. Ms. Keniston works on faith formation with many parishes across the diocese. 95% of CAT survey respondents identified "education" as a cathedral priority. This is a time of change in the approach to faith formation regionally and nationally. The cathedral is reexamining the purpose of faith formation in its mission and ministries as Sara Dowling, Christian Education Director, retires and the cathedral prepares to call a new dean. Traditional approaches to Christian education are less successful than in the past. Ms. Keniston encouraged us to think about what it looks and feels like when formation is going well.

Discussion ensued about faith formation opportunities that serve to enhance the development of Christian identity. It was asked, "What are people of different ages seeking?" "What will feed [the spiritual growth] of people already in the pews?" "What is/are our goal(s) in Christian Formation?"

Ms. Keniston described a paradigm of spiritual growth outlined by Jay Sidebotham in his book, Signs of Life:

- I go to church
- I'm interested in getting involved
- I'm invested in the work of the church
- I know Jesus is part of my life and that becomes the central pillar of my life.

How are we moving along this path and encouraging others to grow? Much of Christian Education in the past was content-oriented. More recent concepts of Christian Formation stress learning skills that are ongoing such that formation becomes lifelong, life wide and life deep.

There are many young families and children in our immediate neighborhood. Many partake in our mid-week ministries (St. Elizabeth's, Food Pantry), in essence a mid-week congregation. How can Faith Formation serve this wider community?

Some Faith Formation activities may not happen on Sunday morning. Some churches elsewhere are exploring online activities and hybrid models outside of the church setting – meeting people where they are.

Discussion wrapped up with the reminder that the three highest priorities expressed through the CAT survey were hospitality, financial stability and faith formation.

Conflict Transformation Work

The Phase II educational workshops underway are an aspect of Christian Formation. The early set of 4-hour workshops are filled. More will occur in about three weeks when our consultant returns from planned travel with her family. Feedback about the educational sessions has been mixed. Some parishioners thought the whole process would move along faster. Others felt the workshops tried to cover too much information and that 4 hours was too long for a single session. A clearer roadmap for the whole transformation process was requested. The amount of dialogue in workshop sessions seems to vary by group, reflecting how the consultant adapted each session to the conversation that emerged. Some experienced an "Aha!" moment and felt the summary of interviews made more sense after the educational workshop.

Signup for workshops has been robust. All were encouraged to share their own experience with others in the parish and encourage them to participate, if they haven't already. Widespread participation will enhance the transformation process.

Lesser Chapter Organization

The Senior Warden reminded all to take opportunities to connect with ministries in the cathedral to learn how they are doing, to hear their feedback on the CAT survey and conflict transformation work and to listen to their questions. He has been active in PPEAT and reported on their well-organized work, their coordination with clergy around Creation Month and Earth Day, providing information for the parish via e-Pistle "eco-tips", and the active involvement of John Hennessy, Director of Public Advocacy for the Diocese, in keeping members informed about important issues before the State Legislature.

Blessing and Dismissal

The bishop closed the meeting in prayer at 8:10 PM.

Respectfully submitted,

John Bancroft

Clerk

Interim Dean's Report
April-May 2024

Pastoral Concerns

Nancy BeeBee has entered hospice care and is resting comfortably at a new home in Gorham. The Rev. Sam Henderson has returned to his apartment after a stay in the hospital and rehab. I'll need to meet with him and his brother regarding my concerns about his safety and his plan for the future.

Phase II of Conflict Transformation

Our consultant, Susan Czolgoz has begun the first part of Phase II of our conflict transformation process. I am excited about the number of parishioners willing to engage with this important work.

Christian Formation

At our May meeting, we'll be beginning a conversation with Emily Keniston, the Director of Faith Formation for the Diocese of Maine. Our hope is to have recommendations about a direction for this work during the summer.

The Rev. Suzanne Roberts Departure

The Rev. Suzanne Roberts will be ending her ministry with the Cathedral on Sunday, June 30. We will host a 'festive coffee hour' to thank her and include a 'ending a pastoral relationship' liturgy as part of the 10:00 a.m. service.

Sarah Dowling Departure

At the end of the programmatic year (end of May) Sarah Dowling, our Christian Education Director, will end her time with us. She'll be staying on as a parishioner, but no longer leading this ministry. We will be thanking her as part of a service at a date to be determined.

New Treasurer and New Junior Warden

Thrilled to announce our new Junior Warden, Jamie Cough and Treasurer, Randi Hogan. How to thank our outgoing Junior Warden, Fred Fowler and Treasurer, Tim Wilkins, should also be considered.

Ongoing Work
-HR Work-The Rev. Rebecca Grant has put together a draft HR manual. We'll need to pull together a small group to make some recommendations to the Vestry for its completion.

Respectfully submitted.
The Rev. George Stevens

Senior Warden's Report
May 13, 2024

Junior Warden and Treasurer

I am extremely heartened that the vacancies in our Junior Warden and Treasurer positions are filled (subject to Lesser Chapter approval). We've had these vacancies for approximately six months. Granted, both positions carry a lot of responsibilities and require special expertise, but it is easy to conclude that the long-standing vacancies may be indicative of a deeper concern. We are in a major leadership transition, with an Interim Dean. And our parish survey showed that an atmosphere of conflict was holding us back. What is heartening to me is that over the past six months we have had strong and inspired leadership from Interim Dean George Stevens; we have an energetic and engaged Vestry; we have the support and engagement of Bishop Thomas Brown, and through the parish survey results and a robust plan for follow-up education efforts, we are moving in a very positive direction. It is my hope that all these things are helping to inspire confidence in our members, and others will follow Jamie Cough's and Randi Hogan's example and step forward to help us discern and carry out the Cathedral's mission.

Conflict Transformation work

Phase I of Susan Czolgosz' Conflict Transformation work is now complete. Susan conducted individual interviews with 25 parishioners and staff and has provided us with a report on her findings that has been shared with the congregation.

Phase II conflict transformation educational workshops are underway and by week's end six will have been conducted with approximately 60 parishioners participating in the training. More workshops will be offered later in June, and Phase II small-group discussions will commence then as well. The high level of participation in the workshops is a very positive sign of parish engagement with the process of changing important aspects of our congregational life. I'm very grateful to all who are participating!

Organization

At our April meeting, we had a fruitful discussion about the Cathedral's ministries and how they might be better connected with and supported by the Lesser Chapter. As a first step, we decided to make individual efforts to reach out to our many committees and ministries and "check in" to see how things are going and to begin to build connections to the Lesser Chapter leadership team. I expect that this will be an ongoing effort through the summer, and we will build a sense of clarity that will help define an organizational structure that will serve us going forward.

Thanksgiving

As the end of the school year approaches, we will mark important transitions for our community members. These are opportunities to express gratitude and thanksgiving for individual achievement and service. Fred Fowler stepped in at a critical time to fill the role of Junior Warden while we searched for a replacement. Tim Wilkins announced his retirement after years of service as Treasurer and has continued in that role while we searched for a successor. Sarah Dowling is retiring as Christian Education Coordinator. And the Reverend Suzanne Roberts is retiring as Associate Priest. In addition, we will have graduations and weddings to celebrate.

Let us find suitable ways, both communally and individually, to express our gratitude to Fred, Tim, Sarah, and Suzanne, and to all who devote their time and expertise to sustaining our communal life.

May God bless our work together,

Sam Allen

TO: Cathedral Lesser Chapter
RE: February Acting Junior Warden Report
DATE: 05/13/2024
FROM: Fred Fowler

* Nave Lighting- Curtis has ordered new bulbs for the nave lights that are out. Andrew, from All Phase, will schedule his crew to install them when they come in.

* Building Lighting- Curtis Maurand converted two additional light fixtures since I last reported. An exterior security light was damaged in the last wind storm. Curtis replaced it with a new LED fixture. I caulked around it to prevent water infiltration.

* Heating: A leak was located in the ladies room convector. Isolation valves prevented further leaking while the repair is scheduled.

* Volunteers working on the Park Street entrance gardens have once again requested having a water faucet installed in the area of the dumpster. Claire had a plumber look at it some time ago and the cost was prohibitive. I will check it out and see what we might be able to come up with in house.

* April Workday: 12 energetic volunteers assembled for the April workday. Two yards of mulch were spread in the front gardens as well as in front of Loring House and the Bishop's garden. Trimming of overgrown trees in the bishop's garden and general weeding and winter cleanup was accomplished. Granite pavers were located from around the complex and will be installed for a boarder along the Loring House side of the Bishop's Garden. Additional pavers will be priced out to install along the grass to the left of the tower, along the edge of the driveway over to the front of Loring House. Matt Priddy reglazed the east facing windows of the tower in hopes of slowing down the water infiltration during driving rain storms. The inside storms were removed from the upper hall and stored for next year. The pews left in the chapel were returned to the nave.

* Back Gate- I communicated with our neighbor, Dan St. Peter, to discuss access through the back gate without having to unbolt it. Originally, the agreement was that he would provided access through the gate to conduct maintenance at the cathedral and Loring House. Loring House needs to take their trash out to dumpster on a regular basis. Lauralee Raymond, the Bishop's administrator, said she had to wheel their garbage can through the cathedral and down to the dumpster the last time she dumped it. She was wondering if there might be an easier solution going through the back. I wheeled the can through the cathedral and to the dumpster last week and agreed that going through the back would be much better and easier in good weather. Dan said he would work on a design for a lock on the gate.

*Connector Roof- Horch Roofing has scheduled the replacement of the rubber roof over the hallway and office with a tentative start date of May 20, weather permitting.

*Nursery- Good news! Elizabeth Burger has come forward offering to work with the kneeler team cleaning out the nursery. I showed her two clean closets in room 8 that will provide them with adequate storage for surplus supplies and equipment. An extensive cleanup of the nursery was completed during the April workday by Pat Fowler, Susan Lions, Sam Allen and Elizabeth Burger. The room has been fully cleaned and ready for little ones to safely use the space again.

*Flag Mounts- Two additional flag mounts and flags have been installed on the Park Street entrance . Avery has installed one flag and ordered an Episcopal flag for the other side. Sam

Allen made repairs to the flags in the front of the cathedral installing wood dowels on the bottom of the poles making them more resident to bending.

*Cleaning/Maintenance- I have been communicating with Curtis on a regular basis regarding cleaning and maintenance items. Curtis is coordinating with Jamie Willey regarding cutting the grass and trimming. Curtis is covering those tasks when Jamie is out of town.

*Kitchenette- I will begin the kitchenette once I get caught up on a project at the Bishop's house.

*Fr. Henderson- Sam was sent to Seaside Rehab from the hospital and is planning to move to 75 State Street when he has completed his rehab.

*Security- After a couple weeks of daily calls and police being contacted, Sam Allen and Avery have worked patiently with Cunningham and those individuals needing early morning access. Sam Henderson informed me that the lower entrance security panel no longer has an audible tone when someone enters the door and the system needs to be disarmed. Sam Allen communicated this to Cunningham and code numbers have been distributed to those individuals who need access on the regular basis so they can check the panel, type in the code and disarm the system. It got to the point where the Cunningham dispatch was calling and saying, "Good morning, Fred." Jamie Cough is aware of the situation and is exploring other system options that might provide the same protection with less hassle from the service provider. Sam and Avery have spent hours on the phone waiting and dealing with multiple employees at Cunningham.

Tower- On April 22, John Watson and I met with Ted Odham, retired architect and building manager at First Parish. We asked Ted to give us his opinion on next steps to repair the tower and chapel chimney, that continues to show cracks in the joints. He highly recommended hiring an engineering management firm to oversee the tower project. He said it is an additional cost but worth the investment in the long run. He said we might consider removing the chimney now that there its new leadership in the historic preservation office. Ted said that the entire tower should be repaired and not just the east facing wall that is so bad. He also provided the name of a masonry firm that he has used for repairs at First Parish.

Tower Engineering Study- Sam Allen, Tim Wilkins and I met with Scott Whittaker on April 29 to discuss the tower, rose window leak, two additional plaster bulges in the east wall, and the chapel chimney. He said he will consult with the site supervisor regarding the window and chimney and comeback with a recommendation. We spent the bulk of the time discussing the tower and next steps. Sam and I brought out ladders and he opened the hatch to the bell tower and took a number of pictures of the interior brick that faces the walls above the tower entrance ceiling. While he had access, Sam lubricated the bell mechanism. Scott went up as well taking pictures and indicated that the interior brick joins will require cutting and repointing a well. He pointed out large deposits of sand and old mortar around the interior ceiling platform that is slowly falling from the walls. After our discussions, Scott said he would send us a engineering study estimate that when completed, would provided a basis for sending out to masonry firms for estimates. (See the estimate in the files section of Basecamp.)

Insurance Adjuster- Tim contacted our insurance company to see if any of the repairs need for the tower might be covered as well as the leak on the east wall that resulted during the two severe winter storms. On May 6, Tim, Sam Allen, and I met with Todd, the adjuster from Church insurance to review, take notes and pictures of the tower damage and leak in the rose window. He was provided with the engineering estimate generated by Scott Whittaker. He requested that repair estimates be submitted for repair of both areas. Scott indicated that he would get back to us regarding the rose window leak with a recommendation but to gather estimates on

the tower the engineering study will need to be completed first if the vestry decides to go that route.

St Luke's Cathedral
Treasurer's Report
April 2024

	Actual Apr 2024	Actual 2024 Year to Date	Actual 2023 Year to Date	Annual Budget 2024	Annual Budget Remaining 2024
Revenues					
6001 Other Income	5.00	74.14	128.59	500.00	430.86
6002 Transfers from Endowment	13,428.88	53,715.52	49,610.76	161,147.00	120,860.36
Contribution Revenue					
4010 Pledges - current year	21,204.46	149,638.13	154,570.87	425,000.00	275,361.87
4011 Pledges - prior year	76.38	2,019.14	4,811.75	5,000.00	2,980.86
4012 Non Pledge contributions	2,936.24	13,616.56	6,142.30	28,000.00	14,383.44
4020 Plate contributions	452.99	3,238.13	4,468.28	14,000.00	10,761.87
4030 Special Collections	4,311.00	4,661.00	3,806.00	4,000.00	(661.00)
Total Contribution Revenue	**28,981.07**	**173,172.96**	**173,799.20**	**476,000.00**	**302,827.04**
Rental Revenue					
4110 Rent - parking	1,200.00	3,825.00	2,375.00	10,000.00	6,175.00
4115 Rent - Building	1,890.00	7,615.00	6,900.00	30,000.00	22,385.00
Total Rental Revenue	**3,090.00**	**11,440.00**	**9,275.00**	**40,000.00**	**28,560.00**
Other Operating Revenue					
4210 Codman Trust Revenue	-	3,993.03	6,455.26	13,613.00	9,619.97
4215 Hamlin Trust Revenue	-	1,598.77	2,587.85	5,448.00	3,849.23
4220 Music Program Revenue	-	217.01	5,268.00	2,000.00	1,782.99
4231 Community Kitchen Rental Fees	-	747.50	820.50	-	(747.50)
4240 Diocesan Use of Church	11,790.36	11,790.36	8,842.77	35,371.00	23,580.64
4245 Grants from Diocese	-	-	4,000.00	-	-
4246 Interest Income - Operating	813.12	3,356.91	958.01	4,000.00	643.09
Total Other Operating Revenue	**12,603.48**	**21,703.58**	**28,932.39**	**60,432.00**	**38,728.42**
Fundraising Revenue					
4310 Holiday Fair Receipts	-	84.06	-	10,000.00	9,915.94
4320 Other Fundraising Receipts	-	460.00	55.60	-	(460.00)
4330 Community Suppers	-	385.00	(116.78)	-	(385.00)
Total Fundraising Revenue	**-**	**929.06**	**(61.18)**	**10,000.00**	**9,070.94**
Total Revenues	**58,108.43**	**261,035.26**	**261,684.76**	**748,079.00**	**500,477.62**
Expenses					
Pastoral Leadership					
5001 Dean's Salary	5,153.84	19,326.90	30,648.32	67,000.00	47,673.10
5002 Dean's Housing Allowance	4,076.92	15,288.45	7,384.56	53,000.00	37,711.55
5003 Dean's Pension	1,800.00	7,200.00	8,050.52	21,600.00	14,400.00
5004 Dean's Benefits	3,646.00	14,584.00	3,065.62	44,574.00	29,990.00
5005 Dean's Expenses	-	-	515.72	1,000.00	1,000.00
5006 Dean Search Expenses	-	1,500.00		20,000.00	18,500.00
5009 Pastoral Leadership Background Checks	-	-	715.00	500.00	500.00
5010 Canon Priest Salary	-	-	20,000.00	-	-
5020 Deacon's Support	-	-	-	750.00	750.00
5025 Staff Clergy	622.46	2,334.22	2,417.28	8,092.00	5,757.78
5026 Staff Clergy Pension	126.17	377.83	711.37	1,568.00	1,190.17
5030 Clergy SE	753.76	2,826.60	3,094.48	7,328.00	4,501.40
Total Pastoral Leadership	**16,179.15**	**63,438.00**	**76,602.87**	**225,412.00**	**161,974.00**
Program Expenses					
Music					
5120 Music Director Salary	5,615.38	21,065.35	21,807.76	73,001.00	51,935.65
5121 Music Director Benefits	1,087.74	5,197.36	6,017.73	11,446.00	6,248.64
5122 Music Director Pension	547.50	2,190.00	2,126.24	6,570.00	4,380.00
5123 Music DIrector FICA	406.87	1,538.75	1,645.47	5,585.00	4,046.25
5124 Music Director Contractor Subs	-	534.00	250.00	4,000.00	3,466.00
5125 Music & Liturgy	166.76	3,151.70	6,726.61	8,000.00	4,848.30
5126 Organ & Piano Maintenance	-	260.00	-	3,000.00	2,740.00
Total Music	**7,824.25**	**33,937.16**	**38,573.81**	**111,602.00**	**77,664.84**
Altar & Flower Guild					
5130 Altar Supplies	1,289.42	2,382.60	244.02	2,000.00	(382.60)
5131 Flower Fund Support	-	1,000.00	1,000.00	1,000.00	-
Total Altar & Flower Guild	**1,289.42**	**3,382.60**	**1,244.02**	**3,000.00**	**(382.60)**
Worship					
5141 Worship Supplies	-	458.78	301.28	1,500.00	1,041.22

St Luke's Cathedral
Treasurer's Report
April 2024

	Actual Apr 2024	Actual 2024 Year to Date	Actual 2023 Year to Date	Annual Budget 2024	Annual Budget Remaining 2024
5142 Special Service & Holiday Advertising	556.00	556.00	157.00	1,500.00	944.00
Total Worship	**556.00**	**1,014.78**	**458.28**	**3,000.00**	**1,985.22**
Education					
5150 Education Coordinator Salary	854.46	3,204.22	3,318.16	11,108.00	7,903.78
5151 Education Coordinator FICA	65.37	245.16	253.85	850.00	604.84
5152 Adult Education	-	-	-	500.00	500.00
5155 Church School	-	-	-	300.00	300.00
5156 Child Care	-	-	455.00	1,000.00	1,000.00
Total Education	**919.83**	**3,449.38**	**4,027.01**	**13,758.00**	**10,308.62**
Fellowship & Stewardship					
5160 Parish Activities	689.61	993.36	721.30	5,000.00	4,006.64
5162 Stewardship	-	-	500.00	500.00	500.00
Total Fellowship & Stewardship	**689.61**	**993.36**	**1,221.30**	**5,500.00**	**4,506.64**
Vestry					
5200 Retreat	471.79	471.79	-		(471.79)
5202 Other Vestry Expense	-	-	450.00	500.00	500.00
Total Vestry	**471.79**	**471.79**	**450.00**	**500.00**	**28.21**
Total Program Expenses	**11,750.90**	**43,249.07**	**45,974.42**	**137,360.00**	**94,110.93**
Outreach					
5300 Community Outreach	-	-	47.73	25,700.00	25,700.00
Total Outreach	**-**	**-**	**47.73**	**25,700.00**	**25,700.00**
Administration					
5410 Staff Salaries	4,753.84	17,826.90	16,800.00	61,800.00	43,973.10
5411 Staff Benefits	47.48	189.92	222.76	562.00	372.08
5412 Staff Pension	380.31	1,521.24	630.00	4,944.00	3,422.76
5414 Staff FICA	363.67	1,363.73	1,285.20	4,728.00	3,364.27
5418 Payroll Processing Fees	72.00	292.00	304.00	1,200.00	908.00
5420 Contracted Accounting Services	2,055.00	8,220.00	7,980.00	24,568.00	16,348.00
5425 Insurance - Workers Comp	-	728.75	2,384.50	4,000.00	3,271.25
5428 Bank Charges	181.87	936.24	708.06	3,000.00	2,063.76
5430 Office Supplies	257.95	900.06	765.55	3,000.00	2,099.94
5431 Postage	-	309.23	290.15	2,000.00	1,690.77
5432 IT Expenses	1,415.51	4,055.18	3,030.61	13,000.00	8,944.82
5433 Telephone & Internet	559.82	2,236.88	2,133.11	6,800.00	4,563.12
5435 Printing & Equipment Lease	220.39	1,216.51	1,662.14	8,500.00	7,283.49
5437 Communications/Marketing	-	-	191.88	4,000.00	4,000.00
5440 Miscellaneous Expense	-	-	265.00	1,200.00	1,200.00
Total Administration	**10,307.84**	**39,796.64**	**38,652.96**	**143,302.00**	**103,505.36**
Building					
5501 Sexton Salary	720.00	2,949.75	5,184.00	12,000.00	9,050.25
5502 Housekeeper Salary	1,080.00	4,302.00	4,492.59	14,040.00	9,738.00
5503 Security Salary	3,842.02	6,922.43	-	14,270.00	7,347.57
5504 Housekeeper, Sexton & Security FICA	431.61	1,084.33	740.87	3,084.00	1,999.67
5510 Insurance - Property	5,049.50	9,987.00	8,790.00	20,200.00	10,213.00
5520 Property Tax	-	2,031.09	1,918.33	4,200.00	2,168.91
5525 Heating Fuel	3,150.31	13,339.13	17,045.43	26,000.00	12,660.87
5526 Electricity	1,618.55	7,749.06	6,723.48	22,000.00	14,250.94
5527 Water & Sewer	305.87	1,276.17	1,229.39	5,000.00	3,723.83
5528 Parish Hall Gas	133.63	576.60	630.46	1,800.00	1,223.40
5529 Rubbish Removal	424.25	1,750.00	664.03	4,000.00	2,250.00
5530 Building Repair & Maintenance	3,491.08	14,163.52	11,147.70	50,000.00	35,836.48
5540 Parking Lot Expense	1,225.00	8,517.50	15,850.00	16,000.00	7,482.50
5542 Building Reserve Contributuions	-	-	20,000.00	20,000.00	20,000.00
Total Building	**21,471.82**	**74,648.58**	**94,416.28**	**212,594.00**	**137,945.42**
Diocesan					
5601 Assessment	9,027.50	36,110.00	34,934.68	108,330.00	72,220.00
5603 Episcopate	77.75	311.00	353.00	1,200.00	889.00
5605 Theological Education	-	-	-	1,500.00	1,500.00
Total Diocesan	**9,105.25**	**36,421.00**	**35,287.68**	**111,030.00**	**74,609.00**
Total Expenses	**68,814.96**	**257,553.29**	**290,981.94**	**855,398.00**	**597,844.71**
Net Total	**(10,706.53)**	**3,481.97**	**(29,297.18)**	**(107,319.00)**	**(97,367.09)**

St. Luke's Cathedral

Monthly Balance Sheet

As of: Apr 30th 2024

Accounts	Balance Apr 30, 2024	Balance Mar 31, 2024	$ Change
Assets			
Checking			
1001 Operating Account 1506	187,430.94	200,232.88	(12,801.94)
1002 Restricted Fund Account 3754	261,531.71	264,105.37	(2,573.66)
1003 Dean's Discretionary Account 1549	3,188.35	3,186.83	1.52
1004 Assistant Dean Discretionary Account 8364	290.62	290.62	0.00
1005 Canon Priest Discretionary Account 0410	1.00	1.00	0.00
Total Checking	452,442.62	467,816.70	(15,374.08)
Investments			
1011 Investment Account 91248257	3,716,637.39	3,827,358.23	(110,720.84)
Total Investments	3,716,637.39	3,827,358.23	(110,720.84)
Total Assets	**$ 4,169,080.01**	**$ 4,295,174.93**	**($ 126,094.92)**
Liabilities & Net Assets			
Liabilities			
Total Liabilities	0.00	0.00	0.00
Net Assets			
Unrestricted Funds			
3000 Operating Fund	187,430.94	200,232.88	(12,801.94)
Total Unrestricted Funds	187,430.94	200,232.88	(12,801.94)
Restricted Funds			
Church Designated Restricted Funds			
3100 Audit Expense Reserve Fund	7,500.00	7,500.00	0.00
3110 Building Loan & Repairs Fund	3,000.00	3,000.00	0.00
3140 Special Funds Interest	12,942.37	11,916.85	1,025.52
3160 Vestry Restricted Fund - Pastoral Salaries	126,500.00	126,500.00	0.00
3175 New Dean Search Fund	19,685.00	19,685.00	0.00
Total Church Designated Restricted Funds	169,627.37	168,601.85	1,025.52
Donor Designated Restricted Funds			
3201 Capital Campaign Fund	2,829.43	2,829.43	0.00
3208 Family Promise Fund	12,149.00	12,050.31	98.69
3210 Flowers Fund	4,563.81	4,533.36	30.45
3213 Food Pantry Fund	27,364.25	30,662.62	(3,298.37)
3215 Haiti Outreach Fund	11,424.49	11,093.00	331.49
3218 Luke's Garden Fund	583.93	583.93	0.00
3224 Kneelers Fund	1,129.98	1,129.98	0.00
3233 Memorial Garden Fund	2,785.01	2,785.01	0.00
3236 Memorial Gifts Fund	340.00	310.00	30.00
3239 Music Fund	14,444.65	14,343.82	100.83
3241 Outreach Fund	1,252.00	1,252.00	0.00
3244 Prayer Shawls Fund	173.00	173.00	0.00
3253 St Elizabeths Fund	175.97	978.71	(802.74)
3259 Youth and Young Adult Fund	12,688.82	12,778.35	(89.53)
3260 Dean Discretionary Fund	3,188.35	3,186.83	1.52
3263 Assistant Dean Discretionary Fund	290.62	290.62	0.00
3266 Canon Priest Discretionary Fund	1.00	1.00	0.00
Total Donor Designated Restricted Funds	95,384.31	98,981.97	(3,597.66)
Endowment Designated Funds			

Accounts	Balance Apr 30, 2024	Balance Mar 31, 2024	$ Change
3301 Endowment Building Fund	1,629,087.46	1,682,311.78	(53,224.32)
3302 Endowment Flowers Fund	24,314.06	25,111.16	(797.10)
3303 Endowment Music Fund	68,170.86	70,525.92	(2,355.06)
3304 Endowment Outreach Fund	194,122.40	200,330.09	(6,207.69)
3305 Endowment Prayer Books Fund	15,221.16	15,716.32	(495.16)
3306 Endowment Unrestricted Fund	1,201,414.55	1,229,961.97	(28,547.42)
3307 Howard/St Theresa Fund	584,306.90	603,400.99	(19,094.09)
Total Endowment Designated Funds	3,716,637.39	3,827,358.23	(110,720.84)
Total Restricted Funds	3,981,649.07	4,094,942.05	(113,292.98)
Total Net Assets	4,169,080.01	4,295,174.93	(126,094.92)
Total Liabilities & Net Assets	**$ 4,169,080.01**	**$ 4,295,174.93**	**($ 126,094.92)**