

Cathedral Church of St. Luke

143 State Street

Portland, Maine 04101

Minutes of the Lesser Chapter Meeting

April 17, 2024

*The meeting was held in Loring House*

Attending in person: Stanley Kuziel, Rev. Suzanne Roberts, Senior Warden Sam Allen, Interim Junior Warden Fred Fowler, Interim Treasurer Tim Wilkins, Dan McDonald, Nancy Brain, Jamie Moore, Randi Hogan, Eleanor Roberts, Mary Linneman, Clerk John Bancroft, Bishop Thomas Brown

Attending virtually: Rev. Rebecca Grant

Excused: Michael Thorne, Interim Dean George Stevens

Absent: Oscar Mokeme

#### **Call to Order and Opening Worship**

The Senior Warden called the meeting order at 6:08 PM and led the group in the compline liturgy "Trust".

#### **Approval of Revised Minutes and Consent Agenda**

The revised minutes from the Lesser Chapter Meeting on March 20, 2024 were moved, seconded and approved. The consent agenda (reports from the Senior Warden and Interim Junior Warden) were accepted. The report from the Interim Dean was not available.

#### **Treasurer's Report**

Proceeds from Easter offerings and the Chili Cook-Off will appear in the April report. An internal audit continues in collaboration with St. Mary's. A quote from Horch Roofing for repair of the leaking flat roof section was received. The cathedral received a \$10,000 gift from Connie Eastburn. The Finance Committee recommended it be placed in the general account of the Cathedral Endowment. This was moved, seconded and approved. The cathedral undesignated gift acceptance policy will be revisited at the next meeting of the Lesser Chapter. The Stewardship Ministry Team will organize a seminar for the parish on planned giving. The Treasurer's Report and Balance Sheet are appended.

#### **Cathedral Liabilities (Debt)**

Dan McDonald provided a summary of the cathedral liabilities (debt) extracted from Treasurer's Reports. Debt was incurred in 2008 for replacement of the heating system. Through diligent work by the Treasurers and support by the Lesser Chapter and congregation, the debt was retired at the end of last

year. The Lesser Chapter particularly appreciates the leadership of Treasurer Tim Wilkins in this effort. The cathedral is now debt-free.

#### **Conflict Transformation Work with Susan Czolgosz – next steps**

A letter of agreement was executed with consultant Susan Czolgosz to develop and facilitate a three-phase process for the cathedral. Phase I has begun. The Senior Warden, Junior Warden and Interim Dean developed a list of 20-25 members of St. Luke's representative of its diverse make-up and ministries. They will have individual interviews with Ms. Czolgosz over the next 10 days. Their experiences, stories and reflections will illuminate the data from the congregational assessment and inform her planning for Phases II and III. At Ms. Czolgosz' recommendation, the names of the interviewees are confidential. Ms. Czolgosz will prepare a summary of the interviews that will be shared.

Ms. Czolgosz suggests that the conflict transformation educational workshops of Phase II begin in early May and that several offerings occur at different days and times to facilitate as much participation as possible. Completion of Phase II education is required for participation in the Phase III World Café-style conversations planned for September. Discussion ensued about the amount of time between Phases II and III. It was noted that skills learned in Phase II can be applied on our own in cathedral activities and ministries. An extra Phase II workshop could be considered in the late summer to include anyone who was not able to attend a spring session.

#### **Lesser Chapter Organization**

The Lesser Chapter was reminded that it has an important responsibility for spiritual leadership of the cathedral. They discussed the question, "Do the current Standing Committees (or the current organizational structure) best represent the work of which we are most proud at the cathedral?" The Standing Committees (Finance, Endowment, Stewardship, Building and Grounds, and Memorial Garden/Columbarium) are important but don't reflect the breadth and depth of the cathedral's mission and ministries. It would be beneficial to review the cathedral organizational structure and communication plan to better serve God and the congregation. Updating the cathedral Bylaws is only part of that work. The cathedral should recognize its standing committees, time-limited special committees, missions and ministries to encompass all of its activities. Communication among various committees, ministries and missions and the Lesser Chapter has been inconsistent resulting in misunderstanding and lack of clarity about goals, roles, needs and responsibilities. Lack of clarity contributes to misunderstanding and conflict.

Support, validation and improved communication can develop in a clearer system. We seek to create a web where efforts are coordinated, supported and appreciated. We see this occurring in the Outreach Committee as it brings together diverse cathedral outreach missions. The cathedral has operated in siloes – decentralized, bottom-up, self-organized. We seek a more integrated future – coordinated and collaborative.

Questions were raised and discussed. The Congregational Assessment identified a dozen strategic priorities. Which of them could be addressed through the leadership of an existing committee, ministry

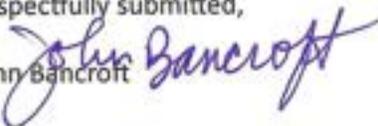
or mission? How many strategic priorities can we tackle concurrently? Could we address them all? Clergy support facilitated the origin of the Young and the Restless group. Clergy involvement would be appreciated again.

The Bishop suggested members of the Lesser Chapter reach out to leaders of the committees, missions and ministries of the cathedral inviting them one at a time or in small groups for informal conversation centered on the Congregational Assessment Executive Summary. The goal is to listen to their observations, reflections and concerns – reopening lines of communication. The Senior Warden will compile and circulate contact information.

**Closing**

The Bishop closed the meeting with prayer at 8:10 PM.

Respectfully submitted,

  
John Bancroft  
Clerk

Approved 05/15/2024

St Luke's Balance Sheet - Liabilities

	2020												2021												2022												2023												2024																																																																																														
Jan	\$ 219,216	Jan	\$ 308,990	Jan	\$ 138,968	Jan	\$	Jan	\$	Jan	\$ 0	Feb	\$ 218,698	Feb	\$ 287,754	Feb	\$ 139,789	Feb	\$	Feb	\$	Feb	\$ 150	Mar	\$ 217,665	Mar	\$ 195,851	Mar	\$ 130,058	Mar	\$	Mar	\$	Mar	\$ 150	Apr	\$ 217,502	Apr	\$ 303,230	Apr	\$ 130,137	Apr	\$	Apr	\$	Apr	\$ 150	May	\$ 295,973	May	\$ 299,123	May	\$ 104,967	May	\$	May	\$	May	\$ 100	Jun	\$ 307,492	Jun	\$ 243,849	Jun	\$	Jun	\$	Jun	\$	Jun	\$ 400	Jul	\$ 318,678	Jul	\$ 242,838	Jul	\$ 101,092	Jul	\$	Jul	\$	Jul	\$ 400	Aug	\$ 311,457	Aug	\$ 242,001	Aug	\$ 99,639	Aug	\$	Aug	\$	Aug	\$ 250	Sep	\$ 378,758	Sep	\$ 253,014	Sep	\$ 78,515	Sep	\$	Sep	\$	Sep	\$ 250	Oct	\$ 316,513	Oct	\$ 239,704	Oct	\$ 59,063	Oct	\$	Oct	\$	Oct	\$ 4,950	Nov	\$ 312,555	Nov	\$ 239,768	Nov	\$ 57,368	Nov	\$	Nov	\$	Nov	\$ 14,950	Dec	\$ 334,366	Dec	\$ 184,924	Dec	\$ 88,998	Dec	\$	Dec	\$	Dec	\$ 26,585
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## Senior Warden's Report April 14, 2024

### **Holy Week and Easter**

March was a very busy month at the Cathedral and the culmination was Holy Week and Easter. Winter storms added a sense of vulnerability to upset carefully laid plans, but we persevered. The staff and volunteers were on top of it and from my perspective all went extremely well. Thanks to all who had roles in making Lent, Holy Week, and Easter an especially blessed time. Special thanks to Bishop Brown being our Preacher and Celebrant on Easter Day!

### **Conflict Transformation work**

Since our March Lesser Chapter Meeting, we received a contract proposal from Susan Czoglosz to engage her to lead the congregation in a program of conflict transformation. The contract has been signed by me and Susan and we are very close to embarking on Phase I of the work. Susan will be doing confidential interviews with 23 parishioners and staff beginning within the next week. George and Fred and I met with Susan to plan how the interviews would be arranged and received her advice about how to form a representative group of interviewees. George, Fred, and I selected the group to be interviewed and Avery will be contacting interviewees this week to sign up for specific times to be interviewed. The interviews should be completed in two weeks or so, and Susan will provide us with a summary document of her findings by May 22. Susan's report will not attribute specifics of conversations to individuals, but it will serve to illuminate important findings of the CAT survey and help guide Phases II and III of her work with us. Phase II will likely commence in mid-June and be completed mid-summer; and Phase III will take place in September.

As spiritual leaders of the Cathedral congregation, we must help galvanize interest in the conflict transformation work to ensure that a sizeable group of our parishioners participates in Phases II and III.

### **Working with Bishop Brown**

Bishop Brown joined us in Sunday worship on Easter Day and on Easter I. His sermon on Easter I addressed the need for the Cathedral to embark on conflict transformation work and emphasized his commitment to participate with us in that process. The Bishop will be joining the Lesser Chapter at many of our upcoming meetings and we will have the benefit of his wisdom and engagement as we work together to do some healing work and move to a point where we shift our focus to the future.

### **Organization**

This is the main topic for our April Lesser Chapter meeting. We did not have time to do much on this topic last month, so I will simply repeat what I said in last month's report:

I continue to see the need to clarify our organizational structure so that it helps support the Cathedral's mission. Our Lesser Chapter Bylaws specify five Standing Committees: Finance, Stewardship, Endowment, Building and Grounds, and Memorial Garden and Columbarium. The Bylaws also allow that Special Committees "may be authorized by the Dean or Lesser Chapter as the occasion demands." In the past decade, the only Special Committee that was formed was Becoming Beloved Community, and that was disbanded. Shouldn't our Standing Committees include ones that are more inclusive of our broad mission? Let's work on that together in the coming months. In addition, we'll work on matching Vestry members' interests with existing committees to act as liaisons.

May God bless our work together,

Sam Allen

# St. Luke's Cathedral Ministries and Groups

March 20, 2024

We brainstormed a list of these at the Vestry Retreat on March 16. I also consulted the index of the 2023 Annual Report. This is a combination of both lists.

**Bold** headings are from the Annual Report, as are the bullet entries in plain font.

Bullet items in *italics* were ones that were mentioned at the Retreat, but not included as entries in the most recent Annual Report. Asterix(\*) items are Standing Committees of the Lesser Chapter.

This is an impressive list that informs what we are doing and, in some cases, aspire to do. As we think about how the Lesser Chapter can best to support these efforts, please consider how we might best group them logically, and develop more robust management and communication between the committees, Lesser Chapter, and congregation.

## **Worship at St. Luke's**

- Altar Guild
- Flower Guild
- Cathedral Music including Choir
- Lectors
- Ushers
- *Lay Eucharistic Ministers*
- *Vergers and Acolytes*
- *Liturgy and Worship Planning*

## **Inreach Ministries**

- Christian Education: Sunday School, Youth and Adult Formation
- Biblical Study Team
- Noon Zoom
- Young and Restless
- Luke's Garden LGBTQIA+ Group
- Kneeler Guild
- Prayer Shawl Ministry
- *Pastoral Care*
- *Foyer Groups*
- *Healing Team*
- *Discernment*

## **Outreach Ministries**

- Maine-Haiti Partnership
- St. Luke's Food Pantry,

- St. Elizabeth's Essentials Pantry
- Greater Portland Family Promise,
- Dean's Discretionary Fund
- Public Policy and Environmental Action Team (PPEAT)
- *Social Justice*

#### **Marketing and Evangelism**

- Communications
- Information Technology
- Records: Parish Register, Attendance, Services Held
- *Concert and Space Rental*

#### **Financial**

- \*Finance Committee
- \*Endowment Committee
- \*Stewardship Committee

#### **Leadership and Administration**

- \*Building and Grounds Committee
- \*Memorial Garden and Columbarium Committee
- Nominating Committee

TO: Cathedral Lesser Chapter  
RE: February Acting Junior Warden Report  
DATE: 04/18/2024  
FROM: Fred Fowler

\* Nave Lighting- We are still waiting for Keith, from All Phase, to return with his crew, when they have an opening in their schedule, to continue the lighting improvement/repairs.

\* Building Lighting- Curtis Maurand converted three additional light fixtures since I last reported. An exterior security light was damaged in the last wind storm. He will replace it with a new LED fixture.

\* Heating: Circulator number 2 was repaired. We are hopeful that there will be no additional heating repairs required for this heating season.

\* Boiler Room- Due to the cancelation of the last work day, due to the bad weather, the boiler room cleanup has been added to the next work day.

\*Office Makeover- The reconfiguration of the office is working well for small meetings requiring access to zoom.

\*Connector Roof- Horch Roofing was contacted by Tim Wilkins. They have a new estimator who will reassess our project and provide a more solid quote than the one we received last fall. As soon as that is received, Tim will cut a check for the deposit. The leak is increasing with each new storm.

\*Space Utilization- Pat and I worked with Jamie Tilley to move the finance file cabinets into the education office. We reconfigured the space adding a table so that the internal audit could continue to be worked on there as well as weekly Wednesday meetings when Nina and Tim meet.

\*Nursery- Good news! Elizabeth Burger has come forward offering to work with the kneeler team cleaning out the nursery. I provided her with a clean closet in room 8 that will provide them with adequate storage for surplus supplies and equipment. Hurray!

\*Flag Mounts- Two additional flag mounts and flags have been installed on the Park Street entrance . This will draw additional attention to where to enter the building.

\*Cleaning- Working with staff continues to be ongoing. Rebecca Grant is working with George and Sam developing job descriptions and schedules that will better utilize staff and hopefully improve building maintenance. I have been communicating with Curtis on a regular basis regarding cleaning and maintenance items.

\*Kitchenette- I will begin the kitchenette once I get caught up on a project at the Bishop's house

\*Fr. Henderson- Sam said he is submitting his application to 75 State Street

\*Security- During the first week of Easter an individual entered the building around 11:00 PM, turned on lights in the nave, moved some things around and exited leaving the lights on. As a result I spoke with Avery who has upgraded the lower entry Ring doorbell to record each person entering the building. After contacting Sam Allen and George, it was decided to change the door code.

\*Kitchen Leak- During heavy rains water runs down the end of the exhaust hood. I removed the exterior kitchen vent that the kitchen contractor just stuffed with insulation and covered the opening with a piece of sheet metal. The insulation was not real wet. Subsequently, I asked Curtis to keep an eye on the floor for signs of a leak. I had left a kitchen ceiling tile open to monitor for water leakage. The water seems to be entering around the ladies room window and travels down into the kitchen. Further investigation is scheduled.

\*Front Circle- Jamie Willey continues to work in that area. He mulched the center garden area before Easter.

**St Luke's Cathedral  
Treasurer's Report  
March 2024**

	Actual Mar 2024	Actual 2024 Year to Date	Annual Budget 2024	Annual Budget Remaining 2024
<b>Revenues</b>				
6001 Other Income	32.14	69.14	500.00	430.86
6002 Transfers from Endowment	13,428.88	40,286.64	161,147.00	120,860.36
<b>Contribution Revenue</b>				
4010 Pledges - current year	40,634.46	128,433.67	425,000.00	296,566.33
4011 Pledges - prior year	76.38	1,942.76	5,000.00	3,057.24
4012 Non Pledge contributions	1,633.39	10,680.32	28,000.00	17,319.68
4020 Plate contributions	1,033.00	2,785.14	14,000.00	11,214.86
4030 Special Collections	250.00	350.00	4,000.00	3,650.00
<b>Total Contribution Revenue</b>	<b>43,627.23</b>	<b>144,191.89</b>	<b>476,000.00</b>	<b>331,808.11</b>
<b>Rental Revenue</b>				
4110 Rent - parking	1,000.00	2,625.00	10,000.00	7,375.00
4115 Rent - Building	1,600.00	5,725.00	30,000.00	24,275.00
<b>Total Rental Revenue</b>	<b>2,600.00</b>	<b>8,350.00</b>	<b>40,000.00</b>	<b>31,650.00</b>
<b>Other Operating Revenue</b>				
4210 Codman Trust Revenue	-	3,993.03	13,613.00	9,619.97
4215 Hamlin Trust Revenue	-	1,598.77	5,448.00	3,849.23
4220 Music Program Revenue	67.00	217.01	2,000.00	1,782.99
4231 Community Kitchen Rental Fees	-	747.50	-	(747.50)
4240 Diocesan Use of Church	-	-	35,371.00	35,371.00
4245 Grants from Diocese	-	-	-	-
4246 Interest Income - Operating	796.60	2,543.79	4,000.00	1,456.21
<b>Total Other Operating Revenue</b>	<b>863.60</b>	<b>9,100.10</b>	<b>60,432.00</b>	<b>51,331.90</b>
<b>Fundraising Revenue</b>				
4310 Holiday Fair Receipts	-	84.06	10,000.00	9,915.94
4320 Other Fundraising Receipts	460.00	460.00	-	(460.00)
4330 Community Suppers	-	385.00	-	(385.00)
<b>Total Fundraising Revenue</b>	<b>460.00</b>	<b>929.06</b>	<b>10,000.00</b>	<b>9,070.94</b>
<b>Total Revenues</b>	<b>61,011.85</b>	<b>202,926.83</b>	<b>748,079.00</b>	<b>545,152.17</b>
<b>Expenses</b>				
<b>Pastoral Leadership</b>				
5001 Dean's Salary	5,153.84	14,173.06	67,000.00	52,826.94
5002 Dean's Housing Allowance	4,076.92	11,211.53	53,000.00	41,788.47
5003 Dean's Pension	1,800.00	5,400.00	21,600.00	16,200.00
5004 Dean's Benefits	3,646.00	10,938.00	44,574.00	33,636.00
5005 Dean's Expenses	-	-	1,000.00	1,000.00
5008 Dean Search Expenses	1,500.00	1,500.00	20,000.00	18,500.00
5009 Pastoral Leadership Background Checks	-	-	500.00	500.00
5010 Canon Priest Salary	-	-	-	-
5020 Deacon's Support	-	-	750.00	750.00
5025 Staff Clergy	622.46	1,711.76	8,092.00	6,380.24
5026 Staff Clergy Pension	126.17	251.66	1,568.00	1,316.34
5030 Clergy SE	753.76	2,072.84	7,328.00	5,255.16
<b>Total Pastoral Leadership</b>	<b>17,679.15</b>	<b>47,258.85</b>	<b>225,412.00</b>	<b>178,153.15</b>
<b>Program Expenses</b>				
<b>Music</b>				
5120 Music Director Salary	5,623.06	15,449.97	73,001.00	57,551.03
5121 Music Director Benefits	663.76	4,109.62	11,446.00	7,336.38
5122 Music Director Pension	547.50	1,642.50	6,570.00	4,927.50
5123 Music Director FICA	407.16	1,131.88	5,585.00	4,453.12
5124 Music Director Contractor Subs	-	263.00	4,000.00	3,737.00
5125 Music & Liturgy	1,825.00	2,634.94	8,000.00	5,365.06
5126 Organ & Piano Maintenance	130.00	260.00	3,000.00	2,740.00
<b>Total Music</b>	<b>9,196.48</b>	<b>25,491.91</b>	<b>111,802.00</b>	<b>86,110.09</b>
<b>Altar &amp; Flower Guild</b>				
5130 Altar Supplies	967.90	1,093.18	2,000.00	906.82

**St Luke's Cathedral  
Treasurer's Report  
March 2024**

	Actual Mar 2024	Actual 2024 Year to Date	Annual Budget 2024	Annual Budget Remaining 2024
5131 Flower Fund Support	1,000.00	1,000.00	1,000.00	-
<b>Total Altar &amp; Flower Guild</b>	<b>1,967.90</b>	<b>2,093.18</b>	<b>3,000.00</b>	<b>906.82</b>
<b>Worship</b>				
5141 Worship Supplies	214.95	458.78	1,500.00	1,041.22
5142 Special Service & Holiday Advertising	-	-	1,500.00	1,500.00
<b>Total Worship</b>	<b>214.95</b>	<b>458.78</b>	<b>3,000.00</b>	<b>2,541.22</b>
<b>Education</b>				
5150 Education Coordinator Salary	854.46	2,349.76	11,108.00	8,758.24
5151 Education Coordinator FICA	65.38	179.79	850.00	670.21
5152 Adult Education	-	-	500.00	500.00
5155 Church School	-	-	300.00	300.00
5156 Child Care	-	-	1,000.00	1,000.00
<b>Total Education</b>	<b>919.84</b>	<b>2,529.55</b>	<b>13,758.00</b>	<b>11,228.45</b>
<b>Fellowship &amp; Stewardship</b>				
5160 Parish Activities	200.00	303.75	5,000.00	4,696.25
5162 Stewardship	-	-	500.00	500.00
<b>Total Fellowship &amp; Stewardship</b>	<b>200.00</b>	<b>303.75</b>	<b>5,500.00</b>	<b>5,196.25</b>
<b>Vestry</b>				
5202 Other Vestry Expense	-	-	500.00	500.00
<b>Total Vestry</b>	<b>-</b>	<b>-</b>	<b>500.00</b>	<b>500.00</b>
<b>Total Program Expenses</b>	<b>12,499.17</b>	<b>30,877.17</b>	<b>137,360.00</b>	<b>106,482.83</b>
<b>Outreach</b>				
5300 Community Outreach	-	-	25,700.00	25,700.00
<b>Total Outreach</b>	<b>-</b>	<b>-</b>	<b>25,700.00</b>	<b>25,700.00</b>
<b>Administration</b>				
5410 Staff Salaries	4,753.84	13,073.06	61,800.00	48,726.94
5411 Staff Benefits	48.84	142.44	562.00	419.56
5412 Staff Pension	380.31	1,140.93	4,944.00	3,803.07
5414 Staff FICA	363.65	1,000.06	4,728.00	3,727.94
5418 Payroll Processing Fees	72.00	72.00	1,200.00	980.00
5420 Contracted Accounting Services	2,055.00	6,165.00	24,568.00	18,403.00
5425 Insurance - Workers Comp	-	728.75	4,000.00	3,271.25
5428 Bank Charges	172.59	754.37	3,000.00	2,245.63
5430 Office Supplies	124.05	642.11	3,000.00	2,357.89
5431 Postage	96.00	309.23	2,000.00	1,690.77
5432 IT Expenses	831.93	2,639.67	13,000.00	10,360.33
5433 Telephone & Internet	559.82	1,677.06	6,800.00	5,122.94
5435 Printing & Equipment Lease	220.39	996.12	8,500.00	7,503.88
5437 Communications/Marketing	-	-	4,000.00	4,000.00
5440 Miscellaneous Expense	-	-	1,200.00	1,200.00
<b>Total Administration</b>	<b>9,678.42</b>	<b>29,488.80</b>	<b>143,302.00</b>	<b>113,813.20</b>
<b>Building</b>				
5501 Sexton Salary	783.00	2,229.75	12,000.00	9,770.25
5502 Housekeeper Salary	1,242.00	3,222.00	14,040.00	10,818.00
5503 Security Salary	1,097.72	3,080.41	14,270.00	11,189.59
5504 Housekeeper, Sexton & Security FICA	238.88	652.72	3,084.00	2,431.28
5510 Insurance - Property	-	4,937.50	20,200.00	15,262.50
5520 Property Tax	2,031.09	2,031.09	4,200.00	2,168.91
5525 Heating Fuel	7,377.39	10,188.82	26,000.00	15,811.18
5526 Electricity	3,059.11	6,130.51	22,000.00	15,869.49
5527 Water & Sewer	305.29	970.30	5,000.00	4,029.70
5528 Parish Hall Gas	140.49	442.97	1,800.00	1,357.03
5529 Rubbish Removal	477.25	1,325.75	4,000.00	2,674.25
5530 Building Repair & Maintenance	9,757.73	10,672.44	50,000.00	39,327.56
5540 Parking Lot Expense	200.00	7,292.50	16,000.00	8,707.50
5542 Building Reserve Contributions	-	-	20,000.00	20,000.00
<b>Total Building</b>	<b>26,709.95</b>	<b>63,176.76</b>	<b>212,594.00</b>	<b>159,417.24</b>

**St Luke's Cathedral  
Treasurer's Report  
March 2024**

	Actual Mar 2024	Actual 2024 Year to Date	Annual Budget 2024	Annual Budget Remaining 2024
<b>Diocesan</b>				
5601 Assessment	9,027.50	27,082.50	108,330.00	81,247.50
5603 Episcopate	77.75	233.25	1,200.00	966.75
5605 Theological Education	-	-	1,500.00	1,500.00
<b>Total Diocesan</b>	<b>9,105.25</b>	<b>27,315.75</b>	<b>111,030.00</b>	<b>83,714.25</b>
<b>Total Expenses</b>	<b>75,671.94</b>	<b>188,117.33</b>	<b>855,398.00</b>	<b>667,280.67</b>
<b>Net Total</b>	<b>(14,660.09)</b>	<b>14,809.50</b>	<b>(107,319.00)</b>	<b>(122,128.50)</b>

**St Luke's Cathedral  
Treasurer's Report  
March 2024**

Actual 2023 Year to Date
342.59
24,805.38
103,464.65
4,236.75
1,869.43
1,328.92
350.00
<b>111,249.75</b>
1,350.00
2,400.00
<b>3,750.00</b>
-
-
5,144.00
520.50
5,895.18
2,000.00
-
<b>13,559.68</b>
-
(116.78)
(116.78)
<b>153,590.62</b>
15,324.16
3,692.28
4,025.26
1,498.58
297.97
-
-
20,000.00
-
1,208.64
241.64
1,547.24
<b>47,835.77</b>
10,903.88
1,827.98
1,063.12
622.73
250.00
4,252.61
-
<b>19,120.32</b>
-

**St Luke's Cathedral  
Treasurer's Report  
March 2024**

<b>Actual 2023 Year to Date</b>
1,000.00
<b>1,000.00</b>
237.78
-
<b>237.78</b>
1,859.08
126.92
-
-
210.00
<b>1,996.00</b>
430.10
-
<b>430.10</b>
450.00
<b>450.00</b>
<b>23,234.20</b>
-
-
8,400.00
87.52
420.00
642.60
152.00
3,990.00
647.25
363.95
378.90
-
1,340.98
1,065.65
775.73
-
265.00
<b>18,529.58</b>
2,592.00
2,332.59
-
377.31
4,395.00
1,918.33
7,793.36
1,128.92
626.63
313.02
176.00
2,908.80
8,260.00
20,000.00
<b>52,821.96</b>

St Luke's Cathedral  
Treasurer's Report  
March 2024

Actual 2023 Year to Date
17,467.34
176.50
-
17,643.84
160,065.35
(6,474.73)

St. Luke's Cathedral  
**Monthly Balance Sheet**

As of: Mar 31st 2024

Accounts	Balance Mar 31, 2024	Balance Feb 29, 2024	\$ Change
<b>Assets</b>			
Checking			
1001 Operating Account 1506	200,853.88	215,350.12	( 14,496.24)
1002 Restricted Fund Account 3754	264,105.37	265,574.29	( 1,468.92)
1003 Dean's Discretionary Account 1549	3,186.83	2,789.15	397.68
1004 Assistant Dean Discretionary Account 8364	290.62	290.62	0.00
1005 Canon Priest Discretionary Account 0410	1.00	1.00	0.00
Total Checking	468,437.70	484,005.18	( 15,567.48)
Investments			
1011 Investment Account 91248257	3,827,358.23	3,755,721.99	71,636.24
Total Investments	3,827,358.23	3,755,721.99	71,636.24
<b>Total Assets</b>	<b>\$ 4,295,795.93</b>	<b>\$ 4,239,727.17</b>	<b>\$ 56,068.76</b>
<b>Liabilities &amp; Net Assets</b>			
Liabilities			
Total Liabilities	0.00	0.00	0.00
Net Assets			
Unrestricted Funds			
3000 Operating Fund	200,853.88	215,350.12	( 14,496.24)
Total Unrestricted Funds	200,853.88	215,350.12	( 14,496.24)
Restricted Funds			
Church Designated Funds			
3100 Audit Expense Reserve Fund	7,500.00	7,500.00	0.00
3110 Building Loan & Repairs Fund	3,000.00	3,000.00	0.00
3140 Special Funds Interest	11,916.85	10,957.18	959.67
3160 Vestry Restricted Fund - Pastoral Salaries	126,500.00	126,500.00	0.00
3175 New Dean Search Fund	19,685.00	19,685.00	0.00
Total Church Designated Funds	168,601.85	167,642.18	959.67
Donor Designated Funds			
3201 Capital Campaign Fund	2,829.43	3,571.31	( 741.88)
3208 Family Promise Fund	12,050.31	12,024.62	25.69
3210 Flowers Fund	4,533.36	2,178.36	2,355.00
3213 Food Pantry Fund	30,662.62	35,255.13	( 4,592.51)
3215 Haiti Outreach Fund	11,093.00	10,817.62	275.38
3218 Luke's Garden Fund	583.93	626.00	( 42.07)
3224 Kneelers Fund	1,129.98	1,129.98	0.00
3233 Memorial Garden Fund	2,785.01	2,785.01	0.00
3236 Memorial Gifts Fund	310.00	280.00	30.00
3239 Music Fund	14,343.82	14,117.99	225.83
3241 Outreach Fund	1,252.00	1,252.00	0.00
3244 Prayer Shawls Fund	173.00	173.00	0.00
3253 St Elizabeths Fund	978.71	942.74	35.97
3259 Youth and Young Adult Fund	12,778.35	12,778.35	0.00
3260 Dean Discretionary Fund	3,186.83	2,789.15	397.68
3263 Assistant Dean Discretionary Fund	290.62	290.62	0.00
3266 Canon Priest Discretionary Fund	1.00	1.00	0.00
Total Donor Designated Funds	98,981.97	101,012.88	( 2,030.91)
Endowment Designated Funds			

Accounts	Balance	Balance	\$ Change
	Mar 31, 2024	Feb 29, 2024	
3301 Endowment Building Fund	1,682,311.78	1,650,764.33	31,547.45
3302 Endowment Flowers Fund	25,111.16	24,638.70	472.46
3303 Endowment Music Fund	70,525.92	69,130.01	1,395.91
3304 Endowment Outreach Fund	200,330.09	196,650.62	3,679.47
3305 Endowment Prayer Books Fund	15,716.32	15,422.82	293.50
3306 Endowment Unrestricted Fund	1,229,961.97	1,207,032.08	22,929.89
3307 Howard/St Theresa Fund	603,400.99	592,083.43	11,317.56
Total Endowment Designated Funds	3,827,358.23	3,755,721.99	71,636.24
Total Restricted Funds	4,094,942.05	4,024,377.05	70,565.00
Total Net Assets	4,295,795.93	4,239,727.17	56,068.76
<b>Total Liabilities &amp; Net Assets</b>	<b>\$ 4,295,795.93</b>	<b>\$ 4,239,727.17</b>	<b>\$ 56,068.76</b>