

22nd Annual STARS Awards Celebration

Dear Member,

Our STARS Award is back! And it's time to celebrate the Stars! The STARS Award provides an opportunity for each NJACP member to select an individual with intellectual and/or developmental disabilities receiving services from the agency to be recognized. The individuals nominated should have overcome obstacles and challenges in their daily lives.

Please join us in celebrating the Stars in our lives at the 22nd New Jersey Association of Community Providers STARS Awards Event! This year, we will recognize the accomplishments of the Stars by paying tribute to them at a beautiful virtual celebration. The Stars will be prominently featured in an exciting virtual format.

Kindly select an individual to be celebrated at this event. Please see the STARS! Nomination packet for the information required to nominate a deserving individual.

First Due date:

Friday, March 4 (Star's Name, narrative, & Captain's Information Form)

Because of the additional time and work involved pre-event, no extensions will be permitted.

To nominate an individual for a STARS Award, please complete the requirements outlined on the submission form. Once a complete submission is received, NJACP will send a confirmation email to the Executive Director. If you do not hear from NJACP, please contact Colleen Klepser at cklepser@njACP.org to ensure no one is missed.

We hope you will be able to share this celebration with us and be part of an event to remember!

Sincerely,
Valerie Sellers, Chief Executive Officer

**May 10, 2022
Virtual Event, Time TBA**

Tickets

Per Star nominee cost: \$150.00

This fee covers the cost per nomination, including award.

Sponsorship & Advertising Opportunities

See attached information

IN CELEBRATION OF OUR SHINING STARS

JESPY House is so thrilled to participate in and be a sponsor of the 2022 STARS Awards. The opportunity to celebrate and acknowledge the accomplishments of clients who are served and supported by NJACP agencies is truly an honor. This opportunity gives us all a moment to appreciate our clients' individuality, talents, aspirations, and unique pathways to becoming their best selves.

We are so fortunate to have so many supporters cheering on people with Intellectual and Developmental Disabilities. It's essential that we continue to partner with State legislators, government agency representatives, health care professionals, advocates, and others who are eager to learn how they can lend their support.

STARS is first and foremost about celebrating people with Intellectual and Developmental Disabilities but also recognizing what the teams of caring direct support professionals and dedicated provider agencies do in supporting our community. Their dedication covers many aspects of clients lives – from employment and clinical support to life skills and the management of clients' health & wellness.

STARS puts an endearing and important spotlight on the happiness, confidence, and support that has been nourished and encouraged within our community. All of this year's featured STARS are so deserving of this recognition of their hard work and progress.

As one of last year's STARS celebrants said, "They have been a great help to me. I would not be where I am today without the wonderful people supporting me."

Audrey Winkler, Executive Director
JESPY House

22nd Annual STARS Awards Event – May 10, 2022 Submission and Requirements Form

Name of Community Star _____

Star T-Shirt Size _____

Community Star Home Town _____

Sponsoring Provider/Agency _____

Nomination must be approved by the Provider Sr. Executive (CEO, President, Exec. Dir., etc.)

Name and Title: _____

Approval Signature of Provider Executive: _____

Please read carefully. All nominations must include the following items:

1. Submission and Requirements Form. (this form)
2. Your Star's success story in Word format. (See the STARS Nomination and Awardee Narrative Summary Guidelines in this packet.) **Please, no scanned/mailed copies.** The NJACP STARS event committee must be able to copy/paste your summary text into the event program.
3. Up to five (5) photos, including ONE portrait-like photo of your nominee. (See Photo Guidelines for more information.)
4. Signed Release of Information Form. (Please note that if other people are pictured in the photos of your Star nominee, NJACP must also receive a signed Release of Information Form for each person in the photo.)
5. Appointment of a STARS Captain who will be responsible for providing onsite awardee video and coordinating the celebration for the Star. (See STARS Captain Responsibilities form.)
6. Please submit all the above requirements to Colleen Klepser at cklepser@njACP.org.

Deadline for Submission

This form, the STAR's success narrative, and Captain's information form must be submitted no later than

Friday, March 4, 2022.

If you are submitting a STARS Design graphics entry, the deadline is also March 4.

Other information -- Photos and photo release forms are due by *Friday, April 15, 2022*.

Please note that late nominations will not be accepted. There will be no exceptions this year.

Notify Your STAR Nominee:

Once a complete submission packet is received, NJACP will send a confirmation email to the Executive Director. Following the receipt of this confirmation, your STARS award recipient and family should be notified.

Participate in the STARS Graphic Contest:

Help design the STARS event graphic image to represent this year's event. This image appears on the program cover, inside the program, on the power point presentations, and in other areas. This year, it will also be used on the new, official STARS T-Shirt! (The t-shirt will be gray.) For contest rules and more information, see the STARS Award Graphics Contest form!

Sponsorship & Advertising Opportunities:

We encourage all of our members to support this important program. Please see the advertising, exhibit and sponsorship information that is included for these wonderful opportunities to support this event. Note: Sponsorships are on a first come, first served basis.

Registration:

Registration will be completed by NJACP staff using the information contained in the nomination packet, and you will receive your system confirmation electronically once it is entered. If you have any questions, please call 609-406-1400.

NJACP's Annual STARS Awards

May 10, 2022

Virtual Event

2022 STARS Awardee Narrative Summary and Photos Guidelines

Awardee Narrative Summary

Please submit an awardee narrative summary that explains why this individual was nominated to be a Star. **Please submit via a separate Word Document.** Summaries will be copied into program and used to introduce the Star.

In 500 words or less, explain why the nominee deserves to be honored as your agency's 2022 NJACP Star. Include one specific example or instance to support the nomination. Summaries should highlight one major milestone or achievement that the nominee has accomplished this year. Examples include the following: success on the job; overcoming an obstacle to accomplish a goal; completing an objective (such as learning a new skill); serving as a role model for others; making a large stride in an area where the nominee previously struggled; etc. We look forward to sharing these inspiring stories!

Please try to refrain from using phrases that have less than a positive connotation, such as "decreased negative behaviors", "now following directives", or "finally acting more appropriately". Remember that the summaries will be published in the event program and used to introduce the Star. The goal is to shine a positive and/or uplifting light on the Star nominee!

THE NARRATIVE SUMMARY IS DUE BY MARCH 4.

(All narratives may be subject to editing for format and content.)

Photos

Please submit up to five (5) photographs of your Star nominee. One (1) of these photos should be portrait-like. All photos should be high resolution (300 dpi) – because they could appear enlarged. **Photos with other persons are acceptable; however, NJACP must receive release form(s) for any and all other individuals appearing in any photos.**

THE PHOTOS ARE DUE BY APRIL 15.

2022 STARS Captain Information

To make the virtual STARS event possible, we need additional help from our member agencies. We ask that each agency that nominates a Star please select a staff member to serve as a STARS Captain. The STARS Captain will be responsible to do the following:

- Be the person that all STARS Awardee items will be shipped to for the STARS event.
- Coordinate giving the Star his/her award and celebration items.
- Video the Star receiving his/her award.
- Arrange/attend event watch party with Star and others at the Star's residence.

Once NJACP receives all nominations, we will host a Zoom meeting to explain in detail the assistance we need from each STARS Captain.

Please complete this form and send with the Star's name and narrative.

Agency: _____

STARS Captain name: _____

Captain phone number: _____

Captain email address: _____

Captain t-shirt size: _____

Captain Checklist:

- Attend STARS Captain's Zoom webinar; information to follow
- Recipient of STARS Award materials for presentation
- Take video of Star for STARS celebration (Prerecord and submit video for use in the event)
- Send prerecorded video to NJACP (Details to be discussed at Captain's meeting)
- Signed STARS Release of Information form for Star in video
- Signed STARS Release of Information form for all others in video
- Arrange/attend event watch party with STAR, family/friends/guardian and others

THE CAPTAIN'S INFORMATION IS DUE BY MARCH 4.

If you have any questions, please contact William Placek at Vendorcp@njACP.org or Colleen Klepser at cklepser@njACP.org.

2022 NJACP STARS Award Graphics Contest

The 2022 NJACP Stars event is just around the corner! We need your help designing the STARS t-shirt!

Each year, an image is chosen to represent the STARS event. The image appears on the program cover, the inside of the program, the power point presentations, and in other areas. The image will also be used on the *official 2022 STARS T-Shirt!* (The t-shirt will be GRAY. We can/will put a white background behind the graphics if appropriate for best reproduction of design.)

We want our members to be involved by designing the image for this year's event!

Here are the rules:

- ***There is no limit to the number of designs*** each provider agency can submit. (So, you do not need to decide between multiple great designs!)
- The design creator can be ***any staff member of the provider or any individual served by the provider*** -- or it can be a group effort.
- All designs must be ***submitted by sending a high res (picture/photo mode) scan as pdf*** to NJACP (cklepser@njACP.org).
- Maximum ***design size will be 8.5 x 11.***
- No design creative limitations (colors, graphics), as long as the design can be reproduced on a t-shirt, it fits with the Stars event, and it is in good taste.
- ***Original designs only.*** NJACP disclaims any and all liability and responsibility for any designs that are not original. Please do not use any licensed stock photos or graphics.
- Please be inclusive with your design, and do not use any art, graphic or logo that is similar to, used by, or associated with another organization or entity (such as puzzle pieces/Autism awareness).
- Winning design will be selected by the NJACP Member Resources Committee.
- Winning design becomes the sole property of NJACP. By submitting the design, the design creator assigns all of its/his/her rights, title and interest in such design to NJACP to use in any way it chooses.
- **DEADLINE IS FRIDAY, MARCH 4, 2022. NO EXTENSIONS. NO EXCEPTIONS.**

The winning provider will receive complimentary STARS event participation, and up to four (4) t-shirts for the creative designer and others.

If you have any questions, please contact Colleen Klepser, Director of Education, Events, and Member Services, NJACP at cklepser@njACP.org.

Good luck!

22nd Annual STARS Awards Event – May 10, 2022**Release of Information Form**

I, _____ (name) of _____ (address) agree to take part in the 22nd Annual STARS Awards Event (“STARS”) hosted by the New Jersey Association of Community Providers, 140 Scotch Road, Ewing, New Jersey 08628 (“NJACP”). I hereby give NJACP the right to interview me and to collect information about me in connection with STARS. I authorize NJACP to use and disclose the information for the purpose of creating press releases, news stories, photographs or video clips, electronic publications and/or print publications, standalone pictures and/or graphics in which I may appear and/or be heard, for use in NJACP materials and publications to be disseminated to NJACP members and/or to be disclosed externally throughout the world, including but not limited to websites, newsletters, general public relations materials, newspapers, magazines, the internet, and in any materials used at or in relation to NJACP events, such as but not limited to, STARS, the NJACP annual conference and media venues, including NJ News.

The information about me may include my name, age, service provider, image, likeness and/or voice, as well as other data that I may furnish during the interview and/or in connection with STARS. I understand that NJACP has the right to copyright the same, to publish the same in whole or in part, on its own or in conjunction with other photographs or text in any and all media for any purpose whatsoever. I hereby assign to NJACP any and all intellectual property rights that I may have in connection with my participation in STARS and furnishing of information in connection with the event.

I understand that I may refuse to sign this release and that such refusal will not interfere with my ability to participate in other initiatives. However, if I do not sign this release, I will not be able to participate in STARS.

I hereby release and discharge NJACP and their agents, employees, volunteers, licensees, assigns and successors for any and all claims and demands arising out of or in connection with this authorization, including but not limited to any and all claims for libel, slander, defamation, invasion of privacy and intellectual property infringement.

This release shall inure to the benefit of all legal representatives, licensees and assigns.

I understand that I may revoke this release in writing at any time by notifying NJACP by emailing Colleen Klepser at cklepser@njACP.org, except to the extent that NJACP has already used this release to share my information. If I revoke this release, my revocation will be effective on the date that NJACP receives my request.

I have read the foregoing and fully understand the contents thereof.

Name: _____

Signature: _____

Date: _____

[SIGNATURE PAGE CONTINUES]

Parent or guardian must sign below (if applicable):

I represent that I am the parent or guardian of the party whose name appears above. I warrant that I am of full age and have the legal authority to execute the above release on behalf of said party. I have read the release before signing it and I am fully aware of its contents. I hereby consent to the foregoing on his/her behalf.

Parent/Guardian's Name (if applicable): _____

Relationship: _____

Signature: _____

Address: _____

Date: _____

New Jersey Association of Community Providers
140 Scotch Road, Ewing, NJ 08628
Phone 609-406-1400 • Fax 609-406-1442 • www.njacp.org



2022 STARS Award

Checklist

Star Nominee Name: _____

Agency: _____

STARS PACKET CONTENTS:

- STARS Submission and Requirements Form (Due MARCH 4)
- Photos (Due APRIL 15)
- Awardee Narrative Summary (Due MARCH 4)
- STARS Captain Information Form (Due MARCH 4)
- Sponsorship (optional) (Due APRIL 20)
- Ad (optional) (Due APRIL 29)
- Event Graphics Contest entry (optional) (Due MARCH 4)
- STARS Release of Information Form (Nominee) (Due APRIL 15)
- STARS Release of Information Form(s) (All Others in Photographs) (Due APRIL 15)



STARS Award Advertising and Sponsorships

STARS Virtual Event details ...

The NJACP STARS Award is an annual event that is held every spring. This year's event will take place on May 10, 2022. The STARS Award provides an opportunity for each NJACP member to select an individual with intellectual and/or developmental disabilities receiving services from the agency to be recognized as a Star. All of the Stars have overcome obstacles and challenges in their daily lives.

In the past, the STARS event was an awards dinner. Due to the ongoing COVID-19 pandemic, the event will again take place virtually this year. Just like last year, simply because we can't have a fancy dinner doesn't mean this will be anything short of a spectacular event. Our Stars deserve to be recognized for their outstanding achievements at a special event — and we intend to do just that!

While we don't want to give away all of the surprises we have in store for you, we wanted to share some details about the event -- including some excellent sponsorship opportunities.

By way of format, Stars will receive their awards at their residences. Each agency will select a staff member to serve as a STARS "Captain." The Captain will be responsible for logistics, such as videotaping each Star as he or she receives the STARS award and organizing the house watch party at the Star's residence. All STARS event watch parties will be seen on Zoom during the virtual event.

To make all of this happen, with all the surprises we have in store, we need as much support as possible.

Please consider an advertising or sponsorship opportunity for this year's STARS event!

If you have any questions, please contact Colleen Klepser, Director of Education, Events and Member Services, NJACP, at cklepser@njACP.org, (cell: 267-280-3255).

Full screen Ad: \$200

All advertisements will appear in the ad slide show played at the beginning and end of the May 10 event. The ad show will also be posted on the STARS page of the NJACP website.

In addition, all ads will be placed in the digital STARS event program. A link to the program book will be sent out to all members after the event and will be available on the NJACP website.

Submit ads no later than Friday, April 29th to cklepser@njACP.org.

All ads should be submitted using a 9 x 5.5 aspect ratio. Ads may be full color.

To place an ad, complete a reservation form at the end of this information.

Questions? Contact Colleen Klepser at 609-406-1400 (office); 267-280-3255 (cell); cklepser@njACP.org (email).

Full screen, submit using a 9" x 5.5" ratio.

Available Sponsorships:

All sponsors will receive a full screen ad. They will also be recognized as sponsors during the STARS event on May 10th, in the digital STARS event program, and on the NJACP website after the event. IN ADDITION, all sponsors will be listed on the back of the STARS event T-shirt!

Sponsorship Deadline: April 20th (to guarantee your place on the back of the t-shirt!)

Bronze — \$500

The Bronze sponsors' names will appear just below the Silver level on the back of the t-shirt. Bronze Sponsorship Options:

B1: STAR Video Sponsors: Be the video sponsor of one of our Stars receiving their STARS Award. The video will be aired at the STARS event on May 10th! In addition to benefits already listed, your organization will be announced as the STARS sponsor when the video is aired during the watch party event. (There could be one Video Sponsor for each Star.)

B2: Captain Sponsors: To help make this virtual event happen, each STARS nominee will have a Captain that will take the video and be the contact point for that Star's watch party. Help us thank them for going above and beyond by becoming a Captain Sponsor! Your company name will be included on the thank you to the Captains that will be sent with their gift after the event. (There can be one Captain Sponsor for each Star.)

B3: Producers' Sponsor: Be the sponsor of the video compilation and production team putting the videos together that will be aired at the Watch Party! As a thank you, your logo will also be highlighted during the event.

B4: Editors' Sponsor: Be the sponsor of the team editing the digital program filled with all the important event information! As a thank you, your logo will also be highlighted in the event program.

Questions? Contact Colleen Klepser at 609-406-1400 (office); 267-280-3255 (cell); cklepser@njacp.org (email).

Silver — \$750

Silver sponsors' names will appear just below the Gold level on the back of the t-shirt. In addition to the sponsorship benefits listed above, Silver sponsor's logo will also appear on the inside back cover of the digital program. Silver Sponsorship Options:

S5: Watch Party Sponsors: Because the STARS event is virtual this year, Sponsor a Star's Watch Party! Your company name will also be included in the watch party materials sent to the group homes and on the Zoom event. (There could be one Watch Party Sponsor for each Star.)

S6: Virtual Platform Sponsor: Be our Zoom event sponsor! Without Zoom, the watch party will not happen! As a thank you, your logo will also be highlighted during the May 10th event.

Gold — \$1,000

In addition to the sponsorship benefits listed above, the Gold sponsors name will appear just below the Platinum level on the back of the t-shirt. Gold sponsor's logo will also appear on the outside back cover of the digital program. Gold Sponsorship Options:

G7: Decorations Sponsor (2 available):

G6A: Be the sponsor of the decorations the Stars get when they receive their STARS Award on video! Your company name will also be included with items sent to the group homes.

G6B: Be the sponsor of the decorations the Stars get at their Star Awards watch party! Your company name will also be included with items sent to the group homes.

G8: Flowers Sponsor: Sponsor the Corsage that all our Stars receive to wear at the watch party! Your company name will also be included with the corsage/flowers sent to the group homes.

G9: Custom sponsor: Choose 2 Bronze, or a Bronze and Silver Item to reach Gold status and receive all the benefits of Gold!

Platinum — \$1,500

In addition to the sponsorship benefits listed above, the Platinum sponsors name will appear in color, at the top of the sponsor list on the back of the t-shirt. Platinum sponsors will also have their logo appear on the front of the T-shirt under the graphic and on the front cover of the digital program. Platinum Sponsorship Options:

P10: STARS Banner Sponsor: Sponsor the STARS banner that will be displayed behind the STARS when they receive their award and hanging at all the watch parties! Each STAR will be receiving a banner for their events. As a thank you, your logo will also be highlighted on the banner.

P11: Digital Program sponsor: Sponsor the STARS digital event program that everyone prints out! As a thank you, your logo will also be highlighted in the event program.

Questions? Contact Colleen Klepser at 609-406-1400 (office); 267-280-3255 (cell); cklepser@njacp.org (email).

P12: T-Shirt Sponsor: Sponsor the t-Shirt that all our Stars, Captains, NJACP Member Resources Committee Members, and some Party attendees will be wearing! As a thank you, your logo will also be highlighted in the event program.

P13: Awards Sponsor: Be responsible for sponsoring the STARS Award that each of our recipients will get! Your company name will also be included with the award sent to the group homes.

P14: Custom Sponsor: Choose a custom idea, 3 Bronze, 2 Silver or a Bronze and Gold Item to reach Platinum status and receive all the benefits of Platinum!

To become a STARS Event advertiser or sponsor, please complete the reservation form that follows. Thank you!



Be a sponsor to get your organization's name on the 2022 T-Shirt!

Questions? Contact Colleen Klepser at 609-406-1400 (office); 267-280-3255 (cell); cklepser@njACP.org (email).

NJACP STARS SUPPORT RESERVATION FORM

Please select support option and return this form by the specified due dates. Please scan and email to cklepser@njACP.org. Once received, you will be contacted to review the specifics of your support request.

Company Name: _____ Contact: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Email: _____

Please check selection....

Full screen Ad (deadline 4/29/2022) \$200

Remember: all sponsors will receive a full screen ad.

Sponsorships If applicable, Preferred STAR/Agency: _____

Sponsorship Deadline: April 20th (to guarantee your place on the back of the t-shirt!)

Bronze (Select Option) \$500

B1: STAR Video Sponsor B2: Captain Sponsor

B3: Producers' Sponsor B4: Editors' Sponsor

Silver (Select Option) \$750

S5: Virtual Platform Sponsor S6: Producers' Sponsor

Gold (Select Option) \$1,000

G7A: Decorations Sponsor-Award video G7B: Decorations Sponsor-Watch Party

G8: Corsage/Flowers Sponsor G9: Custom Sponsor

Platinum (Select Option) \$1,500

P10: STARS! Banner Sponsor P11: Digital Program Sponsor

P12: T-Shirt Sponsor P13: Award Sponsor P14: Platinum Custom Sponsor

Payment Options....

Invoice/Receipt Needed: Yes No If paying by check, Please make payable to NJACP

Credit Card: Amount: \$ _____ Amex Discover Mastercard Visa
Name as it Appears on Card: _____

Card Number: _____ CVV#: _____ Expiration Date: _____

Questions? Contact Colleen Klepser at 609-406-1400 (office); 267-280-3255 (cell); cklepser@njACP.org (email).