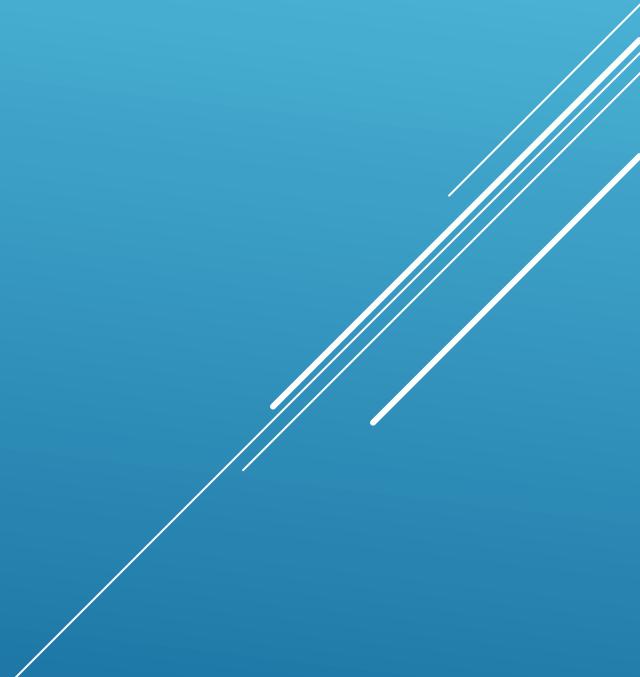


SOM DISASTER RESPONSE TRAINING SEPT/OCT 2024

AGENDA

- ▶ Introduction
- ▶ Resources
- ▶ Unit Responsibilities
- ▶ Prevention
- ▶ Process of an Event



INTRODUCTION

- ▶ University Overview
- ▶ Roles and Responsibilities
 - ▶ First Responders
 - ▶ Institution Level
 - ▶ School Level
 - ▶ Unit Level

RESOURCES

- ▶ LiveSafe App
 - ▶ Location sharing during emergencies
 - ▶ Access to safety resources and phone numbers
 - ▶ Safety map with key safety locations to keep you "in the know"
- ▶ Evacuation Plans <https://www.safety.duke.edu/fire-life-safety/site-specific-fire-plans>
- ▶ OESO Emergency Response & Incident Reporting
<https://www.safety.duke.edu/emergency>
- ▶ Duke Emergency Management <https://prepare.duke.edu>
 - ▶ This website has great information and video training opportunities, including Armed intruder training
- ▶ Duke Alert website <https://emergency.duke.edu>
- ▶ Duke Maps <http://maps.duke.edu>
- ▶ Snow/Ice Priority Clearing Map
<https://forms.hr.duke.edu/media/weather/snowmap.pdf>
- ▶ Leased Space (Property Manager)



DEPARTMENTAL RESPONSIBILITIES

- ▶ Contact Coordination (phone numbers)
- ▶ Know who is in what space
- ▶ Communications during an event
- ▶ Departmental decisions (who makes)
- ▶ Insurance claim - work with Space Management
- ▶ Severe Weather
- ▶ Emergency Assembly

DEPARTMENTAL RESPONSIBILITIES

- ▶ Train your leadership team
- ▶ Train Staff
 - ▶ Contact OESO – see resources
 - ▶ Hazardous materials
 - ▶ Air quality concerns
 - ▶ Chemical spills
 - ▶ Mold concerns
 - ▶ Reporting incidents non-emergency (not police or fire required) – not clinical space
 - ▶ On Campus in SOM buildings <https://eo.duhs.duke.edu/>
 - ▶ On Campus in University buildings <https://facilities.duke.edu/>
 - ▶ Off Campus – Property Management will provide you with specifics
 - ▶ For Clinical space follow Clinical Guideline

ARMED INTRUDER AWARENESS/TRAINING

- ▶ Information provided on Prepare.duke.edu
<https://prepare.duke.edu/prepared/armed-intruder/>
- ▶ Before
 - ▶ Watch Duke's active shooter training videos **What if... Shots Fired**
 - ▶ Identify multiple escape routes from your normal places of work or study.
 - ▶ Identify locations in which you can hide if necessary. Look for places with locking doors and window blinds or covers.
 - ▶ Understand the plans for individuals with disabilities or other needs.
 - ▶ Participate in an armed intruder training with Duke Police.
 - ▶ Participate in a hemorrhage control training.

ARMED INTRUDER AWARENESS/TRAINING

- ▶ During
 - ▶ If an armed intruder alert has been issued, use the following steps to protect yourself:
 - ▶ **Get Out** – leave your belongings behind, have an escape route and plan in mind, and keep your hands visible to law enforcement.
 - ▶ **Hide Out** – hide out of sight from the assailant and block entry and sight into your hiding place.
 - ▶ **Take Out** – As a last resort, attempt to incapacitate the assailant by acting with physical aggression or throwing items.
 - ▶ Call 911 only when it is safe for you to do so.

ARMED INTRUDER AWARENESS/TRAINING

► After

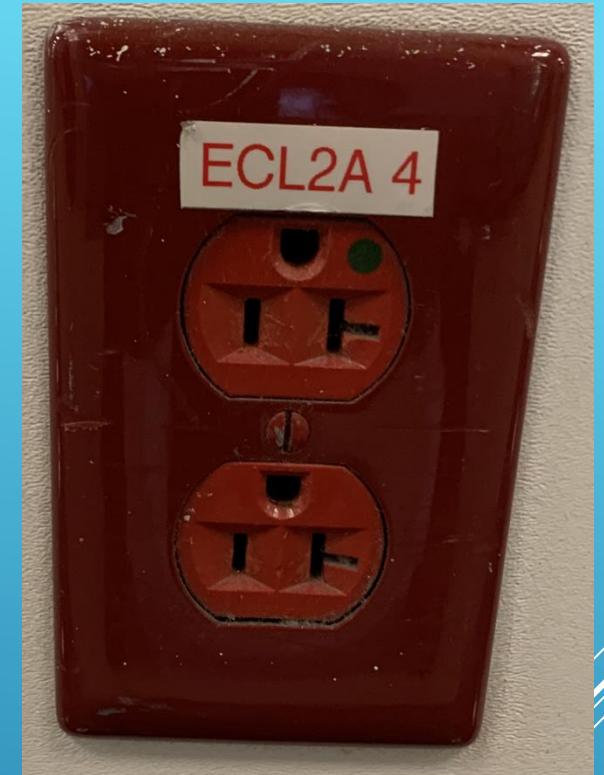
- **Follow the instructions of law enforcement officers when leaving the area. Keep your hands visible and remain calm.**
- Aid the wounded only if it is safe for you to do so and you are able to help.
- Understand that affected areas may be a crime scene and access to retrieve personal belongings or to resume normal operations may be severely limited.
- Seek out professional counseling services if needed. For students, Counseling and Psychological Services offer crisis counseling. For faculty and staff, the Personal Assistance Service offers similar services.

PREVENTION: FACILITIES (E&O)

- ▶ Alarm Monitoring
 - ▶ Determine what requires monitoring (e.g., freezers, incubators, etc.)
 - ▶ Various options available
 - ▶ Several monitoring companies currently in use.
 - ▶ Consider redundant alarms for high value/irreplaceable items
- ▶ Water Lines
 - ▶ Vendor connections (e.g., RO/DI unit, coffee pot, water filters, etc.)
 - ▶ No plastic connections
 - ▶ Report drips and small water leaks

PREVENTION: FACILITIES (E&O)

- ▶ Normal Electrical Power
 - ▶ Extension cords should not be used in place of permanently installed outlets
 - ▶ Do not daisy chain extension cords to power equipment
- ▶ Emergency Power (Red Outlets)
 - ▶ Determine your needs; outlets can be added with service request
 - ▶ Total is limited by generator sizing
 - ▶ Transition between normal and emergency power (blip)
 - ▶ Consider a power conditioner with an uninterrupted power supply for critical equipment



PREVENTION: OESO MATERIALS

- ▶ Support for corrective actions from audit findings
- ▶ Lab Start Up/Close Out
<https://www.safety.duke.edu/laboratory-safety/lab-start-close-out-or-relocation>
- ▶ Shared Spaces
 - ▶ ID contacts/ID materials
 - ▶ Periodic clean outs (especially cold rooms and freezers)
- ▶ Mercury Thermometer Exchange Program
<https://www.safety.duke.edu/sites/default/files/MercuryExchangeProgramInfoSheet.pdf>

PREVENTION/MITIGATION

- ▶ Know What to Do During Various Types of Emergencies
<https://emergency.duke.edu/what-to-do/>
- ▶ <https://prepare.duke.edu>

Duke Emergency Management

DUKEALERT | DUKE POLICE | CONTACT

Search

Home About Us Emergency Planning Be Prepared During an Emergency After an Emergency Programs CPR/AED

Armed Intruder

Coronavirus (COVID-19)

Extreme Heat

Fires

Gas Leak

Global Travel

Hazmat and Spills

Hurricanes

Influenza

Monkeypox

Shelter-in-Place

Tornados

Utility Failure

Winter Weather

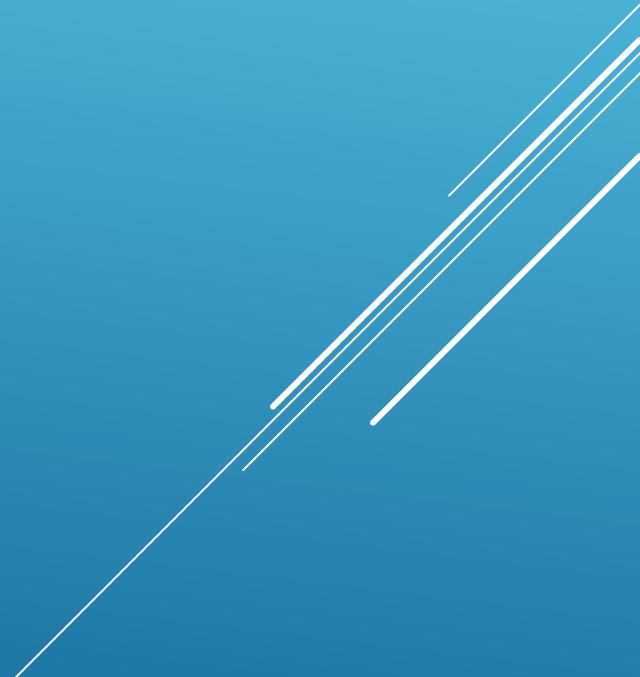
Making a Resilient University

Duke Emergency Management strives to create a state of readiness to enable the institution to overcome critical incidents and emergency situations while continuing to provide world-class education, research, and patient care.

ABOUT US

PREVENTION

- ▶ Business Continuity
- ▶ It's not always about the money



DISASTERS ARE REAL, WITH SIGNIFICANT IMPACT

PROCESS OF AN EVENT

COMMUNICATION IS KEY

- ▶ First Response
- ▶ Triage
- ▶ Assessment
- ▶ Clear Impacted Space as needed
- ▶ Rebuild
- ▶ Re-Occupy
- ▶ Insurance Claim



EVERY DAY ISSUES

- ▶ On-Campus SOM buildings:
 - ▶ Non-Emergency Facility Issues – e-request @ <https://eo.duhs.duke.edu/>
 - ▶ Emergencies or Urgent Facility Issues – **call 919-684-3232**
- ▶ On-Campus University Buildings: contact your FMD building manager, call 919-684-2122, or <https://facilities.duke.edu/request>
- ▶ Leased space follow Property Manager process
- ▶ OESO
 - ▶ Call 919-684-2794
 - ▶ Email oesosafety@dm.duke.edu
 - ▶ Visit website www.safety.duke.edu

Employee Exposure Hotline (Biological, Chemical, Radiological)

Campus phones 115

Non-Campus phones 919-684-8115

Duke Police/Security

Campus phones 911

Non-Campus phones 919-684-2444

Employee Occupational Health & Wellness 919-684-3136

Poison Control 800-222-1222

Corporate Risk Management 919-684-6226

Workers' Compensation 919-684-6693

Report work-related injuries & illnesses forms.hr.duke.edu/workcomp/

OESO Biological/Laboratory Safety 919-684-8822

OESO Environmental Programs 919-684-2794

OESO Occupational Hygiene & Safety 919-684-5996

OESO Radiation Safety 919-684-2194

Engineering and Operations 919-684-3232

University Facilities Management 919-684-2122

Division of Laboratory Animal Resources 919-684-2797