IRWA Chapter Six Board Meeting! Come join us!

Prost Biergarten
351 W 104th Ave Unit A
Northglenn CO 80234



COME JOIN US FOR NETWORKING AND MEET NEW FRIENDS AND OLD FRIENDS!

Virtual Meeting Link

5:00pm - 5:30pm - Networking
5:30pm - 6:30pm - Board Meeting
6:30pm - 7:30pm - Networking

Our Purpose:

We improve people's quality of life through infrastructure development.

Mission:

We empower professionals by elevating ethics, learning, and a standard of excellence within the global infrastructure real estate community.

Core Values:

- *Integrity: We are role models that embody the highest standard of ethical practice.*
- *Excellence: We constantly improve our products, our services and ourselves.*
- *Flexibility: We embrace our continually changing environment to adapt to the needs of our stakeholders.*
- *Collaboration: We engage our members, partners and other stakeholders to build a shared body of knowledge and experience*

IRWA Chapter 6
Board Meeting Minutes
November 10, 2026, 5:30pm
Prost Brewing – 351 W 104th, Northglenn CO
Join with Google Meet: https://meet.google.com/iih-xdsp-vve
Or dial: (US) +1 573-342-3049
PIN: 492340637#

1. Call to Order; Determination of Quorum
2. Review of minutes from October meeting minutes – any changes or updates needed to the record?
3. Committee Reports:
    a. Treasurer – Travis Fischer
        i. **Bank acct as of 10/30/26 = $36,615.42**
        ii. The Chapter received $1,025 from HQ on 10/19/26 for 6 months of Chapter dues (3/1-9/30)
        iii. The Chapter received $100 on 10/15/26 for 4th Quarter FY 25-26 Chip compliance.
    b. Education – LaChelle Coffey
        i. Course 304 was successfully held October 30, 2026, with 5 attendees.
        ii. Upcoming Courses
            1. 11/18-19 Course 801, United States Land Titles
            2. 01/21-22, 2027 Course 219, Adult Communications
    c. Membership/Marketing Update – Ian Cortez

i. Current total of members/renewals
    1. Current membership of 186 members (per HQ website as of 10/26/26), new members added?

d. Region News/Updates
    i. Spring Forum April 14-16, 2027, Durant, OK @ Choctaw Casino
        1. This will be a joint forum with Region 2 themed after Relocation and Valuation

e. This month's committee updates:
        a. Survey Committee – Jake Frisch
    ii. Event Planning – Justina Thompson
        1. The event planning committee meets the last Monday every month from 2-3pm. Please reach out to Justina if you're interested!
        2. The Committee voted to hold this year's holiday party at The Limerick Room at the Irish Rover Pub.
            a. January 6, 2027; 54 S. Broadway Suite #48, Denver, CO 80209
            b. Start time: 5 or 5:30?
            c. Irish themed booze exchange
            d. Desert is not included, but can be brought in. Any suggestions?

4. Old Business

    a. Update on Bylaws?
    b. Additional cost for voting members to attend Region events; Spring Forum 2027
        i. Vote for Chapter to send a third delegate? Votes like this could be case by case basis per Region event.
    c. Last month, the Chapter voted to increase Chapter dues from $12 to $15/member for the 2027-28 YF.
        i. The Board was notified by Jamie at HQ that Chapter 06 dues have not increased since at least 2020.
    d. It was relayed at the Fall Forum that all chapter presidents receive 1 free membership to give away each year. Have we received any recommendations?

5. NEW Business

    a. Some members have notified the Board that they are unable to remove the optional RWIEF donation when paying their dues. Kerri has notified Sylvia and Aiyana to resolve this. If anyone else has this issue, please let the Board know. Are there any suggestions for other contacts @ HQ to help correct the situation? Need membership paid on time for additional Chip, Chips.
    b. Two years ago, the Chapter previously voted to invest $10,000 into a 12-month high-yield CD. We now have an open account at 4.31%.
    c. Since the holiday party is January 6th, would the Chapter like to hold the January 12 board meeting virtually?

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IRWA Chapter 6
Board Meeting Minutes
October 13, 2026, 5:30pm
Prost Brewing – 351 W 104th, Northglenn CO
Join with Google Meet: https://meet.google.com/iih-xdsp-vve
Or dial: (US) +1 573-342-3049
PIN: 492340637#

1. Call to Order <eeting called to order 5:33pm
    a. 15 Members in person; 4 members online
        i. Kerri Allison, Tyler Vaughan, Heather Ault, Arleen Gonzalez, Lachelle Coffey, DJ Cosgrove, Jon Vaughan, Robert Sullivan, Rob Gerk, Ian, Cortez, Todd Beers, Jacob Frisch, Jason Davis, Valerie Bartell, Jim Strubel, Courtney Wallace, Justina Thomspon, Shelly Woodall, Richard Pittenridge
2. Review of minutes from September meeting minutes – any changes or updates needed to the record?
    a. None noted, September Minutes are approved
3. Committee Reports:
    a. Treasurer – Travis Fischer
        i. Bank acct as of 9/30/26 = $37,312.85
    b. Education – LaChelle Coffey
        i. Upcoming Courses
            1. 10/30 Course 304, When Public Agencies Collide
            2. 11/18-19 Course 801, United States Land Titles

ii. Course 219 – Adult Communications will be held January 21-22, 2027
iii. Challenges the committee faces include holding courses that cost the Chapter money. Close to $300 expense has occurred on two previous courses this year. Therefore, if courses that do not have enough participants (5 paying students) 2-3 weeks prior to course date, the course will be cancelled.
    1. Richard mentioned this is not a new issue, and it has been Chapter policy in the past. He recommended mentioning participant requirements in course marketing materials.
    2. Valerie asked if there was a difference in participation between virtual and in-person courses.
        a. Lachelle confirmed some courses are required to be held in person, but newer and virtual courses tend to do well.
    3. Jon asked which courses lost money
        a. Course 502 in the spring, Course 213 last month
    4. Courtney asked if the education goals of the Chapter should be centered around offering education opportunities to its members, or to profitable.
        a. Lachelle confirmed a sliding scale structure should be implemented with Course Instructors to help eliminate this issue. The product of the Chapter is education, but the overhead costs should not have to be carried by the Chapter.
    5. Jon mentioned courses on credentialing pathways have higher participant numbers. Courses on specialty pathways or not associated with credential pathways nearly never have enough participation. He suggests pressing Region leadership to have a conversation with headquarters about overloading the system with courses offered multiple times a year. The goal of the Chapter is not to make money, but to offset the costs associated with holding these courses.
    6. Todd suggested placing course income in an account to subsidize courses with fewer participants. He also recommended requesting sponsorships/scholarships for registration costs.
    7. Jason asked if there was a way to get more membership participation in determining which courses are offered in a given year. Potential solution is to send a survey to members at the start of the year. Also please reach out to the board email with any course requests.

c. Membership/Marketing Update – Ian Cortez
    i. Current total of members/renewals
        1. Current membership 184 members, new members added?
            a. Welcome Arleen Gonzalez!

d. Region News/Updates
    i. Spring Forum April 14-16, 2027, Durant, OK @ Choctaw Casino
        1. This will be a joint forum with Region 2 themed after Relocation and Valuation

ii. It was voted at the Fall Forum the Region will commit to the Gold hole sponsorship for the golf tournament at next year's conference in Calgary.
    1. $300 total sponsorship; $100/chapter, already paid at the Forum
    2. The Region wanted to secure the sponsorships early this year to ensure enough time to collect from each chapter to meet the printing deadline for the hole flag.
iii. Kerri confirmed it was relayed this vote would happen on the day of travel to Salt Lake, so the Chapter had to proxy a vote.
iv. The Region is putting together a task force for updates to the Region bylaws. More to come…
    1. Please reach out to Krissy Plett if you'd like to participate with said task force.

e. This month's committee updates:
    i. Young Professionals – Justina Thompson
        a. Look back on September's YP/Membership event
        b. Future events and timing
        c. Lessons learned: have membership pay, even a nominal amount, to attend; next event could be a spring symposium similar to this year.
        d. Lachelle requested to have company outreach further in advance for sponsorship opportunities.
    ii. Event Planning – Justina Thompson
        1. The event planning committee will be meeting the last Monday every month from 2-3pm. Please reach out to Justina to receive the meeting link!

4. Old Business

a. Update on Bylaws
    i. Were the new bylaw requirements put out by Yasmin?
    ii. Other Updates
        1. Comments received from HQ, Ian requested feedback on how the international directors should either be elected, or appointed by the president
        2. Ian confirmed the international directors and board (VP/President) proxy vote scenario will be resolved by separating the directors from the board members.
            a. Chapter will elect the international voting directors.
b. Additional cost for voting members to attend Region events
    i. Jon proposed the solution of delegating a regional representative to take the third vote at region events, and the International voting won't need to change.
    ii. Jim mentioned historically the fall forum was generally more informative. The spring forum is where most of the association business has occurred in the past.
c. Chapter 75th anniversary will be 2029.

5. NEW Business

a. Holiday party – January 12, 2027
    i. Event Planning Committee is looking into the Stillery, ~~K1 Speed~~, Dave and Busters as a backup. Any additional suggestions?
    ii. Sponsorship requests to be sent in the near future!
b. Discussion regarding potential increase to Chapter dues for the 2027-28 FY. (Currently set at $12/member/year)
    i. Courtney mentioned she doesn't recall an increase in the last 6 years.
    ii. Tyler established we have a quorum.
    iii. Jon moved to increase Chapter dues to $15/member, Ian seconds, no opposing votes, no abstentions.
c. Please see the attached calendar for FY 26/27. It will be regularly updated as courses and events are scheduled. DJ will upload to the website.
d. It was relayed at the Fall Forum that all chapter presidents receive 1 free membership to give away each year. Do we have any recommendations?
    i. Must be a new member, please send any recommendations to Kerri for review
    ii. Ian asked who pays for this membership. Kerri confirmed that HQ foots the bill.
e. Congratulations to our newest Chapter member for receiving their SR/WA designation!
    i. Congrats Valerie Bartell!
f. The Chapter will receive $100 for completing their taxes on time!
g. Meeting adjourned 6:32pm

IRWA Chapter 6 2026-2027 Calendar | 2026 to 2027

Sep 2026						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Oct 2026						
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Nov 2026						
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29	30					

Dec 2026						
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Jan 2027						
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31						

Feb 2027						
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28						

Mar 2027						
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Apr 2027						
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May 2027						
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Jun 2027						
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Jul 2027						
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Aug 2027						
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29	30	31				

Chapter 6 BOD Meetings – Networking from 5-5:30, BOD meeting from 5:30-6:30pm – Google meeting link will be open for anyone who cannot attend in-person

Every second Tuesday of the month

Region Forum and Symposiums/Spring Forum

Chapter 38 Fall Symposium and Region 9 Fall Forum = Oct.1-2, Spring Forum Oklahoma @Choctaw Casino April 14-16

Chapter offered Education Events

Oct. 30 Course 304, When Public Agencies Collide
Nov. 18-19 Course 801, United States Land Titles; Jan. 21-22 Course 219

Conference

June 27-June30

Chapter Events

Holiday Party - January 6, 2027