ACC
ACADEMIC COACHING

How to use your digital planner:

1. **To edit your planner, first you'll need to download a copy: Click "Save & Download PDF" on the left sidebar**



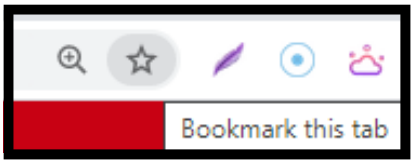
2. **Click the "Upload" button and choose the "Summer21 Planner" document from your downloads folder**



3. **Add assignments, deadlines, etc. using the form fields on each page, and make sure to click "Save Document" before you leave**



4. **Bookmark this page so you can return and edit your planner throughout the semester**



ACC | ACADEMIC COACHING
STUDENT AFFAIRS

Student Planner

SUMMER 2021



This planner belongs to: _____

ACC | ACADEMIC COACHING
STUDENT AFFAIRS

Welcome to Academic Coaching at ACC!

We are so glad that you have chosen Austin Community College to help lead you to a better, brighter future. It's ACC's pledge to you that you will have the support you need, but ultimately YOU hold the key to your success.

Academic Coaching is one of the resources here at ACC to help you succeed. Academic Coaches provides front-line assistance and support for ALL students at ACC by creating a working partnership that focuses on the process of learning. We want to work with you to examine your learning style, habits of working, and current difficulties or barriers to success.

You and your coach, will work to create an action plan that may be short-term or long-term. The aim is to heighten awareness of what it takes to achieve your academic success and anchor this with new strategies, a supportive relationship, and personal accountability. We appreciate your visiting with us and we look forward to getting to helping you succeed!

Sincerely,

Academic Coaching Staff

About Academic Coaching

Academic Coaches understand that today's college students manage competing priorities and a wide array of responsibilities. Through one-on-one sessions Academic Coaches assist students with customizing academic goals aligned with their own personal objectives and needs.

OUR MISSION

To proactively facilitate student success by providing personalized and holistic evidence-based support, in an accessible, non-judgmental and student-centered format.

YOU CAN EXPECT YOUR ACADEMIC COACH TO:

- Assess your academic needs and provide guidance and recommendations.
- Help you to develop realistic academic and personal goals.
- Provide referrals for assistance in the ACC District & beyond.
- Assist you in developing a time management schedule
- Maintain strict confidentiality of all personal information.
- Be very passionate about your SUCCESS!
- Provide services in a courteous and considerate manner

YOUR ACADEMIC COACH EXPECTS YOU TO:

- Be committed to and concerned about your SUCCESS!
- Attend class regularly, take notes & keep up with assignments
- Keep scheduled appointments.
- Take advantage of the ACCelerator and its Learning Support Services
- Inform your Academic Coach of any major life changes which includes but is not limited to: address, e-mail or telephone number.
- Be ready and willing to make the necessary changes, and do your best to provide an open, honest, and communicative relationship with your Academic Coach.

WHAT CAN ACADEMIC COACHES DO FOR YOU?

- Help you study and prepare for tests effectively
- Develop strong time management skills
- Discover the benefits of mindfulness
- Work with you to improve reading comprehension and ability to retain concepts
- Help you identify individual academic goals
- Encourage you to be your own advocate

Visit Our Website!

austincc.edu/academiccoaching

- Coaching hours and campus availability
- Schedule virtual appointments
- Download online resources

How Can You Contact Us?

academiccoaches@austincc.edu

Highland Campus, Round Rock Campus,
San Gabriel Campus, and Riverside Campus

Available for online appointments

Summer Survival Guide

COVID-19 support resources

https://www.austincc.edu/coronavirus/remote-student-support

Need help choosing classes?

austincc.edu/advising

Need academic support?

austincc.edu/tutoring

austincc.edu/academiccoaching

Need help with financial aid?

austincc.edu/financialaid

Are you transferring to another institution?

austincc.edu/transfer

Are you looking for a job? Need help with a resume?

austincc.edu/career

Do you need classroom accommodations?

austincc.edu/accessibility

Apply for a scholarship!

austincc.edu/scholarships

Summer 2021 Academic Calendar

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
5/31: College closed for Memorial Day	6/1: first 5-week, 9-week, and 10-week sessions begin	6/2	6/3	6/4	6/5 & 6/6
6/7	6/8	6/9	6/10	6/11	6/12 & 6/13
6/14	6/15	6/16	6/17	6/18	6/19 & 6/20
6/21	6/22	6/23	6/24	6/25	6/26 & 6/27
6/28	6/29	6/30	7/1	7/2	7/3 & 7/4: first 5-week session ends
7/5: College closed for Independence Day	7/6: second 5-week session begins	7/7	7/8	7/9	7/10 & 7/11
7/12	7/13	7/14	7/15	7/16	7/17 & 7/18
7/19	7/20	7/21	7/22	7/23	7/24 & 7/25
7/26	7/27	7/28	7/29	7/30	7/31 & 8/1: 9-week session ends
8/2	8/3	8/4	8/5	8/6	8/7 & 8/8: Summer semester ends

SUMMER CLASSES BEGIN JUNE 1!

Important Dates

June

Semester Sessions

10 Weeks: Jun. 1 , 2021 – Aug. 8, 2021

9 Weeks: Jun. 1, 2021 – Aug. 1, 2021

First 5 Weeks: Jun. 1, 2021 – July 3, 2021

Second 5 Weeks: July. 6, 2021 – Aug. 8, 2021

- May 31: Last day to drop courses to receive 100 percent refund for Summer first 5-week, 9-week, and 10-week sessions
- June 1: Summer first 5-week, 9-week, and 10-week sessions begin
- June 1 - 2: Schedule changes (adds/drops) for Summer first 5-week, 9- and 10-week sessions
- June 7: Last day to request 70 percent refund for Summer first 5-week session
- June 8: Last day to request 25 percent refund for Summer first 5-week session; no refund after this date
- June 11: Last day to request 70 percent refund for Summer 9-week and 10-week sessions
- June 11: Last day to set up a summer installment payment plan
- June 15: Last day to request 25 percent refund for Summer 9-week session; no refund after this date
- June 16: Last day to request 25 percent refund for Summer 10-week session; no refund after this date
- June 28: Last day to withdraw from Summer first 5-week session

June

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20 Father's Day	21	22	23	24	25	26
27	28	29	30			

Monthly Goals:

The greatest glory in living lies not in never falling, but in rising every time we fall - Nelson Mandela

Monday	Tuesday	Wednesday	Thursday
May 31	June 1	June 2	June 3
Action Items:	*Action Items:*	*Action Items:*	*Action Items:*
6:00 AM	6:00 AM	6:00 AM	6:00 AM
7:00 AM	7:00 AM	7:00 AM	7:00 AM
8:00 AM	8:00 AM	8:00 AM	8:00 AM
9:00 AM	9:00 AM	9:00 AM	9:00 AM
10:00 AM	10:00 AM	10:00 AM	10:00 AM
11:00 AM	11:00 AM	11:00 AM	11:00 AM
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10:00 PM	10:00 PM	10:00 PM	10:00 PM
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June 2021

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Friday	Saturday	Sunday	To-Do List
June 4	June 5	June 6	
Action Items: ☐ ☐ ☐ ☐	*Action Items:* ☐ ☐ ☐ ☐	*Action Items:* ☐ ☐ ☐ ☐	
6:00 AM	6:00 AM	6:00 AM	
7:00 AM	7:00 AM	7:00 AM	
8:00 AM	8:00 AM	8:00 AM	
9:00 AM	9:00 AM	9:00 AM	
10:00 AM	10:00 AM	10:00 AM	
11:00 AM	11:00 AM	11:00 AM	
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What did you learn last week? Now's a great time to fill in the gaps in your notes

Monday	Tuesday	Wednesday	Thursday
June 7	June 8	June 9	June 10
Action Items:	*Action Items:*	*Action Items:*	*Action Items:*
6:00 AM	6:00 AM	6:00 AM	6:00 AM
7:00 AM	7:00 AM	7:00 AM	7:00 AM
8:00 AM	8:00 AM	8:00 AM	8:00 AM
9:00 AM	9:00 AM	9:00 AM	9:00 AM
10:00 AM	10:00 AM	10:00 AM	10:00 AM
11:00 AM	11:00 AM	11:00 AM	11:00 AM
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10:00 PM	10:00 PM	10:00 PM	10:00 PM
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June 2021

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Friday	Saturday	Sunday	To-Do List
June 11	June 12	June 13	
Action Items: ☐ ☐ ☐ ☐	*Action Items:* ☐ ☐ ☐ ☐	*Action Items:* ☐ ☐ ☐ ☐	
6:00 AM	6:00 AM	6:00 AM	
7:00 AM	7:00 AM	7:00 AM	
8:00 AM	8:00 AM	8:00 AM	
9:00 AM	9:00 AM	9:00 AM	
10:00 AM	10:00 AM	10:00 AM	
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Know your body! Remember to rest when you need to. Eat regularly and get enough sleep

Monday	Tuesday	Wednesday	Thursday
June 14	June 15	June 16	June 17
Action Items:	*Action Items:*	*Action Items:*	*Action Items:*
6:00 AM	6:00 AM	6:00 AM	6:00 AM
7:00 AM	7:00 AM	7:00 AM	7:00 AM
8:00 AM	8:00 AM	8:00 AM	8:00 AM
9:00 AM	9:00 AM	9:00 AM	9:00 AM
10:00 AM	10:00 AM	10:00 AM	10:00 AM
11:00 AM	11:00 AM	11:00 AM	11:00 AM
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10:00 PM	10:00 PM	10:00 PM	10:00 PM
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June 2021

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Friday	Saturday	Sunday	To-Do List
June 18	June 19	June 20	
Action Items: ☐ ☐ ☐ ☐	*Action Items:* ☐ ☐ ☐ ☐	*Action Items:* ☐ ☐ ☐ ☐	
6:00 AM	6:00 AM	6:00 AM	
7:00 AM	7:00 AM	7:00 AM	
8:00 AM	8:00 AM	8:00 AM	
9:00 AM	9:00 AM	9:00 AM	
10:00 AM	10:00 AM	10:00 AM	
11:00 AM	11:00 AM	11:00 AM	
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Try to be a rainbow in someone else's cloud - Maya Angelou

Monday	Tuesday	Wednesday	Thursday
June 21	June 22	June 23	June 24
Action Items:	*Action Items:*	*Action Items:*	*Action Items:*
6:00 AM	6:00 AM	6:00 AM	6:00 AM
7:00 AM	7:00 AM	7:00 AM	7:00 AM
8:00 AM	8:00 AM	8:00 AM	8:00 AM
9:00 AM	9:00 AM	9:00 AM	9:00 AM
10:00 AM	10:00 AM	10:00 AM	10:00 AM
11:00 AM	11:00 AM	11:00 AM	11:00 AM
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9:00 PM	9:00 PM	9:00 PM	9:00 PM
10:00 PM	10:00 PM	10:00 PM	10:00 PM
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June 2021

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Friday	Saturday	Sunday	To-Do List
June 25	June 26	June 27	
Action Items: ☐ ☐ ☐ ☐	*Action Items:* ☐ ☐ ☐ ☐	*Action Items:* ☐ ☐ ☐ ☐	
6:00 AM	6:00 AM	6:00 AM	
7:00 AM	7:00 AM	7:00 AM	
8:00 AM	8:00 AM	8:00 AM	
9:00 AM	9:00 AM	9:00 AM	
10:00 AM	10:00 AM	10:00 AM	
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Find a good place to study where you can be productive. Definitely not in bed or in front of the T.V.!

Monday	Tuesday	Wednesday	Thursday
June 28	June 29	June 30	July 1
Action Items:	*Action Items:*	*Action Items:*	*Action Items:*
6:00 AM	6:00 AM	6:00 AM	6:00 AM
7:00 AM	7:00 AM	7:00 AM	7:00 AM
8:00 AM	8:00 AM	8:00 AM	8:00 AM
9:00 AM	9:00 AM	9:00 AM	9:00 AM
10:00 AM	10:00 AM	10:00 AM	10:00 AM
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11:00 PM	11:00 PM	11:00 PM	11:00 PM

June/July 2021

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ACADEMIC COACHING

Friday	Saturday	Sunday	To-Do List
July 2	July 3	July 4	
Action Items: ☐ ☐ ☐ ☐	*Action Items:* ☐ ☐ ☐ ☐	*Action Items:* ☐ ☐ ☐ ☐	
6:00 AM	6:00 AM	6:00 AM	
7:00 AM	7:00 AM	7:00 AM	
8:00 AM	8:00 AM	8:00 AM	
9:00 AM	9:00 AM	9:00 AM	
10:00 AM	10:00 AM	10:00 AM	
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Important Dates

July

Semester Sessions

10 Weeks: Jun. 1 , 2021 – Aug. 8, 2021

9 Weeks: Jun. 1, 2021 – Aug. 1, 2021

First 5 Weeks: Jun. 1, 2021 – July 3, 2021

Second 5 Weeks: July. 6, 2021 – Aug. 8, 2021

- July 2: Payment – Summer installment payment plan 2 of 2
- July 3: Summer first 5-week session ends.
- July 5: Summer second 5-week session registration ends. Last day to drop courses to receive 100 percent refund for Summer second 5-week session.
- July 5: Independence Day Holiday (College closed)
- July 6: Summer second 5-week session begins
- July 6-7: Schedule changes (adds/drops) for Summer second 5-week session
- July 12: Last day to request 70 percent refund for Summer second 5-week session
- July 13: Last day to request 25 percent refund for Summer second 5-week session; no refund after this date
- July 19: Last day to withdraw from Summer 9-week session
- July 26: Last day to withdraw from Summer 10-week session

July

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4 Independence Day	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Monthly Goals:

Set high standards and academic goals for yourself. What does a perfect 10 look like this week?

Monday	Tuesday	Wednesday	Thursday
July 5	July 6	July 7	July 8
Action Items:	*Action Items:*	*Action Items:*	*Action Items:*
6:00 AM	6:00 AM	6:00 AM	6:00 AM
7:00 AM	7:00 AM	7:00 AM	7:00 AM
8:00 AM	8:00 AM	8:00 AM	8:00 AM
9:00 AM	9:00 AM	9:00 AM	9:00 AM
10:00 AM	10:00 AM	10:00 AM	10:00 AM
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July 2021

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Friday	Saturday	Sunday	To-Do List
July 9	July 10	July 11	
Action Items: ☐ ☐ ☐ ☐	*Action Items:* ☐ ☐ ☐ ☐	*Action Items:* ☑ ☐ ☐ ☐	
6:00 AM	6:00 AM	6:00 AM	
7:00 AM	7:00 AM	7:00 AM	
8:00 AM	8:00 AM	8:00 AM	
9:00 AM	9:00 AM	9:00 AM	
10:00 AM	10:00 AM	10:00 AM	
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Don't wait. The time will never be just right - Napoleon Hill

Monday	Tuesday	Wednesday	Thursday
July 12	July 13	July 14	July 15
Action Items:	*Action Items:*	*Action Items:*	*Action Items:*
6:00 AM	6:00 AM	6:00 AM	6:00 AM
7:00 AM	7:00 AM	7:00 AM	7:00 AM
8:00 AM	8:00 AM	8:00 AM	8:00 AM
9:00 AM	9:00 AM	9:00 AM	9:00 AM
10:00 AM	10:00 AM	10:00 AM	10:00 AM
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10:00 PM	10:00 PM	10:00 PM	10:00 PM
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July 2021

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Friday	Saturday	Sunday	To-Do List
July 16	July 17	July 18	
Action Items: ☐ ☐ ☐ ☐	*Action Items:* ☐ ☐ ☐ ☐	*Action Items:* ☐ ☐ ☐ ☐	
6:00 AM	6:00 AM	6:00 AM	
7:00 AM	7:00 AM	7:00 AM	
8:00 AM	8:00 AM	8:00 AM	
9:00 AM	9:00 AM	9:00 AM	
10:00 AM	10:00 AM	10:00 AM	
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7:00 PM	7:00 PM	7:00 PM	
8:00 PM	8:00 PM	8:00 PM	
9:00 PM	9:00 PM	9:00 PM	
10:00 PM	10:00 PM	10:00 PM	
11:00 PM	11:00 PM	11:00 PM	

Make sure to take notes or outline while you're doing your assigned readings, always in your own words

Monday	Tuesday	Wednesday	Thursday
July 19	July 20	July 21	July 22
Action Items:	*Action Items:*	*Action Items:*	*Action Items:*
6:00 AM	6:00 AM	6:00 AM	6:00 AM
7:00 AM	7:00 AM	7:00 AM	7:00 AM
8:00 AM	8:00 AM	8:00 AM	8:00 AM
9:00 AM	9:00 AM	9:00 AM	9:00 AM
10:00 AM	10:00 AM	10:00 AM	10:00 AM
11:00 AM	11:00 AM	11:00 AM	11:00 AM
12:00 PM	12:00 PM	12:00 PM	12:00 PM
1:00 PM	1:00 PM	1:00 PM	1:00 PM
2:00 PM	2:00 PM	2:00 PM	2:00 PM
3:00 PM	3:00 PM	3:00 PM	3:00 PM
4:00 PM	4:00 PM	4:00 PM	4:00 PM
5:00 PM	5:00 PM	5:00 PM	5:00 PM
6:00 PM	6:00 PM	6:00 PM	6:00 PM
7:00 PM	7:00 PM	7:00 PM	7:00 PM
8:00 PM	8:00 PM	8:00 PM	8:00 PM
9:00 PM	9:00 PM	9:00 PM	9:00 PM
10:00 PM	10:00 PM	10:00 PM	10:00 PM
11:00 PM	11:00 PM	11:00 PM	11:00 PM

July 2021

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Friday	Saturday	Sunday	To-Do List
July 23	July 24	July 25	
Action Items: ☐ ☐ ☐ ☐	*Action Items:* ☐ ☐ ☐ ☐	*Action Items:* ☐ ☐ ☐ ☐	
6:00 AM	6:00 AM	6:00 AM	
7:00 AM	7:00 AM	7:00 AM	
8:00 AM	8:00 AM	8:00 AM	
9:00 AM	9:00 AM	9:00 AM	
10:00 AM	10:00 AM	10:00 AM	
11:00 AM	11:00 AM	11:00 AM	
12:00 PM	12:00 PM	12:00 PM	
1:00 PM	1:00 PM	1:00 PM	
2:00 PM	2:00 PM	2:00 PM	
3:00 PM	3:00 PM	3:00 PM	
4:00 PM	4:00 PM	4:00 PM	
5:00 PM	5:00 PM	5:00 PM	
6:00 PM	6:00 PM	6:00 PM	
7:00 PM	7:00 PM	7:00 PM	
8:00 PM	8:00 PM	8:00 PM	
9:00 PM	9:00 PM	9:00 PM	
10:00 PM	10:00 PM	10:00 PM	
11:00 PM	11:00 PM	11:00 PM	

Maintain a balance between work and your personal life. Does your employer know that you're a student?

Monday	Tuesday	Wednesday	Thursday
July 26	July 27	July 28	July 29
Action Items:	*Action Items:*	*Action Items:*	*Action Items:*
6:00 AM	6:00 AM	6:00 AM	6:00 AM
7:00 AM	7:00 AM	7:00 AM	7:00 AM
8:00 AM	8:00 AM	8:00 AM	8:00 AM
9:00 AM	9:00 AM	9:00 AM	9:00 AM
10:00 AM	10:00 AM	10:00 AM	10:00 AM
11:00 AM	11:00 AM	11:00 AM	11:00 AM
12:00 PM	12:00 PM	12:00 PM	12:00 PM
1:00 PM	1:00 PM	1:00 PM	1:00 PM
2:00 PM	2:00 PM	2:00 PM	2:00 PM
3:00 PM	3:00 PM	3:00 PM	3:00 PM
4:00 PM	4:00 PM	4:00 PM	4:00 PM
5:00 PM	5:00 PM	5:00 PM	5:00 PM
6:00 PM	6:00 PM	6:00 PM	6:00 PM
7:00 PM	7:00 PM	7:00 PM	7:00 PM
8:00 PM	8:00 PM	8:00 PM	8:00 PM
9:00 PM	9:00 PM	9:00 PM	9:00 PM
10:00 PM	10:00 PM	10:00 PM	10:00 PM
11:00 PM	11:00 PM	11:00 PM	11:00 PM

July/Aug 2021

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Friday	Saturday	Sunday	To-Do List
July 30	July 31	Aug 1	
Action Items: ☐ ☐ ☐ ☐	*Action Items:* ☐ ☐ ☐ ☐	*Action Items:* ☐ ☐ ☐ ☐	
6:00 AM	6:00 AM	6:00 AM	
7:00 AM	7:00 AM	7:00 AM	
8:00 AM	8:00 AM	8:00 AM	
9:00 AM	9:00 AM	9:00 AM	
10:00 AM	10:00 AM	10:00 AM	
11:00 AM	11:00 AM	11:00 AM	
12:00 PM	12:00 PM	12:00 PM	
1:00 PM	1:00 PM	1:00 PM	
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10:00 PM	10:00 PM	10:00 PM	
11:00 PM	11:00 PM	11:00 PM	

Important Dates

August

Semester Sessions

10 Weeks: Jun. 1 , 2021 – Aug. 8, 2021

9 Weeks: Jun. 1, 2021 – Aug. 1, 2021

First 5 Weeks: Jun. 1, 2021 – July 3, 2021

Second 5 Weeks: July. 6, 2021 – Aug. 8, 2021

- **Aug 1: Summer 9-week session ends**
- **Aug 2: Last day to withdraw from Summer second 5-week session**
- **Aug 8: Summer 10-and second 5-week sessions end**

** **Course Registration for the fall semester is open through August 22**

August

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Monthly Goals:

A champion is defined not by their wins but by how they can recover when they fall - Serena Williams

Monday	Tuesday	Wednesday	Thursday
August 2	August 3	August 4	August 5
Action Items:	*Action Items:*	*Action Items:*	*Action Items:*
6:00 AM	6:00 AM	6:00 AM	6:00 AM
7:00 AM	7:00 AM	7:00 AM	7:00 AM
8:00 AM	8:00 AM	8:00 AM	8:00 AM
9:00 AM	9:00 AM	9:00 AM	9:00 AM
10:00 AM	10:00 AM	10:00 AM	10:00 AM
11:00 AM	11:00 AM	11:00 AM	11:00 AM
12:00 PM	12:00 PM	12:00 PM	12:00 PM
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6:00 PM	6:00 PM	6:00 PM	6:00 PM
7:00 PM	7:00 PM	7:00 PM	7:00 PM
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10:00 PM	10:00 PM	10:00 PM	10:00 PM
11:00 PM	11:00 PM	11:00 PM	11:00 PM

August 2021

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Friday	Saturday	Sunday	To-Do List
August 6	August 7	August 8	
Action Items: ☐ ☐ ☐ ☐	*Action Items:* ☐ ☐ ☐ ☐	*Action Items:* ☐ ☐ ☐ ☐	
6:00 AM	6:00 AM	6:00 AM	
7:00 AM	7:00 AM	7:00 AM	
8:00 AM	8:00 AM	8:00 AM	
9:00 AM	9:00 AM	9:00 AM	
10:00 AM	10:00 AM	10:00 AM	
11:00 AM	11:00 AM	11:00 AM	
12:00 PM	12:00 PM	12:00 PM	
1:00 PM	1:00 PM	1:00 PM	
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3:00 PM	3:00 PM	3:00 PM	
4:00 PM	4:00 PM	4:00 PM	
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9:00 PM	9:00 PM	9:00 PM	
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Notes

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