

**All Star Equipment Rentals & Sales**

P R E S E N T S

# BBO & BANDS & BREW



To Benefit Builders Care

## 2023 FOOD VENDOR PACKET



Saturday April 15, 2023 - Caloosa Sound Amphitheater- 11AM - 6PM



# 2023 FOOD VENDOR APPLICATION

## 12th Annual BBQ, Bands & Brew

**Saturday, April 15th, 11 am—6 pm \*LIMITED Space\***

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Business Tax Receipt # \_\_\_\_\_ City of Ft. Myers \_\_\_\_\_ Lee County

Thank you for your interest in the 12th Annual BBQ, Bands & Brew fundraising event to benefit Lee BIA Builders Care! Our vendor area is the ideal opportunity for businesses to offer their products and services to our event attendees. All Vendors are required to staff their booths for the entire duration of the event. NO EXCEPTIONS! **No beverage sales permitted!**

**Menu Items:** No item cap, no price cap. We only ask that it's sold at a fair market value.

### VENDOR SPACE FEES:

Flat Rate- \$350.00 QTY: \_\_\_\_\_

**FOOD TRUCK/TRAILER :** (Please mark based on length and space used in TOTAL along with food truck/trailer) (smokers, space is limited )

☐ 10' & under ☐ 11' - 25' ☐ 26' – 40' ☐ 40' and over

Actual size of food truck/trailer (W x L): \_\_\_\_\_

Please note the serving window side :

Please specify if you will be bringing your own tent: \_\_\_\_\_ \*Size of Tent: \_\_\_\_\_

*\*All Vendors are required to have a fire extinguisher.*

- For tents over 10x10, a Flame certificate is required to be provided to Lee BIA Builders Care (30) Thirty days prior to event.

Will you have a grill/smoker outside your food truck/trailer and/or tent?: \_\_\_\_\_

### ADDITIONAL RENTALS:

8' Table and (2) Chairs \$30.00 QTY: \_\_\_\_\_

\*Fire Extinguisher \$20.00 QTY: \_\_\_\_\_

**TOTAL: \$** \_\_\_\_\_



LEE BIA BUILDERS CARE

6835 International Center Blvd. #4 Fort Myers, FL 33912 (239) 938-0056 | f (239) 936-5839 | BBQ@BIA.net

## MISC:

**Will you be cooking with grease?** YES / NO

*If Yes, please initial the following:*

**Vendor must have a spill cleanup kit (i.e., absorbent material, broom, dustpan, trash bags, etc.)** \_\_\_\_\_

**Vendor must protect the ground under and around where Vendor will be cooking with grease.** \_\_\_\_\_

**Vendor must properly dispose of all grease off site. Vendor shall be educated and is responsible for Grease Management.** \_\_\_\_\_

**Generator** – Vendors are responsible to supply their own generator. You can contact **Allstar Equipment Rental at 239-931-9844 if you need to rent a generator.**

Vendor agrees to abide by the 2023 Vendor Rules and Regulations. Vendor understands that all promotion of Vendors items must take place within the confines of the Vendors assigned vendor space. Vendor further understands that Lee BIA Builders Care, the BIA, Caloosa Sound Convention Center & Amphitheater, the City of Fort Myers, and any of their officers, directors, employees, agents, representatives, and/or assignees are not responsible for or liable for damages including, but not limited to, loss suffered before, during, or after each event where Vendor has applied for and/or attended as a result of the display of Vendors work, equipment or material. The duplication or use of any trademarks or logos affiliated with BBQ, Bands & Brew, Lee BIA Builders Care, Caloosa Sound Convention Center & Amphitheater, committees, sponsors, the event, and organizers of the event, either individually or collectively, is strictly prohibited. Lee BIA Builders Care reserves all rights to refuse vendor space based on past events and/or event rules and regulations. Vendor understands that if these rules and regulations are not upheld, vendor space will be immediately closed & fees will not be refunded.

Vendor hereby acknowledges it has read, fully understands and agrees to abide by all requirements of the Vendor Application and 2023 Vendor Rules and Regulation. Vendor is aware of and agrees to abide by the Health Department and State of Florida Rules and Regulations. Vendor understands and acknowledges that Vendor will be liable for any cost incurred by Lee BIA Builders Care, Inc. for any failure to comply with these requirements. Vendor understands and acknowledges that all fees are non-refundable.

**Company Name:** \_\_\_\_\_

**Print Name** \_\_\_\_\_ **Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Please make a copy of these documents for your records. We will not process any application that does not include a form of payment.**

## **Application is not complete without:**

**(DO NOT SEND APPLICATION WITHOUT PAYMENT)**

\_\_\_\_ Completed and Signed Application

\_\_\_\_ Payment

\_\_\_\_ Photo of your booth (optional)

☐ Credit Card (Visa/Mastercard/Amex) ☐ Check#: \_\_\_\_\_ (please circle)

(Make checks payable to Lee BIA Builders Care)

**Credit Card #:** \_\_\_\_\_

**CVV Code:** \_\_\_\_\_ **Exp. Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Name as appears on card:** \_\_\_\_\_ **Billing Zip:** \_\_\_\_\_

**\*\* Copy of Business Tax Receipt due within of the event**

**\*\* Insurance due within (30) Thirty days of the event**

Please include a check for the entire amount with your application or call Lee BIA Builders Care with credit card information.

Make checks payable to:

Lee BIA Builders Care  
6835 International Center Blvd. #4  
Fort Myers, FL 33912

# 2023 Vendor Rules and Regulations

**EVENT INFO: Saturday, April 15th from 11:00am –6:00pm**  
**At the Caloosa Sound Amphitheater 2101 Edwards Dr, Fort Myers , 33901**

**APPLICATION PROCESS:** Lee BIA Builders Care will continue to accept vendor applications until all available vendor spaces are filled. Submission of an application does not guarantee acceptance. Once application is accepted, Lee BIA Builders Care will deposit your fees and a confirmation email will be sent. Payment must be submitted with completed application.

Within 5-15 days prior to the event, Vendor will receive a vendor packet which contains additional event information (i.e. event layout, parking map, wristbands, copy of the rules and regulations, and set up and tear down times). A total of 4 - wristbands will be provided to each Vendor. You must wear your wristband to gain access to the event grounds.

**PAYMENT:** We will not accept any applications without payment. Payment can be made by credit card, cash or check. A \$50.00 charge will be assessed for bounced checks – **No Exceptions!**

**BEVERAGE POLICY:** The sale of beverages and/or frozen drinks is strictly prohibited. Please contact Lee BIA Builders Care if you have any question regarding this policy.

**REFUND POLICY:** There will be no refunds issued for any reason including but not limited to inclement weather. Lee BIA Builders Care, the BIA, Caloosa Sound Convention Center & Amphitheater, the City of Fort Myers, and any of their officers, directors, employees, agents, representatives, and/or assignees shall have no liability whatsoever to Vendor for such cancellation or failure to hold the 12th Annual BBQ, Bands & Brew.

**INSURANCE & LICENSE REQUIRMENTS:** All Vendors must provide a certificate of general liability with a minimum of (\$1,000,000) one million dollars combined single limit. Vendor is required to name the **City of Fort Myers, Lee BIA Builders Care, Inc., and Caloosa Sound Convention Center & Amphitheater as an additional insured for the 12<sup>th</sup> Annual BBQ, Bands & Brew on April 15, 2023 located at 2101 Edwards Dr, Fort Myers 33901.** Vendor must provide Lee BIA Builders Care with a copy of their certificate of general liability insurance a minimum of (45) forty-five days prior to the event.

**Certificate Holder:**  
City of Fort Myers  
2200 Second St.  
Fort Myers, FL 33901

**Certificate Holder:**  
Lee BIA Builders Care  
6835 International Center Blvd. #4  
Fort Myers, FL 33912

Vendor must assume responsibility for and agree to indemnify and hold Lee BIA Builders Care, the BIA, the City of Fort Myers, Caloosa Sound Convention Center & Amphitheater, and any of their officers, directors, employees, agents, representatives, and/or assignees harmless from any liability or expense, including governmental charges or fines and attorney's fees, in connection with any and all claims, demands and causes of action, created by, arising out of or resulting from (i) Vendors installation, removal and maintenance of vendor space and supplies; (ii) any goods, products, samples or souvenirs; (iii) Vendors activities at the 12<sup>th</sup> Annual BBQ, Bands & Brew and occupancy or use of the facility or any part thereof; (iv) Vendors failure to comply with the rules and regulations.

In addition, all applicants must provide Lee BIA Builders Care with a current Business Tax Receipt from the City of Fort Myers and/or Lee County within (40) forty days of the event. All Vendors, that do not have a Business Tax Receipt in the City of Fort Myers and/or Lee County Florida, must have a Temporary Business Tax Receipt for the 12th Annual BBQ, Bands & Brew. This is an additional fee directly for **City of Ft. Myers**. See attached temp vendor application, can be paid on top of your vendor entry price or you can send a check made out to City of Fort Myers to Builders care and along with your business tax receipt and we will turn it in for you.

**\*\*It is the Vendors responsibility to have all necessary approvals from the State of Florida Hotels & Restaurant Division, State of Florida, Health Department, and regulatory agencies.**

**HOLD HARMLESS:** Under no circumstance shall Lee BIA Builders Care, the BIA, Caloosa Sound Convention Center & Amphitheater, the City of Fort Myers, and any of their officers, directors, employees, agents, representatives, and/or assignees be responsible for loss or damage to vendor's property. Vendors are advised to obtain enough insurance to cover the unforeseen. Vendor agrees to hold Lee BIA Builders Care, the BIA, Caloosa Sound Convention Center & Amphitheater, the City of Fort Myers, and any of their officers, directors, employees, agents, representatives, and/or assignees harmless regarding any alleged harm or injury to any person resulting from Vendor's participation in the event. Vendor is required to adhere to all local, state and federal rules and regulations applicable to its business and the event.

**LEE BIA BUILDERS CARE**

6835 International Center Blvd. #4 Fort Myers, FL 33912 (239) 938-0056 | f (239) 936-5839 | BBQ@BIA.net

**LOCATION/DISPLAYS/SIGNAGE:** Vendor space is restricted to one Vendor per space. Vendor may not assign its space or permit to any other person, firm or organization without the express written permission of Lee BIA Builders Care, Inc. All Vendors are required to staff their vendor space for the entire duration of the event. NO EXCEPTIONS! Sales must be confined to assigned vendor space. Vendors do not have strolling rights. Vendor signage must remain in vendors space.

**WATER/ICE:** No water or ice is provided.

**ELECTRICITY:** Vendor must supply their own generator. Please contact Allstar Equipment Rental & Sales to rent a generator.

**SET UP/BREAK DOWN:** Vendor set up time is Saturday, April 15, from 8:00am – 9:15 am. All production vehicles must be removed from the grounds by 9:30 am, Saturday, April 15. Vehicle access to tents during the event will not be available. Vendors are not allowed to breakdown prior to the event end at 6:00 pm. Vendors are required to staff their vendor space for the entire duration of the event. All materials and equipment must be removed by 8:00 pm, Saturday, April 15. Any and all materials and/or equipment left in vendor space after 8:00 pm, Saturday, April 15, will be thrown away. No Exceptions!

Each Vendor will have one designated parking space reserved under the bridge. Please make sure your parking pass is visible at all times. Additional parking passes will not be issued.

**CLEAN UP:** Any Vendor that fails to clean up their vendor space or abide with the rules and regulations stated herein, will forfeit the opportunity to participate in next year’s event. Vendor shall be fully and solely liable for the cost incurred in any such clean-up or repairs. In cases where cleanup and/or damage repair is required, the Vendor shall be responsible for cost incurred within (10) ten days of the event.

Vendor understands and acknowledges that Vendor is not allowed to dump grease or any other debris on the street, curbside storm water drain, on-site lake or any other location of the event grounds at any time. Vendor is required to properly dispose of all grease off site and protect the ground under and around the area in which Vendor is cooking with grease. In addition, Vendor must have a spill clean up kit (i.e., absorbent material, broom, dustpan, trash bags, etc.). Vendor shall be properly educated and is responsible for Grease Management.

**PRICING SYSTEM:** The currency for the event is cash. VENDOR will be responsible for taking cash at assigned vendor space. Vendor may supply their own credit card terminal at their assigned vendor space. Vendor receives 100% of Vendors selling price, per the approved application.

**MARKETING:** The 12<sup>th</sup> Annual BBQ, Bands & Brew is a great opportunity to market your business. We encourage you to promote the 12<sup>th</sup> Annual BBQ, Bands & Brew on all social media platforms and bring promotional information to include menus, location and contact information. Thank you and we look forward to seeing you at the event!!

Vendor agrees to abide by the terms of this entire Vendor Application and 2023 Vendor Rules and Regulations. Vendor understands that any promotion of Vendors items must take place within the confines of Vendors assigned vendor space. Vendor further understands that Lee BIA Builders Care, the BIA, Caloosa Sound Convention Center & Amphitheater, the City of Fort Myers, and any of their officers, directors, employees, agents, representatives, and/or assignees are not responsible, or liable for damages, including but not limited to; loss suffered before, during, or after the event. Vendor understands that no refunds or rain checks will be issued for any reason. The duplication or use of any trademarks or logos affiliated with BBQ, Bands & Brew, Lee BIA Builders Care, Caloosa Sound Convention Center & Amphitheater, committees, sponsors, the event, and organizers of this event, either individually or collectively, is strictly prohibited. Vendor understands that noncompliance of items stated in this Vendor Application and the 2023 Vendor Rules and Regulations may result in dismissal from the event and all fees will be forfeited. Vendor hereby acknowledges it has read, fully understands and agrees to abide by all requirements and rules and regulations for the 12<sup>th</sup> Annual BBQ Bands & Brew.

Company Name: \_\_\_\_\_

Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_



CITY OF FORT MYERS  
PLANNING DIVISION/BUSINESS TAX  
1825 HENDRY STREET, SUITE 101  
FORT MYERS, FL 33901  
PHONE: 239-321-7990

**TEMPORARY VENDOR TAX RECEIPT APPLICATION**  
**MUST BE SUBMITTED TO THE EVENT COORDINATOR WITH PAYMENT**

Business Name: \_\_\_\_\_

Business Owner: \_\_\_\_\_

Event Address \_\_\_\_\_

\_\_\_\_\_ Zip Code: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_ Zip Code: \_\_\_\_\_

Business Telephone: \_\_\_\_\_ Alternate: \_\_\_\_\_

Federal Employer ID#: \_\_\_\_\_ SS#: \_\_\_\_\_

Florida State Sales Tax#: \_\_\_\_\_

Please give a detailed description of the business activity: \_\_\_\_\_

\_\_\_\_\_

Name/Date(s) OF EVENT: \_\_\_\_\_

I HEREBY DECLARE THE PRECEDING STATEMENTS TO BE TRUE TO THE BEST OF MY KNOWLEDGE

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*IT IS THE FOOD VENDOR'S RESPONSIBILITY TO HAVE ALL NECESSARY APPROVALS FROM THE STATE OF FLORIDA HOTELS & RESTAURANT DIVISION : CONCERNING BUSINESS TAX RECEIPTS AND CERTIFICATES.

\*\*\*ALL VENDOR'S WHO HAVE A CURRENT BUSINESS TAX RECEIPT **FROM THE CITY OF FORT MYERS OR LEE COUNTY** DO NOT NEED A TEMPORARY BTR. IF YOU DO **NOT** HAVE A CURRENT BTR YOU MUST APPLY FOR A TEMPORARY BTR WITH THE EVENT COORDINATOR.

\*\*\*PLEASE PROVIDE A COPY OF YOUR BUSINESS TAX APPLICATION TO THE EVENT COORDINATOR. THE EVENT COORDINATOR WILL SUBMIT A COPY, ALONG WITH THE VENDOR LIST TO THE CITY OF FORT MYERS. YOUR PAYMENT WILL BE TO THE EVENT COORDINATOR.

Receipt # \_\_\_\_\_ Amount due : \_\_\_\_\_\$10.00\_\_\_\_\_