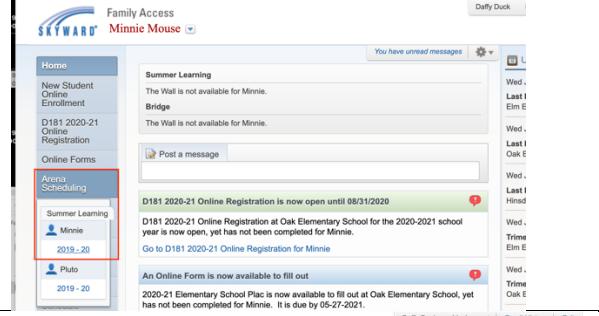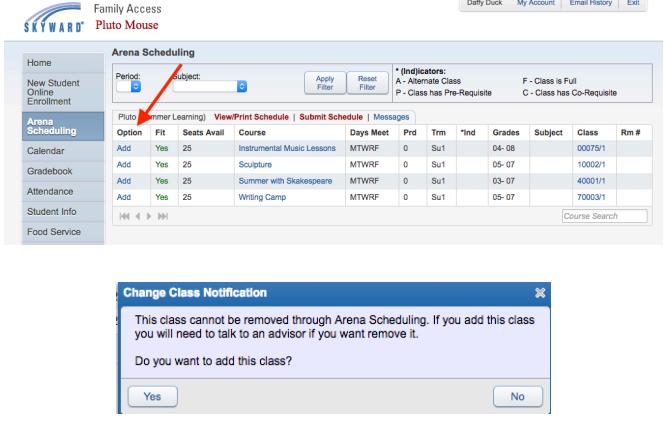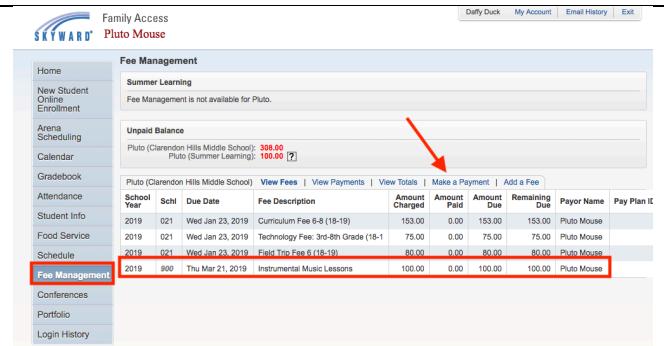Community Consolidated School District 181

Registration Directions for the 2020 Summer Learning Program

1. Log into your Skyward Family Access account: http://skywardfamily.d181.org
   a. Your username is your first and last name all lower-case and put together (ex: Nick Skrip would be nickskrip)
   b. You can retrieve your password by clicking on the Forgot Password option

2. Click on the **Arena Scheduling** tab
3. Current D181 students will appear. Under the specific student you are registering for click the School Year **2019-20**

4. The available courses that apply to the student's current grade level will appear. Click **Add** next to the desired course.
5. A message will appear detailing the course will be locked. Click **Yes** to finalize select the course.
   a. If you select a course that needs to be removed, please email Nick Skrip – nskrip@d181.org

6. To finalize registration, you should click on the **Fee Management** tab where the Summer Learning Program fee will be available.
7. Click **Make a Payment** to pay for the fee in SchoolPay. **Roster spots are not secure until fees are paid**
8. If you have any issues with registration, email Nick Skrip at nskrip@d181.org