



CITY OF NOVATO  
CALIFORNIA

# UTILITY BOX ART PROGRAM

## *Artist Application Form*

*Thank you for your interest in the City of Novato's Utility Box Art Program. Please print clearly and review the Requirements and Guidelines before signing and submitting the Application packet.*

**Entry Deadline: Friday, January 31, 2025**

All Application Packet materials must be submitted.

**Submission by Mail or In-Person to:**

Attn: Drew Bendickson  
City of Novato  
922 Machin Ave  
Novato, CA 94945

**Submission by email to:**

[utilityboxart@novato.org](mailto:utilityboxart@novato.org)

Subject: "Utility Box Art Program Submission"

Artist Name: \_\_\_\_\_ D.O.B. \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**ARTIST STATEMENT** (A paragraph of what inspired the original art)

Artwork Title: \_\_\_\_\_

Artist Statement (300 Words):

By signing below, I agree that my submission(s) and their contents will automatically become the property of the City of Novato ("City") and I consent to its public display in the City's Utility Box Art Program ("Program"). I further understand and agree that:

1. Reimbursement of art supplies up to \$850 will be processed after artwork completion and City approval, with submission of itemized receipts. Payment will be made within 30 days of receipt of payment request.
2. The City will provide anti-graffiti coating which must be applied twice after the artwork is complete. Primer will be provided by Pini Hardware. All other material costs (paint, brushes, etc.) are the responsibility of the Artist.
3. I am required to use high-quality exterior acrylic paint only on the utility box.
4. Artwork will not prevent access to the box or cover any stickers, warning labels, access panels or locks.
5. My artwork is an original work and I hereby warrant that I am the sole owner of the artwork, and that I have no contractual or other arrangement which would interfere with or prevent me from providing my consent.
6. My artwork may be publicly displayed along Grant Avenue and on various media, which may include without limitation, utility boxes and traffic signal equipment.
7. While on public display, my artwork may be photographed, videotaped or otherwise represented as part of the Program and otherwise used for the City's public information purposes (e.g., newspapers, newsletter, television, radio, internet, etc.).
8. While the City will assist with graffiti removal as needed, the City and its contractors and personnel are not responsible for any damage or loss to the Artwork.
9. My participation in the Program, including any additional use or disclosure permitted herein is voluntary.
10. My name and/or photograph, video, etc., identifying me as the artist, may be disclosed and/or used in any form or manner described above.
11. The City will assign specific utility box locations to selected artists.
12. Changes to the artwork design may be required to accommodate site-specific requirements. Any changes must be approved by a City representative.
13. In the event that the artwork becomes damaged to such an extent that repair is not reasonably feasible, or if City determines, in its sole judgment, that the artwork should no longer be retained, City may cause the removal of the artwork.
14. I agree to be responsible for reasonable upkeep of the artwork at the discretion of City staff if it is damaged/ defaced and will provide contact information for maintenance needs.
15. I agree to waive my rights of attribution out in the Visual Artists Rights Act, 17 U.S.C §§106A and 113(d) ("VARA"), the California Art Preservation Act, Cal. Civil Code §§ 987 and 989 ("CAPA").

DISCLAIMER: I have read the attached information and agree to the rules and regulations stated. The undersigned agrees to indemnify and hold harmless the City of Novato, its Council, Officers, Boards, Commissions, Agents, associated Foundations and Employees for any loss or liability which results or is alleged to have resulted from my participation in this event, including any claim arising out of the applicants' entry, acts, or omissions in said contest or any accident, injury or damage involved therein, including but not limited to attorney fees and court costs. I have read and fully understand these policies.

**Application Package Checklist:**

- Signed and initialed Artist Application Form
- Artist Statement (Short paragraph of what inspired the original art)
- Template with Conceptual Artwork. Artwork should be a full color, detailed, concept drawing (Must use art template provided which displays all sides, including the top of the utility box).
- Three digital images or photographs of previous artwork that demonstrate artistic ability

**I certify that I have created the attached artwork \_\_\_\_\_ (Please Initial).**

I have read and understand the City of Novato Guidelines, Requirements and Responsibilities for the Utility Box Art Program.

\_\_\_\_\_  
Participant/Artist Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
If Minor (under 18 years): Parent/Guardian Signature

\_\_\_\_\_  
Date

# Utility Box Art Concept Submission



**CITY OF NOVATO**  
CALIFORNIA

**TOP**

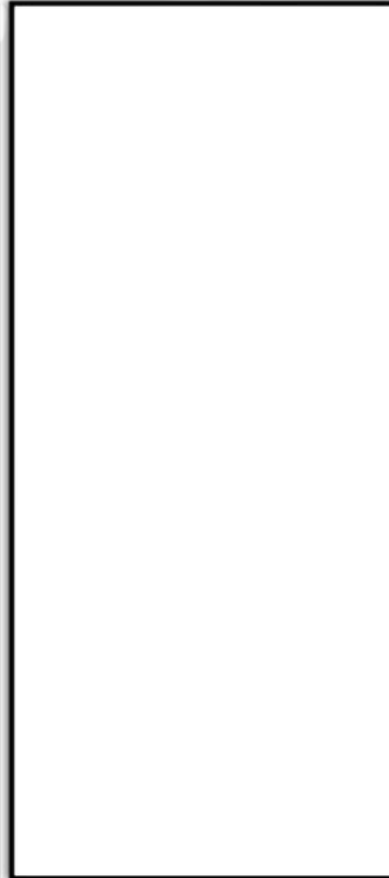


- Sizes of utility boxes vary - artists should be prepared to adjust artwork accordingly
- Specific utility box locations will be assigned to selected artists by the City

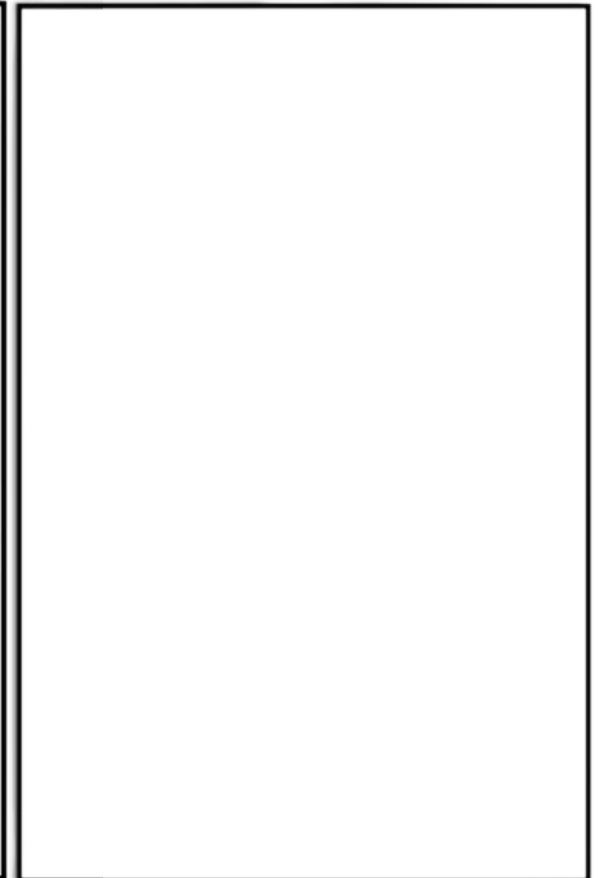
**SIDE**



**SIDE**



**BACK**



**FRONT**

