

Center for the Support of Undergraduate Research and Fellowships (CSURF) Faculty Fellow

Description

UNCW's Center for the Support of Undergraduate Research and Fellowships (CSURF) seeks a dynamic member of the faculty to serve as a Fellow for the spring 2021 semester. The Fellow will provide important administrative support for the Center and work with the Director to develop and deliver new programming and support materials. Specific duties will include:

- Providing administrative support for the Center and Director for the planning and delivery of signature CSURF programs including SURCA, FYRE, and the Spring Showcase. The Fellow may also be asked to help with marketing and recruitment efforts.
- Working with the Directors of CSURF and Honors to develop new programs and curricula focused on increasing access to undergraduate research for all students, including second-year students and transfer students.
- Developing more robust informational resources, including web-based materials, for students interested in learning how to get involved in undergraduate research.

The CSURF Faculty Fellow will begin work on January 11, 2021 and conclude on May 7, 2021. The Fellow will receive a two-course release during the spring 2021 semester.

Eligibility

All full time UNCW faculty (tenure-track and instructors) are eligible to apply for the CSURF Faculty Fellows position. Experience mentoring undergraduate researchers at UNCW is required, and experience with some of CSURF's signature programs (e.g., SURCA, FYRE, Supply Grants, etc.) is highly desirable. Fellows must also be comfortable developing web-based materials.

Application Instructions

All completed applications must be sent to Dr. Nathan Grove at groven@uncw.edu by **5:00 pm on Monday, November 2**. Finalists will be interviewed during the week of November 9 and an offer will be made by Wednesday, November 18.

Completed applications must include (in one merged pdf file):

1. Letter of interest that outlines your qualifications to serve as a CSURF Faculty Fellow and how this position aligns with your personal, professional, and scholarly goals. The letter must also highlight your experience mentoring undergraduate research students, any experience you have with CSURF, and any innovative ideas you may have for how CSURF can better support student involvement in undergraduate research.
2. A current CV.

Any questions can be directed to Dr. Nathan Grove (groven@uncw.edu), Director of CSURF