



StateLine Boys & Girls Club: Bruce Nichols Campus

Medication Consent Form

Name of child: _____ Birth Date: _____

Child Care Center Name: _____

Name of Medication	Dosage	Time(s) of day to be administered	How to be administered	Dates - Medication Time Period	
				From	To
		<input type="checkbox"/> AM <input type="checkbox"/> PM			
		<input type="checkbox"/> AM <input type="checkbox"/> PM			
		<input type="checkbox"/> AM <input type="checkbox"/> PM			
		<input type="checkbox"/> AM <input type="checkbox"/> PM			

☐ Yes ☐ No Does the over-the counter- (OTC) medication label indicate the child's physician should be consulted? If "Yes" O have consulted with my child's physician and I am authorizing a dosage consistent with the physicians recommendation.

OTC Medication Name _____ Parent Initials _____

Additional Information/ Special instructions/contraindication- Specify.

I hereby authorize administration of the above medication to my child by staff of the child care center listed above

Signature- Parent or Guardian

Date

Documentation of Medication Administration

Instructions: This section is to be completed only by Stateline Boys & Girls Club employees to document the actual administration of the medication.
Lines should not be skipped

	Name of Medication	Date Administered	Time Administered	Dosage	Signature/initial of person who is administering the medication
1.					
2.					
3.					
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27.					
28.					

Summer Program Policies 2023

Bruce Nichols Boys & Girls Club
1161 Dorr Road, South Beloit, IL 61080
815-389-3634 www.statelinebgc.org

Fees for more than one child

If registering more than one member in the family, fees are as follows

First Child 100.00 per two weeks
Second Child 95.00 per two weeks
Third Child 90.00 per two weeks
(6-12 years old)

Teen rate 50.00 per two weeks
(13-18 years old)

\$95.00 per two weeks session **before** May 26th, and \$100.00 per two weeks session **after** May 26th.

Fees are for regular Summer Program Hours 7:00am- 5:30pm

Sessions are not prorated due to late registration or coming into the middle of a session.

Deposits

A \$10.00 non-refundable deposit may be paid to hold a space for your child for that session. Parents have until the specific deadline to pay the remaining balance. Late fees will still be applied if payment is after the due date.

Day Pass

Members who have an active membership may attend for the day by purchasing a pass for \$10.00 to stay between 9:00 am until 5:00 pm. **No refunds on Day Passes.**

Deadlines

All Summer Program registration fees must be paid in full by the deadline dates for each session. **Members not paid in full will not be allowed to attend the session.** Registration received after May 26th will be \$100.00 per session. Session fees after any deadline date will be subject to an additional **\$10.00 late charge.**

Sessions		Deadline
1	June 5 th - June 16 th	June 2nd
2	June 19 th - June 30 th	June 16th
3	July 3 rd –July 14 th	June 30th
4	July 17 th -July 28 th	July 14th
5	July 31 st - August 11 th	July 28th

Refunds

There will not be refunds given on any fees paid for any reason. Members should attend the session or sessions that have registered for. Session fees are not transferable or dividable from session to session or from member to member, **no exceptions**.

Financial Assistance

We realize that families sometimes need help accessing our services and established a scholarship program to support those that demonstrate need, Club scholarship funds are limited, distributed fairly, and granted on a first-come, first-served basis

Membership Cards

Members are required to bring their cards daily to enter the Club. If members forget their cards, they will need to purchase a new card for \$1.00 that day to enter the Club.

Meals & Concessions

All school aged-youth are welcome to visit our site for a free healthy lunch. Beginning 11:30am until 12:30 pm daily throughout the summer program. We offer members the opportunity to purchase concessions as well as provide a variety of free snacks daily at 3pm.

Medication

Parents/guardians are responsible for filling out and signing the SBGC Medication Consent Form. Medication needs to be labeled with the child's full name and date and time to distribute. SBGC Staff will document the date, time and amount of medication the child is given each day on the Medication Consent Log. SBGC staff will fill out the medication log at the Club as well as on field trips. On field trip days, Staff are responsible for holding onto member medication and giving the medication to the child at the correct time.

If your child has severe allergies, they will need to carry an epi pen on them. If your child needs to use an inhaler, please make sure they bring it to always be used.

Field Trips

All field trips are optional. If a member is interested in attending a certain field trip, they will need to have that field trip paid for by the due date. Some trips may limit the number of members attending a field trip. Those trips will be noted on the field trip flyer. For members who are attending a field trip they need to make sure they are on site and in attendance at least 30 minutes before the bus leaves. Please pay attention to weather the bus is leaving from a Beloit Location or South Beloit Location. Those who are attending a field trip will be expected to wear the Boys & Girls Club t-shirt. If a member is not in a Boys & Girls Club t-shirt, he or she will not be able to attend. On field trips your child is responsible for holding and taking medication. Our BGC staff do not assume the risk or responsibility of holding on to or passing medication to members on fieldtrips.

Open Door Policy

The Open Door Policy applies to members 13 – 18 years old; if members fall into that age category, they are free to leave the Club, but they are not permitted to reenter that day without an adult. Members 11 years and younger need to be dropped off and picked up by a parent or guardian or authorized adult or the parent needs to sign off on the member walking home. If a member leaves our facility without parent permission, we will notify the parent and call non-emergency.

Personal Belongings

The SBGC is not responsible for the lost, missing, stolen or damaged items. Cubbies are available for member's usage, however all items need to be removed daily. Bikes are to be locked up at the bike rack. Valuables such as tablets, cameras, gaming devices should be left at home. Cellphones are the member's responsibility; staff are not responsible to hold on to a member's cellphone or personal items.

Dress Code

Club members must wear gym shoes when participating in gym activities or outdoor activities where feet need to be covered. All clothing which displays logos or monikers that promote drugs, alcohol, violence, gangs, sex, racism etc. must not be worn. Shoes, pants, shorts, must always be worn and clothing must not be revealing and must be worn appropriately. Members who fail to meet the dress code standards may be subject to dismissal.

Behavior Problems

Members are expected to follow SBGC rules & regulations. Members are to respect the staff, other members, and the visitors/ volunteers who enter our building. Members who fail to follow the SBGC rules will be disciplined according to the behavior displayed. If the behavior continues the member may be subject to suspension or unable to sign up for future summer sessions.

When a member is suspended from SBGC, a staff will contact the parents/ guardians. Arrangements must be made for that member to be picked up immediately. A meeting between the Unit Director and the members' parent/guardian must take place to decide if/when that member will be allowed back to the SBGC Building.

Transportation

It is the parents/guardians' responsibility to ensure members are dropped off and picked up promptly. SBGC Staff members are **NOT** permitted to give members a ride home.

Parent/guardians/authorized adults consistently not following this policy are subject to penalties such as SBGC staff calling non-emergency, or members may not be permitted to attend or register for future session.

SBGC travels by school bus or shuttle for field trips, please make sure to drop off your child/children on time otherwise they will be left behind.

Sick Policy

If a member should become sick during the day, SBGC will contact the parent or guardian to come pick up the child.