



INFORMATION  
STUDENTS AND  
PARENTS/GUARDIANS  
NEED



WHAT IS EXPECTED  
OF TEACHERS AND  
STUDENTS?

# **USER'S GUIDE**

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## DISTANCE LEARNING PLAN 2.0

[www.nred.org](http://www.nred.org)

Dear students, parents and guardians,

As we put our Distance Learning Plan 2.0 into practice, it continues to evolve with your questions and experiences. Here are some answers to questions about grading and attendance procedures, as well as some helpful resources.

### Pass/Incomplete Grade Changes

The default grading structure is Pass (P) and Incomplete (I) for the 3rd and 4th marking period which will then result in a P/I for the final grade on the transcript. However, we are also providing options for students to receive a traditional grade (numeric/alpha). Students may opt in on a class-by-class basis. For example, a student can opt for a P/I for music while opting for a numeric grade in Social Studies. As we have stated before, **the P/I system will be the default ranting**. To receive a traditional grade on a final transcript, student/families must communicate their desire to receive this grade for each individual subject area. Parents need to let teachers know they are interested in numeric/alpha grades by May 26.

By June 1, all teachers will share with students and families the numeric or alpha grade for the third marking period. For the 4<sup>th</sup> marking period, grades will be shared with families on the last day of classes, June 16. This will give parents time to submit their grading preference by June 20. For traditional grades (alpha/numeric), late submissions for distance learning make-up work for the third marking period will be accepted until May 18. Students who receive an Incomplete grade for the 3rd marking period can make up work until the last day of classes, June 16. A student who receives an Incomplete on their final transcript will be required to make up the work during the summer.

Teachers who are notified that students want a traditional grade will enter the 3rd quarter and 4th quarter with a traditional grade and then calculate a final traditional grade for the student's transcript.

### How will Grade Point Averages (GPA) be calculated?

If a student has opted for a pass/incomplete, it will not average into the GPA for this school year. The student's GPA for this year will be based on those classes for which a numeric grade is given. GPAs are based on the final average so no weight will be given for the two quarters that your child was graded this year if you opt for the Pass/Incomplete.

### Staff and Community Communication

Staff members are asked to respond to parent and student inquiries in a timely manner. Considering that we do not have access to buildings to host parent conferences, responses to email inquiries are paramount to help ease anxiety.

### Video Cameras during Synchronous Lessons

During synchronous instruction, teacher must have their cameras on and engaged with students during the entire class period.

### Attendance (Engagement) Procedure

ESchools has been modified to record attendance in the Distance Learning Plan 2.0. In place of "present" or "absent," students will be marked Engaged (ENG) and Not Engaged (NENG).

Under Distance Learning Plan 2.0, students are expected to participate in all classes. Teachers are required to teach twice a week during the time (period) they usually teach to avoid conflicts with other subjects. Now that we have re-engaged with eSchools, teachers will take attendance during their synchronous classes as they would if they were in their physical classrooms.

For asynchronous classes, teachers will mark NENG (Not Engaged in Distance Learning), for a student who has not shown activity for a given day/assignment. Teachers will have a seven-day window to submit attendance to accommodate students who may engage after business hours. Students are considered "engaged" if they submit work. As is past practice, teachers only need to record in eSchools when students are not engaged (NENG) or "absent."

Here are some links  
for helpful guides  
and other  
information

### Quick Guide

#### [DLP 2.0 Quick Guide](#)

Offers a condensed version of the Distance Learning Plan 2.0.

### Flowcharts

#### [\(FAQ Help Charts for DLP 2.0\)](#)

This link provides visual flowcharts for students, parents, and staff, illustrating some of our more frequently asked questions and steps to be taken.

### Student Resources

This link provides a [One-Stop Shop of Student Resources](#) and platforms being used in our Distance Learning Plan 2.0.

Dr. Laura Feijoo  
Superintendent

