



Regional Awards Information and Nomination Form

**Due By: Monday, September 29,
2025 at 11:59 pm CDT**

UMR-ACUHO

Upper Midwest Region - Association of College and University Housing Officers

Nominee:

Title:

Institutional Address:

Phone Number:

Nominator:

Title:

Institutional Address:

Phone Number:

Please check the appropriate box indicating the award for which you are submitting a nomination:

- ☐ **William B. Sweet Distinguished Service Award**
- ☐ **Robert E. Mosier Professional Enrichment Award**
- ☐ **Outstanding Mid-Level Professional Award**
- ☐ **Outstanding New Professional Award (Master's)**
- ☐ **Outstanding New Professional Award (Bachelor's)**
- ☐ **Support Staff Recognition Award**

As a part of the Nomination Form, please elaborate on your support of the nominee, including statements, stories, and other information from the nominator and others who know and/or worked with the nominee. You may use up to three pages for your supporting explanation. Please see the following information regarding each award and the needed materials to complete the nomination.

Due Date for Nominations: Monday, September 29, 2025 at 11:59 pm CDT

Send To: Email PDF to: brooks.hetle@ndsu.edu

UMR-ACUHO William B. Sweet Distinguished Service Award

The William B. Sweet Distinguished Service Award is UMR-ACUHO's most prestigious award. The nominee should represent a standard of excellence through contributions and dedication to the regional and international housing association and profession. The nominee's career achievements should leave a positive and lasting impact, and they should be viewed as a role model for colleagues and new professionals.

Qualifications

- Must have contributed at least 15 years of service to the housing, residential life, or affiliated profession.
- Nominees do not have to currently work in college student housing, but they must have had a significant impact on the profession.
- Nominees should have made valuable contributions to UMR-ACUHO and the college housing profession. ACUHO-I contributions will be considered but not required.
- Nominees must work or have worked within the UMR-ACUHO region.
- Current UMR-ACUHO Executive Committee members are not eligible.

Nominations:

- Nomination form
- Comprehensive letter of support

UMR-ACUHO Robert E. Mosier Professional Enrichment Award

This award recognizes an individual in the Upper Midwest Region who has made outstanding contributions to the professional development of their colleagues in college student housing. The nominee may not have served in the highest levels of department, university or association leadership but has impacted staff within and outside their home institution(s). The nominee should have established a record of involvement in professional enrichment opportunities on their own campus, within UMR-ACUHO, and other professional organizations at the state, regional or national level.

In particular, the achievements evaluated should reflect the individual's commitment to enhancing the skills, knowledge, or motivation of fellow professionals. Examples may include conference presentations, institute faculty, classroom instruction, research, writing for publication, workshop/conference planning, and other opportunities.

Qualifications

- Must have contributed a minimum of 10 years of service to the college student housing profession.
- Nominees must have been employed at a UMR-ACUHO member institution for a majority of their professional housing career.
- Nominees must have fulfilled a commitment to the professional development, skills, and knowledge of fellow professionals throughout the UMR region.
- Current UMR-ACUHO Executive Committee members are not eligible.

Nominations

- Nomination form
- Comprehensive letter of support

UMR-ACUHO Outstanding Mid-Level Professional Award

This award recognizes an individual in the Upper Midwest Region who displays outstanding ability as a mid-level professional in college student housing and whose leadership has impacted staff positively and significantly. The nominee should have established a record of contributions outside of their stated job responsibilities and shown a commitment to improving the housing profession.

Qualifications

- Must have contributed a minimum of 5 years of service to the college student housing profession.
- Nominees must currently be employed at a UMR-ACUHO member institution.
- Nominees should generally have experience supervising full-time/graduate staff and/or provided significant oversight of high impact programmatic areas.
- Nominees must have made significant contributions above and beyond their regular role in their department and/or University.
- Current UMR-ACUHO Executive Committee members are not eligible.

Nominations:

- Nomination form
- Comprehensive letter of support

UMR-ACUHO Outstanding New Professional Awards

The UMR-ACUHO Outstanding New Professional Award is awarded in the Master's and Bachelor's categories. These two awards recognize an individual in the Upper Midwest Region who displays outstanding ability and potential as a new professional in college student housing.

Qualifications:

- For the Bachelor's Category, individuals must have no more than three years full - or part - time experience in housing after attaining a Bachelor's degree.
- For the Master's Category, individuals must have no more than three years full time experience in housing after attaining a Master's degree.
- Currently be employed at least one-half (50%) time in a college student-housing program.
- Nominees should have displayed creativity in problem solving, a commitment to their own professional development, and have sought to improve skills and knowledge of colleagues, paraprofessional staff or residents. In addition, they will be evaluated for the contributions they have made at their institution(s); within their surrounding community; and at state, regional or national association levels.
- Nominees must be currently employed at a UMR-ACUHO member institution.
- Current UMR-ACUHO Executive Committee members are not eligible.

Master's Category:

- Nominee must have an earned Master's degree.

Bachelor's Category:

- Highest degree attained by the nominee must be a Bachelor's degree.

Nominations:

- Nomination form
- Comprehensive letter of support

UMR-ACUHO Support Staff Recognition Award

The Support Staff Recognition Award is designed to show appreciation to support staff members on our campuses (i.e., building service worker/custodian, administrative assistant/secretary, dining/food service employee, etc.). Every campus has deserving individuals who should be recognized for their outstanding contributions to the student housing community.

Qualifications:

- Nominees must be currently employed at a UMR-ACUHO member institution.
- Nominees cannot be in a professional or paraprofessional staff position.

Nominations:

- Nomination form
- Only one nomination per member institution will be considered.