

Minnesota Builders Exchange
2025 Buyers Guide & Membership Directory
CONTRACT

Company Information:

Exchange Contact: _____

Tel:

[COMPANY NAME]

Fax:

ATTN:

Website:

[Address Line 1

Email:

City, State, Zip Code]

Member #:

NOTICE: It's time to submit your updated and/or new Buyers Guide listings. This information is published both in the book and on www.mbex.org. Don't be left out! Charges will appear on your annual invoice in November.

There are five (5) areas of this publication in which members are encouraged to participate:

MEMBER SECTION:

Your company information will be published as shown above (excluding member # and attention line). Please line through and make any necessary changes above. There is NO CHARGE to be listed in the Member section.

CLASSIFIED LISTINGS:

The classified section is organized using the format adopted by the Construction Specifications Institute (CSI) in accordance with the latest edition. Refer to Page 75-150 of the 2023-2024 Membership Directory & Buyers Guide for section and title information. Your listings for last year, if any, are included on the enclosed application. For your convenience, a blank format for additional listings is also provided. Extra lines may be added to each section for an additional cost. SEE APPLICATION FOR FEE INFORMATION.

TRADE NAMES:

You may advertise any brands or recognizable company names that you wish to be identified with. Again, your listings from last year are provided on the enclosed application. SEE APPLICATION FOR FEE INFORMATION.

DISPLAY AD SPONSOR:

Your own advertisement can be placed on either cover or on the dividers of the main sections of the book. These ads also appear as display banners on mbex.org and inside the emailed *Weekly Bulletin*.

ALL PAGES MUST BE RETURNED BY OCTOBER 15, 2024

For accurate processing, please PRINT CLEARLY and complete ALL PORTIONS of the contract. Changes / corrections should be lined through and re-printed as they should appear in the 2025 directory.

Cost must be re-calculated and indicated on the application page of this contract.

[MEMBER COMPANY NAME]

[MEMBER NO.]

Return all pages of listings with Contract and Payment

CLASSIFIED LISTINGS

EXAMPLE: Last Year's Listings

Line through entries with corrections and print changes accordingly.

CSI Section: 28 30 10

Section Title: FIRE PROTECTION

Extra Line:

0 Spaces

Additional Classified Listing Entries for 2025

CSI Section:

Section Title:

Extra Line:

CSI Section:

Section Title:

Extra Line:

CSI Section:

Section Title:

Extra Line:

CSI Section:

Section Title:

Extra Line:

TRADE NAMES / PRODUCTS

Last Year's Listings

Line through entries with corrections and print changes accordingly.

Trade Name / Product Listing

*** No Trade Names / Products submitted last year ***

Additional Trade Name Entries for 2025

Eagle Eye

Hanwha

Milestone

YOUR COMPANY WEB ADDRESS

Last Year's Listing: www.yourcompanywebsitehere.com

Enter web address you would like included with your Member listing: _____

[MEMBER COMPANY NAME]

[MEMBER NO.]

Return all pages of listings with Contract and Payment

Contract Application

This application will be in effect upon receipt of the Minneapolis Builders Exchange (MBEX) and shall remain in effect until cancellation or alteration has been submitted to MBEX with signature.

Please check one of the following:

☐

NO CHANGES

☒

Changes are included

☐

No listings for 2025

	Quantity	Multiplier	Cost	Cost w/changes
Classified Section Listings	1	\$15.00	\$15.00	
Extra Line Spaces:	0	\$0.15	\$0.00	
Trade Name Listings:	3	\$10.00	\$30.00	
Your Web Address Link:	0	\$0.00	\$0.00	

DISPLAY ADS: (Banner is included in all display ads. Professional artwork must be supplied for display ads)

	Quantity	Multiplier	Cost	Cost w/changes
Color Covers / Dividers (Full Page)				
Outside Back Cover		\$1,660.00		
Inside Front Cover		\$1,460.00		
Inside Back Cover		\$1,360.00		
Inside Divider(s)		\$1,160.00		
Full Color Display Ad				
Full Page		\$950.00		
1/2 Page		\$800.00		
1/4 Page		\$700.00		
B & W Display Ad				
Full Page		\$850.00		
1/2 Page		\$700.00		
1/4 Page		\$600.00		
Banner Ad				
Banner Only		\$500.00		

Keep it the same total: **\$30.00**

Adjusted
Total:

Total for November Invoice:

Name (Printed)

Signature

Date

ALL PAGES MUST BE RETURNED BY OCTOBER 15, 2024

Charges will appear on annual invoice in November. Return contract by:

Email: juliem@mbex.org | Mail: 1123 Glenwood Ave, Minneapolis, MN 55405

[MEMBER COMPANY NAME]

[MEMBER NO.]

Return all pages of listings with Contract and Payment

FAILURE TO RETURN the contract will be considered as approval of the listings from the previous year, and they will be printed and invoiced accordingly.

SAMPLE MBEX DIRECTORY CONTRACT