

**Self Help, Inc. Coordinated Family and Community Engagement Advisory Council Meeting
Minutes of Dedham Meeting for June 14, 2017**

Present:

Michelle Ruxton, Blue Hill Montessori
Carol Godfrey, Home Health and Child Care

Tricia Moran, Healthy Families
Leslie Dunn, SHI/CFCE

Introductions: At 1:10 pm, Leslie Dunn called the meeting to order and all members were reminded to sign in, take a copy of the minutes from 4/26/17 as well as all other handouts provided. All present introduced themselves and the program they represented.

Minutes from 4/26/17: The Council was asked to review the minutes from the April 26th Council meeting. *Carol Godfrey made a motion to accept the minutes. Michelle Ruxton seconded the motion. The motion carried unanimously.*

FY 18 Grant Update-Leslie Dunn: This year the grant was competitive, and SHI/CFCE submitted our grant on May 3rd, 2017. As part of this competitive grant application, EEC created a new formula to redistribute the funding per town. Because of this formula, many CFCE's experienced a 5% reduction in funding (for their current communities). The redistribution resulted in a \$29,605 reduction to SHI. Due to this reduction, SHI/CFCE was forced to discontinue our Subcontract with the North River Collaborative Family Network for FY 18, and bring that funding in-house. This was a very difficult decision, and SHI is working closely with the NRCFN to work on transitioning, and making a plan to cover some of the programs they offer for FY 18. Depending on the state budget outcomes, SHI will look at hiring a part-time person to facilitate groups in some of the NRCFN communities. Leslie informed the Council that in the Governor's budget and in the House budget, the CFCE line item is currently level funded, but we are still awaiting the final House Budget which is currently in debate. The budget will then move to the Senate, then Conference Committee and final appropriations. Three CFCE staff will be laid off for the summer next week, and remaining staff (3), will have their hours reduced until the fall.

Home Health and Child Care Update-Leslie Dunn: Carol provided an update on the Educator and Provider Support (EPS) Grant. The grant has been submitted but not yet approved. This grant cycle had some changes in approach to the professional development including: a more program based approach, programs will apply for services and one coach will deliver services to entire program staff. This format has been piloted, and seems to work well. However, new policies, forms and system changes will have to occur. Michelle from Blue Hills Montessori, asked about the EEC hiring freeze and what was going on with QRIS staff and support. Carol reported that there are currently 3 EEC QRIS staff, and this system and process is also under review for changes. The EPS grant will fund CEU and college courses, in addition to the program coaching.

Healthy Families Update-Tricia Moran: Tricia informed the Council that Health Imperatives (lead agent for Healthy Families), lost the Young Parent Support Grant, effective 7/1/17. This was due to a change in grant priorities, which is focusing dollars to gateway communities. Despite the loss of this program, the Healthy Families program is going strong.

CFCE Updates (Leslie Dunn):

Budget Expenditures: Leslie went over the expenditure report for FY 17 and service delivery. In Quarter 4 (April 1, 2017-June 30, 2017), SHI CFCE has provided 232 community based Group Services (playgroup, workshops, play n learn, music & movement etc.) to 2113 parents and 3852 children, and 32 families/64 children accessed individual services from CFCE staff (referrals, consultations, ASQ, home visits).

Council Membership Form: Leslie encouraged members to make sure that they have completed our Council Membership form, to insure we have the correct person signed up and to also help us identify our Council more clearly! Please complete one today or visit our website at <http://selfhelpcpc.org/about-us/Council/joinnow/> to complete online!

Ages & Stages: Leslie also reminded members that SHI/CFCE is in a unique position to be able to offer families' FREE access to the Ages & Stages Questionnaires (ASQ). Please keep this in mind, and refer any families they feel would benefit to Leslie.

Members were asked if they had anything to share. Michelle Ruxton shared that Blue Hills is currently going through the Montessori Accreditation Process, and will no longer be renewing their NAEYC Accreditation. They are looking to hire a part-time assistant, and they are fully enrolled for the fall.

The next meeting will be in the Fall. Members will be emailed 2 weeks prior to meeting, and will be provided with all FY 18 Council Meeting dates at that time.

Have a great summer!

Meeting adjourned at 1:42pm.

Respectfully submitted by Leslie Dunn, SHI/CFCE Coordinator