

Dance and Drill Coaches Association of Oregon
Board Meeting Minutes
September 7, 2022
6:30pm to 9:30pm

Present: BriAnne Hollett, Coral Burgess, Danielle Schneider, James Healey, Chantel Stevens, Amanda Wilcox, Roshny Martuscelli

Not Present: Hayley DuLong, Dave McCall, Erika Myrick

- 1) Welcome & Call Meeting to Order – Danielle
- 2) **CONSENT AGENDA:**
 - a) Meeting Minutes - Hayley
 - i) Minutes were approved via Band and will be sent out in the September Newsletter.
 - ii) Motion from Chantel to approve meeting minutes from retreat. Seconded by James.
 - a) All in favor. Motion passed.
 - b) Treasurer's Report- BriAnne
 - i) Current Balance (8.31.2022): \$85,862.16
 - (1) Checking: \$30,819.19
 - (2) Business Savings: \$53,583.08
 - (3) Paypal Account: \$1,459.89
 - c) Membership Update - Chantel/Dave
- 3) **New Business part1:**
 - a) Classification Affiliation Proposal – Danielle
 - i) Discussion about limiting availability of Judges – small pool to draw from.
 - ii) Discussion about complication due to reclassification limiting a judge's ability to judge multiple classifications (example: being reclassified from 5A to 6A would remove that judge's ability to judge either classification for three years).
 - iv) Discussion about developing a tier of affiliation in efforts to not restrict our judging pool too much.
 - Motion to amend the proposal – James
 - Seconded – Chantel
 - All in favor. Motion passed.
 - Amendments discussed: Ideally, we would strive to have no affiliations. However, the Commissioner and the Scheduling Director may override the classification affiliation rule in order to ensure that we have adequate staffing for events. Classification affiliation will be the first level of affiliation to be waived due to staffing limitations.

 - Motion to approve with amendment – Chantel
 - Seconded - James
 - All in favor. Motion passed.
 - b) Opportunity Scholarship Release: - Roshny
 - i) Discussed posting by October first with a two week turnaround.

5) **Old Business** – Danielle

a) Approve 22-23 Draft Budget – Bri

- i) Discussed Leading Edge as a business member/fundraising opportunity
- ii) Decided to leave items on the budget that we have discontinued (zoom, constant contact, etc.) in order to show the amount saved.
 - Motion to approve Budget- Chantel
 - Seconded- Amanda
 - All in favor. Motion passed.

b) Fall Conference Update – Bri, David, James & Roshny

- i) 31 high schools are registered for meeting (2 middle schools in addition). Missing roughly 15 teams that are registered for DDCA membership that are not attending conference.
- ii) Danielle will compare lists to see who in the membership is not registered for conference.

c) Fall Meeting Agenda Review – Danielle

- i) All board members are assigned specific topics to cover during the Fall meeting
- ii) Discussed implementing a structure for discussions with the membership during the Fall meeting.
- iii) Discussed a system to track who has paid and is eligible to vote on proposals (link sent to paid members/ballet handed to paid members when they arrive/QR code).

*Decided to hand paid members a note card with their school names and ballet upon arrival.

Note cards = used for voting on amendments

Ballets = voting on proposals

- iv) Discussed sharing a google doc with a list of teams who have paid for the conference with the board.

- v) Discussed if we are allowing unpaid, registered teams to attend conference?

*Teams who have yet to pay are allowed to attend conference if they present proof of pending payment (email from bookkeeper, receipt, purchase order, or check number)

- Motion to approve teams with proof of pending payment attending conference: Coral
- Seconded: Chantel
- Favor =4, Opposed = 0, Abstain = 1

d) Review Manual Change Sheet – Danielle

- i) Reviewed the manual change sheet and discussed the items to present to the membership.
- ii) Membership voting on board stipends and articles of association.

- Motion to approve appendix B (amended category definitions) – Chantel
- Seconded – Coral
- All in favor. Motion passes.

e) Drill Down follow-ups from Retreat – Coral

- i) Discussed presenting new possible drill down changes with the membership.

6) New Business part2:

a) Future Meeting Locations – Erika, Amanda & David

- i) Discussed alternating schools to keep travel equal for all board members. (Tigard, Putnam, Forest Grove)

b) Logo Rollout – Danielle

- i) Update all locations that have the DDCA logo.
- ii) Amanda will send high resolution image to Chantel.
- iii) Roll out new logo at Fall meeting if they are present, if not we will postpone.

c) Board Goals – Danielle

1. Getting back to business as usual.
2. Annual performance review of DDCA programs to document successes and opportunities.
3. Increase the number of teams participating in DDCA competitions.
4. Increase the number of active judges.
5. Every school should have at least one certified drill down puller.
6. Increase the number of drill down callers.
7. Create a system for providing feedback regarding drill down callers and judging panels.

d) DDCA Award Criteria – Danielle

- i) Discussed the structure of the Lifetime Achievement award. Should we induct more than one person at a time? How do we select the individual? How do we continue to keep track of individuals who are eligible for the award? – Going to follow up with Annie.

Tabled until October Meeting:

- DDCA Championship – Danielle & David
- All State 2023 – Hayley
- DDCA Email Addresses – Danielle

Meeting adjourned at 9:43. The next meeting is scheduled for October 2nd, 2022, location TBD.

Respectfully Submitted:

Coral Burgess; DDCA Drill Down Coordinator.

