

Dance and Drill Coaches Association of Oregon  
Board Meeting Minutes  
October 2, 2022  
5:00pm

**Present:** Hayley DuLong, BriAnne Hollett, Coral Burgess, Erika Myrick, Danielle Schneider, James Healey, Roshny Martuscelli

**Not Present:** Dave McCall, Chantel Stevens, Amanda Wilcox

1) Welcome and Call Meeting to Order - Danielle

**2) CONSENT AGENDA:**

- a) September Meeting Minutes & Fall Meeting Minutes - Hayley
  - i) Minutes were approved via Band and sent out in the September newsletter.
- b) All-State - Hayley
  - i) All-State will be held on January 15th, 2023 at Tigard High School.
  - ii) Lisa Zaragoza had to decline this year as choreographer (due to her new baby on the way), but she recommended Natalie Burton (former Blazer Dancer and All State Assistant in 2020). Natalie has accepted the choreographer position!
  - iii) Instructional Videos for the one portion of the routine will be published on January 3rd, 2023.
  - iv) Dancers will learn the other 2 genres on January 15 by Natalie & her assistants.
  - v) UPDATE: 2 Tabulation Judges and 6 Performance Judges are committed.
  - vi) All-State Teams in 6A, 5A, and 1-4A will be announced at the end of the day on January 15.
  - vii) The Top 5% of each classification will receive Dance Scholarships. The percentage is based on the number of dancers who participate at All State. Scholarship winners will be announced at the OSAA State Championships in March.
  - viii) Starting Registration Early - Registration will go out by November 15th.
- c) Treasurer's Report- BriAnne
  - i) Almost all teams have paid.
  - ii) Current Balance (8.31.2022):
    - (1) Checking: \$30,819.19
    - (2) Business Savings: \$53,583.08
    - (3) Paypal Account: \$1,459.89
- d) Membership Update - Dave
  - i) 49 Teams
  - ii) 6 Associates
  - iii) 31 Judges
  - iv) 5 Club/MS teams
  - v) 8 Business Members
- e) Paid Lists of Memberships for 22-23 (updated) - Bri

- i) Discussion about PayPal fees - takes a fee for every transaction.
- ii) Discussion about using Square in the future.
- iii) Late Fees - Bri to send general message and invoice with a link to all teams that have not paid yet. Teams will need to pay late fees if checks are received after the date.
  - (1) Coral to check PO Box to ensure all checks have arrived this week.
- f) Paid Competition Hosting Fee - Bri
  - i) All Competitions have paid their hosting fee for the 22-23 Season.
- g) Conference Payments - Bri
  - i) All teams have paid.
- h) JA Leadership Team Update - Roshny
  - i) Kristina is working on the schedule for the season
    - (1) Most competitions have 2 Tech Judges
    - (2) Most competitions have performance judges. Competition weekends that are scarce: February 11 and 18 and March 4 so we are working on getting interns certified to cover some of those weekends.
  - ii) We're still missing availability calendars from about 8 tech judges and 8-10 performance judges.
  - iii) Judges Training on October 16, 9-1pm at OSAA Wilsonville Office.
  - iv) Current Judges Pool:
    - (1) 6 Interns
    - (2) 2 Media/Tabulation
    - (3) 18 Performance Judges
    - (4) 14 Tech Judges
- i) 22-23 Drill-Down Callers/Pullers - Coral
  - i) Coral to combine the list of all new certified callers and pullers and will send them to Chantel and Danielle.
- j) DDCA Manual Updates - Danielle
  - i) The manual has been updated to reflect the proposals and other motions passed at the Fall Membership Meeting. The most recent copy has been provided to Chantel for posting on the DDCA website. Once posted it will be available on the Member Resources page.
- k) DDCA Email Accounts - Danielle
  - i) The DDCA is being verified as a non-profit with TechSoup. Once we are verified, we will be able to create a free Microsoft for Non-Profit account which will allow us to set-up email addresses, Google Drive storage, and access other Microsoft/Gmail features. Creation of this account will allow us to move away from Dropbox and will provide email addresses that can stay with the Association even if passwords are misplaced. The verification process takes 2-14 days.
- l) MOTION for Coral to adopt the consent agenda.
  - i) James Seconded
  - ii) All approved. Motion passed.

3) New Business:

- a) Zoom Needs - Roshny
  - i) Host monthly meeting with JA Teams, but with limited Zoom functionality, meetings have been disrupted.
  - ii) Need full Zoom Functionality for future meetings including NDCA.
  - iii) MOTION from Roshny to reinstate Zoom to full functionality.
    - (1) James Seconded.
    - (2) Discussion around using existing accounts, and personal accounts. Discussion about using a different platform including Band. Band has limited functionality as well. Discussion about instituting Zoom for one month at a time.
      - (a) Approved: 5
      - (b) Opposed: 0
      - (c) Abstain: 2
    - (3) Motion passed.
- b) Scoresheet Implementation Question - Roshny & Danielle
  - i) Prior to the 100 point scoresheet change, every team received 6 scores in the following categories: Technique/Control, Precision, Choreography, Complexity, Projection, Creativity.
  - ii) For the new scoresheet, are we still providing 6 scores or are we only giving 3 scores (Execution, Content, Overall Effect)?
    - (1) Option 1: 6 scores in every sub-caption is 50 (max points 300), then divide by 3.
    - (2) Option 2: 6 scores in every subcaption is 100 (max points is 600), then divide by 6.
    - (3) Option 3: 3 scores every caption is 100 (max points 300), then divide by 3.
  - iii) James: For the judges on the board, which option is the easiest to use?
    - (1) Roshny - No preference. Will proceed with what membership wants.
  - iv) Discussion on how to present to membership.
  - v) MOTION from James to send membership the details of Option 2 with feedback to respond as necessary.
    - (1) Erika Seconded.
    - (2) Approved: 7
    - (3) Opposed: 0
    - (4) Abstain: 0
    - (5) Motion passed.
- c) Funding Available for the Opportunity Scholarship - Roshny & Bri
  - i) Students are currently applying - open to everyone with financial hardships.
  - ii) Need to discuss the amount of the scholarships.
  - iii) Discussion about waiting on the scholarship conversation until we know how many students are applying.

- iv) Roshny mentioned to keep the scholarship amount the same from last year (\$3000) and vote on that amount.
- v) MOTION from Bri to set aside \$3000 for Opportunity Scholarship
  - (1) Roshny seconded.
    - (a) Approved: 7
    - (b) Opposed: 0
    - (c) Abstain: 0
    - (d) Motion Passed.
- d) Academic Scholarships: Questions for Ben - Roshny
  - i) Application is currently online for students to apply.
  - ii) Feedback from last year: too much information to review.
  - iii) Discussion on if anyone has questions from the board to pass along for this year's scholarships.
    - (1) How do students get points for certain sections?
    - (2) How do the percentages work out?
    - (3) Weighted vs Unweighted GPA's - how does that work (when some schools don't offer that)? How do you make it equal?
  - iv) Discussion about limiting judges and reducing criteria.
- e) AAC (Activities Advisory Committee) Update - Amanda & James
  - i) Recap: Meeting held this past week. Only 3 people get to vote. Anything that was voting on, we had to wait. All questions directed were similar to our DDCA meeting.
    - (1) Scoresheet - 100 - they understood
    - (2) Checks & Balances - Cheer spoke about their review system.
    - (3) Penalties - why? Does it compare to other sports?
    - (4) Judge Affiliation - currently don't have enough judges, would waive the rule if we didn't have enough judges at an event.
    - (5) Time Limit for Show? No firm time limit yet, but the Board is encouraging coaches who ensure set-up times are reasonable. If set-up times become too long, it could be problematic in the future.
  - ii) Waiting to hear from AAC for next steps. They are discussing. However, the 3 voting participants did vote in favor of our proposals.
- f) SRI Questions - Danielle on behalf of Christine
  - i) Technical Judge Performance Summary Form Request
    - (1) Discussion about the request provided.
    - (2) Agreement within the Board that further clarification is needed.
    - (3) Next Steps?
      - (a) To continue the conversation and work together.
      - (b) Discussion about who from the board should work on this request with Christine (up to 5 people).
  - ii) Technical Judge Job Description Update Request
    - (1) To add "the ability to utilize conflict resolution skills, if needed."
      - (a) MOTION from Coral to add conflict resolution statement to Technical Judge Description.

- (i) James Seconded.
  - (ii) Approved: 7
  - (iii) Opposed: 0
  - (iv) Abstain: 0
  - (v) Motion passed.
- iii) MOTION from Coral to table for further conversation with Christine.
  - (1) James seconded.
    - (a) Approved: 7
    - (b) Opposed: 0
    - (c) Abstain: 0
  - (2) Motion Passed.
- g) All State: Which style shall we release first on video? - Hayley
  - i) All State 2019 - DDCA released the Contemporary section by video.
  - ii) Discussion about this year's release.
    - (1) Historically: When we released Hip Hop in advance, there was more participation in All State attendance and finalist numbers.
  - iii) MOTION from Hayley to release the hip hop portion of All State in advance.
    - (1) Bri Seconded.
      - (a) Approved: 7
      - (b) Opposed: 0
      - (c) Abstain: 0
      - (d) Motion Passed.
- h) Event Director Questions - Danielle
  - i) Divisions: Encourage Event Directors to model what we will see at State (keep classifications separate, and collapse if less than 5 teams in a category).
    - (1) Event Directors are having a difficult time separating as the participation is low. Currently, most competitions have to combine 1-6A based on previous protocol.
    - (2) Discussion on how to proceed:
      - (a) No divisions of 1 team.
      - (b) If divisions are equal, keep them separate (example: Hip Hop has 3 teams in 6A, 3 teams in 1-4A.)
      - (c) Keep classifications separate despite numbers in each division.
        - (i) Consider trophy costs.
      - (d) Keep 1-4A and 6A separate as much as possible.
    - (3) Recommendation for Locals: If there are 3 teams per classification, keep them separate (instead of the 5 team recommendation).
    - (4) Final Recommendation: Event Directors will try to follow the State model as best as possible, and try to find balance. Avoid combining 1-6A to hit the "5 team minimum".
  - ii) Time Limits:

- (1) Currently, the minimum time limits for local competitions are in alignment with State requirements.
- (2) Question: Can you bring a shorter routine without getting a penalty?
  - (a) Currently, teams can compete with a shorter routine, however, a time penalty would be received (as the proposal was written).
- (3) Difficult to judge with anything under a minute. Not enough time to give the proper feedback.
- (4) Discussion about how allowing teams to compete with shorter routines would increase competition attendance and would assist in keeping classifications separate.
- (5) Question to Membership:
  - (a) MOTION from Bri to bring the following to the membership: From November to the competition before DDCA Championships (Jan 14), lower the time limit to one minute. There will be no time penalties given. At DDCA Championships through State, time minimums will be in effect and time penalties will be given.
    - (i) James Seconded.
      - 1. Approved: 7
      - 2. Opposed: 0
      - 3. Abstain: 0
      - 4. Motion Passed.
- iii) Applications submitted for March 4th (open slot)
  - (1) West Albany & Southridge have both applied.
  - (2) Discussion about proper gym space.
  - (3) MOTION to approve the application for Southridge High School.
    - (a) Erika Seconded.
      - (i) Approved: 5
      - (ii) Opposed: 0
      - (iii) Abstain: 2
      - (iv) Motion Passed.
  - (4) MOTION from Bri to offer West Albany a position on the January 14th, 2023 Competition Weekend.
    - (a) James Seconded.
      - (i) Approved: 6
      - (ii) Opposed: 0
      - (iii) Abstain: 1
      - (iv) Motion Passed.
- i) Old Business
  - i) Fall Conference Recap - Bri
    - (1) \$65 in donations from the raffle baskets
    - (2) Getting a check from DTU - they paid \$400 for our lunch.

- (3) Reimbursements were sent out last week.
- (4) Profit: Over \$1500!
- (5) Coaches who attended provided lots of positive feedback.
- (6) All business members have paid their fees. We surpassed what we projected we would make on our business memberships.
- ii) Drill Down Feedback - Coral
  - (1) Coral will provide a virtual option for pullers & caller certifications this month.
  - (2) Goal to get at least one person from every school to be certified.
- iii) Membership Band - Danielle
  - (1) To move away from Facebook and create a Band for Membership.
  - (2) Discussion about communicating the rollout schedule and when we will be deactivating the Facebook "Coaches" page.
  - (3) Discussion about Junior Teams utilizing Band. Coral & Erika to work with Junior Teams.
- iv) Updated Logo Needs - All
  - (1) Need to change all awards, coach awards, scholarship plaques, membership badges, membership pins, etc.
  - (2) Board to create a list of other places where the old logo is used to ensure that it's updated with the new logo. Need to work on the process to change what is the most critical. Danielle to start a list.
- v) DDCA Championship - Dave & Danielle
  - (1) Assign Board Tasks:
    - (a) Danielle to create a Google Doc. Board Members to sign up by next week.
- j) Reminders & Next Meeting Dates:
  - i) Connect monthly with call lists.

Meeting Adjourned at 8:03pm. Next Board Meeting is scheduled for November 6th, 2022 at 5:00pm at Forest Grove High School.

Respectfully Submitted:  
Hayley DuLong; DDCA Secretary