

Dance and Drill Coaches Association of Oregon
Board Meeting Minutes
November 6th, 2022
5:00pm

Present: Coral Burgess, Erika Myrick, Danielle Schneider, James Healey, Roshny Martuscelli, Dave McCall, Chantel Stevens

Not Present: Hayley DuLong, BriAnne Hollett, Amanda Wilcox

1) Welcome and Call Meeting to Order - Danielle

2) CONSENT AGENDA:

a) October Meeting Minutes - Hayley

i) Minutes were approved via Band and sent out in the October newsletter.

b) Scoresheet Clarification Vote - Danielle

i) 21 out of the 27 schools that originally voted responded. All voted yes to change the scoresheet to be divisible by 6 to make the final score out of 100. The change has enough votes to pass.

c) Time Limit Vote - Danielle

i) The vote on the motion to lower the time limit to 1 minute for competitions from November 19 to January 14, was sent to our 48 member schools. 31 schools responded. 25 schools noted yes (80.6%), 2 schools abstained (6.5%) and 4 schools voted no (12.9%). The motion passes.

d) Penalty Vote Proposal Resubmission - Danielle

i) The DDCA Penalty Values approved at the FALL Meeting for all areas except stunts and lifts were resubmitted to the OSAA as four separate proposals. The four proposals were:

- (1) Non-Safety
- (2) Safety Level 1
- (3) Safety Level 2
- (4) Props

ii) It is the goal that we might be able to get some alignment regarding penalty values between state and locals with these proposals submitted separately.

e) Membership Update - Dave

- i) 53 Teams
 - (1) 6 Associates
 - (2) 45 Judges
 - (3) 4 Club/MS Teams
 - (4) 8 Business Members

f) Paid Membership List - Bri

i) Current paid membership list from 10/13/22 is available on the DDCA website.

g) JA Leadership Application Update - Roshny

- i) We have a few holes to meet the two tech judges' request but are working on it.
 - ii) We are hoping to utilize an out of state tech judge to fill a gap. Costs are being reviewed and a motion will be made for the Board's consideration once the final costs are determined.
- h) Drill Down Update - Coral
 - i) Updated list of certified callers/pullers is available on the website.
 - ii) Upcoming Drill Down Pullers/Callers Certification - November 12th at 11:00am.
- i) All-State - Hayley
 - i) Registration Sent Early - The link to All State Registration was sent in the October Newsletter. Will send an email this month to ensure that the membership is fully aware.
 - ii) 44 Registrants as of November 6th, 2022.
- j) Opportunity Scholarship Update - Roshny
 - i) 10 Applicants. 8 met the requirements. 1 left her team and 1 doesn't have any team fees due.
 - ii) We have looked to award dancers based on need (high need 100%, medium need 75%, low need 50%).
 - iii) We have awarded the top 3 "high needs" dancers their fees at 100% for a total of \$1230.00 and one "medium need" dancer at 100% for a total of \$100.
 - iv) We would like to award the remaining 4 dancers, but it puts us over the previously approved budget by \$240.
 - (1) Need motion to increase the amount.
- k) DDCA Emails - Danielle
 - i) The DDCA now has a Google for Non-Profits workspace. Creation of this account will allow us to move away from Dropbox and will provide email addresses that can stay with the Association even if passwords are misplaced. The following emails have been created (all end in @ddcaoregon.org):
 - (1) Jascheduling
 - (2) Jatabulation
 - (3) Jainternship
 - (4) Jacommissioner
 - (5) Allstate
 - (6) Scholarship
 - (7) Web
 - (8) Treasurer
 - ii) Additional emails can be created if/as needed. We are able to migrate all current emails to the new emails. The migration process allows for the transfer of emails, calendars, potentially documents, and setting up an auto-forward. The next step will be for each person to log-in and to migrate files. Danielle will reach out to each person with a new email to discuss the migration process.

- l) Out of Date DDCA/JALT Equipment - Danielle
 - i) Out of date DDCA/JALT tech equipment has been donated to Goodwill as part of Oregon's E-recycling program. The DDCA asset tracking document has been updated to reflect that we no longer own this equipment.

3) Old Business:

- a) Fall Conference Financial Recap - Bri
 - i) Spent \$1277.12
 - ii) \$3000 in- 30 people
 - iii) \$6500 in Scholarship Budget (under budget)
 - iv) JA spent \$1404 on Training
 - v) Starting balance Oct. \$8,654.81, end hopefully \$14K
 - vi) \$73,585 in savings
- b) Drill Down Feedback - Coral
 - i) How are we breaking up Novice & Advanced?
 - (1) Date change for Drill down puller certification to Nov. 12th.
 - ii) Qualification for State
 - (1) Working on proposal
- c) Membership Band - Danielle
 - i) Adding Members
 - ii) Deadline for closing FB page
 - (1) January 2nd deadline on FB
- d) Academic Scholarship Applications - Roshny
 - i) Only update is application dates are updated and converted
 - ii) Waiting to hear back from Ben, looking for deadline to be mid-January
- e) Additional Opportunity Scholarship Funding - Roshny
 - i) Motion to accept the additional funds to cover remaining scholarship recipients, Seconded by Dave.
 - ii) Approved: 7
 - iii) Abstain: 0
 - iv) Opposed: 0
 - v) Motion Passed.
- f) Competition Calendar Open Date Discussion - Danielle
 - i) Comp March 3rd? Need another location.
- g) OSAA Declined Proposals (Next Steps) - Danielle
 - i) Checks & Balances-declined, open to reconsider
 - (1) JA Tracking data this year, discussion in spring and revisit.

4) New Business

- a) September Financials - Bri
 - i) Board reviewed financials given from Bri
- b) Giving Tuesday - Bri
 - i) Danielle to follow up with Bri
- c) Out-of-State Judges Expenses - Roshny
 - i) 1 tech judge coming in 1 comp, \$547 travel from OK, no hotel needs
 - ii) Discussion on budget for expenses for this travel

- iii) Motion from Chantel to approve spending \$650 on out-of-state tech judge.
 - iv) Seconded by Dave.
 - v) Approved: 6
 - vi) Abstain: 1
 - vii) Opposed: 0
 - viii) Motion Passed
- d) Website/Social Media Updates - Chantel
 - i) Videos doing great, more sharing, more following...video each week
 - ii) Value of OSAA Today? Discussion
- e) Kick Counting - Coral
 - i) Kick rules are in the DDCA manual online. Board confirmed the rules for kick counting.
- f) Responding to Bias - Danielle
 - i) There is a form the JA has and form on OSAA if something was to happen at a competition.
 - ii) Information included to event directors
- g) DDCA Championship To-Do's and Decisions - Dave
 - i) Discussion around music checks/floor practice
 - (1) Possibility of no floor practices or music checks, if there becomes to many routines
 - ii) Discussion on qualification requirements, time limits
 - (1) Need to qualify with the time limit requirements of the category and a 70
 - iii) Qualification score to be updated to the 70 vs 14?
 - iv) No qualification letter out, will be check and verified at registration and placed in the right category
 - v) Division collapsing discussion when gets closer based on teams qualified/registered
 - vi) Discussion on Drill Down qualification and tracking
 - vii) Dave to follow up with individuals on jobs for champs, and us to follow up with him
- h) Nonprofit Document Retention & Financial Procedures - Danielle
 - i) Need to make sure documents get saved in google, minutes/agenda etc..
 - ii) Checks and balances of financials? Need to put some things into place for this. Dave, Coral, Erika, Danielle...to work on
- i) Set Winter Meeting Time - Danielle
 - i) 1pm ish? After first cuts and lunch?
- j) Board Meetings going forward will be 10am on the first Sunday
 - i) January Meeting: January 8th

5) Reminders:

- a) Connect monthly with call lists
- b) OACA Rep Meeting - November 10th, 9:45am, OSAA Office

c) Next Meeting - December 4th, 2022 - 5pm - Dave's House.

Meeting Adjourned at 8:08pm. Next Board Meeting is scheduled for December 4th, 2022 at 10:00am at Dave's House.

Respectfully Submitted by Erika Myrick
On behalf of Hayley DuLong; DDCA Secretary