

**Holy Cross Episcopal Church  
Bishop's Committee  
INAUGURAL HYBRID MEETING  
August 23, 2022**

Present in person: Rev. Brian Petersen, Senior Warden Karen Sanchez, Michael Collier

Present via Zoom: Controller Erin Pineda, Allen Zych, Junior Warden Katie Ho, and Clerk Robyn Hill

**Call to Order and Spiritual Reflection**

Deacon Brian Petersen opened the proceedings with a reading from *Wisdom of the Desert* by Thomas Merton. *Why not be totally changed into fire?* Intercessions were also offered.

**Consent Calendar**

The previous meeting's minutes and various reports were unanimously approved.

**Controller's Report**

Controller Erin Pineda reviewed the provided financial report, citing good news in view of an upturn in the stock market and better than expected income for the month of July. The total income YTD is up by @\$30,000. She explained that the diocese is completing a transition to a new system, which has delayed bills related to the vicar's stipend. The expense of buying out the lease and returning the copier was a big expense, but is completed and will no longer be a burden. Starting in August, facilities expenses will be lower. Overall, the church is in a very positive financial position. The report was unanimously approved with gratitude.

**OLD BUSINESS**

**Relocation**

Rev. Brian Petersen reported that the cabinets and sheds have been built and installed. Good Shepherd Church in Hemet took grateful possession of @50 chairs, leaving the storage space @90% empty. A discussion ensued on the disposition of the 85" television. St. Bart's Church would be interested in acquiring it for use in their outdoor section. A motion to sell the television for a reasonable offer was unanimously approved. Discussion continued on other details regarding the logistics of the storage situation, but all is proceeding well. Rev. Brian also noted that he has changed his office location and will be at HCEC on Tuesdays and at St. Andrew's on Thursdays.

**Copier Update**

Senior Warden Karen Sanchez detailed the expenses related to the return of the copier, including \$421 for shipping and \$65 to FedEx the check to the bank. The return is now complete.

**Renewal Pledge Update**

Michael Collier presented updated numbers for the renewal pledge campaign with a net result of \$12,000 in pledges and one-time donations. HCEC is still \$65,000 short of the original pledge goal.

**Finance Committee**

Rev. Brian Petersen and Senior Warden Karen Sanchez spoke again about the idea of forming an official finance committee. After some discussion, it was decided that no immediate action was warranted and that the BC would continue to explore the issue on a month-to-month basis and in view of the future congregational membership.

### **Audit**

The planned diocesan audit was postponed due to Covid. Harry Jasper has asked for an extension and is trying to determine when it might be rescheduled. For now, it remains on hold, though some items may be able to be handled via electronic means.

### **Holy Cross Day/Grand Reopening Update**

Rev. Brian Peterson related that he, Senior Warden Karen Sanchez, and Junior Warden Katie Ho had determined that there was not enough time to properly prepare for a grand opening by HC Day on September 18<sup>th</sup>. However, they would like to plan a "Homecoming Sunday" with outreach that focuses on people that are already associated with HCEC in some way. Suggestions include a post-service BBQ or similar activity. The official grand opening would take place in the October/November time frame with a bigger event. A special congregational forum set for September 4<sup>th</sup> will focus on the specifics of that grand opening.

### **NEW BUSINESS**

#### **Budget**

Senior Warden Karen Sanchez admitted that the budget is a bit behind schedule, but that a draft will be available soon. She also told the BC about a leadership forum that she recently attended and shared highlights on new policies and procedures for the diocese.

#### **Bishop's Visit**

Rev. Brian Petersen offered an informational item regarding the bishop's visit on December 18, 2022. He will confirm that there will be no conflicts with Chanukkah services.

#### **Move to Executive Session**

Clerk Robyn Hill and Controller Erin Pineda were excused as the BC moved into an executive session.

#### **Next Meeting**

The BC will meet again at 5:30PM Pacific on Tuesday, September 27th, 2022 in person and via Zoom.

Respectfully submitted,

Robyn Hill,  
Clerk

#### **Executive Session**

Rev Brian was excused from the meeting. Karen updated the BC on upcoming vicar search discussions with Canon Gwynn. Following discussion, the BC agreed more information was needed for further consideration and discussion.

The meeting was adjourned at 7:25pm.

Respectfully submitted,

Karen Sanchez  
Sr. Warden