


# IN-PERSON MANAGEMENT TRAINING

 Santa Ana, CA 92705

Presented by  
**Ethos Academy**

## THE MANAGER'S TOOLKIT

COMPLIANCE. COMMUNICATION. CONFIDENCE.



**June 27 & July 11, 2025**

9:00 AM – 4:00 PM (Lunch provided!)

Join us for a dynamic two-day training designed to strengthen your leadership skills, enhance your compliance knowledge, and build your confidence as a manager.

### DAY 1 TOPICS INCLUDE:

- TIMEKEEPING, SICK PAY, AND FINAL PAY
- COMPANY POLICIES FROM A MANAGER'S LENS
- HARASSMENT CLAIMS & LOA HANDLING
- DISCIPLINE, DOCUMENTATION & DISCHARGE
- EXEMPT VS. NON-EXEMPT ROLES
- ...AND MORE!

### DAY 2 TOPICS INCLUDE:

- GROWING YOUR INFLUENCE
- DELEGATING, DECISION-MAKING, AND GOAL-SETTING
- PERFORMANCE REVIEWS & FEEDBACK
- CONFLICT RESOLUTION & TEAM-BUILDING
- ...AND MORE!

**Pricing:** **\$295** for one day.  
**\$495** for both days.

**Discounts Available:** Use code TAKE2 for **10% off** for 2 attendees.  
Use code TAKE3 for **15% off** for 3 or more.

**Are you a Platinum or Onsite Ethos client?**  
Ask your Ethos Consultant for additional savings!

Presented by **Ethos Academy.**  
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**Register :**

