



The Catholic Community Foundation of San Diego seeks an Executive Director to lead the organization into the future.

WHO WE ARE:

The Catholic Community Foundation San Diego is a small, dynamic organization with a mission to foster and amplify Catholic philanthropy.

It is an autonomous pious foundation formed under canon law and is tax-exempt nonprofit under civil law. The Foundation is independent from the Diocese of San Diego and has its own board of trustees.

CCFSD provides the structure to allow donors to maximize their philanthropic dollars through investment vehicles that reflect our values while pursuing positive returns. All the funds entrusted to the CCFSD are invested in a manner consistent with the Catholic Values Investing (CVI) standards set by the United States Conference of Catholic Bishops.

Currently, the Foundation's primary areas of support are parishes, vocations, Catholic education, and social services. The Foundation provides support through both endowed and non-endowed funds, including the specific categories of unrestricted funds, endowed funds, donor-advised funds, designated beneficiary funds and field of interest funds. Currently, it has approximately \$50 million under management.

The Foundation is guided by the following values:

- Catholic Principles
- Stewardship
- Service
- Leadership
- Community

After eight years of focusing on institutional donors and serving a small number of individual donors, CCFSD is now at a pivotal point and ready to expand its donor base and welcome more philanthropic investors. This strategic shift is essential for its growth and ability to meet its vision of a strong tradition of transformative philanthropy, rooted in the teachings of the Catholic Church, as a driving force for community participation, social justice, and spiritual growth.

CCFSD is seeking an Executive Director with exceptional fundraising skills to lead our organization into this new phase of growth. The ideal candidate will be a versatile and focused leader, capable of working effectively with a small team and independently, while receiving support from an engaged board. This role is ideal for someone who values the intrinsic reward of advancing our vision, is eager to build an organization and leave a legacy, both personally and professionally.

Key Responsibilities:

- **Fundraising Leadership:** Develop and implement comprehensive fundraising strategies to secure funds for administrative needs and increase the number of investors and investment funds.
- **Donor Engagement:** Cultivate relationships with individual donors, building a robust donor base to complement our institutional funding.

- **Strategic Planning:** Identify and prioritize key initiatives necessary for growth and goal achievement, ensuring alignment with our mission.
- **Team Collaboration:** Work closely with a small, dedicated team, fostering a collaborative and supportive environment.
- **Board Engagement:** Maintain strong communication with the board, leveraging their support and guidance.
- **Community Outreach:** Strengthen relationships within the Catholic community and the broader communities of San Diego and Imperial County.
- **Operational Oversight:** Manage day-to-day operations, ensuring efficiency and effectiveness in all activities.

The ideal person for the position will meet the following criteria:

- Have passion for serving the community in alignment with our Catholic faith, be a Catholic in good standing and an active member of a local parish. A demonstrated knowledge of the work of Catholic charities and community philanthropy is required.
- Proven experience in a leadership role, with a strong focus on fundraising and donor relations.
- Demonstrated success in developing and implementing fundraising strategies, particularly in securing individual donors.
- Excellent interpersonal and communication skills, capable of working with diverse stakeholders and inspiring donor confidence.
- Strong project management skills, with a track record of overseeing projects from start to finish.
- A growth mindset with a proactive approach to problem-solving.
- Ability to work independently and as part of a team, maintaining flexibility and adaptability.
- A college degree (BA or BS) is required. Familiarity with financial instruments such as investments, endowments, etc. desired.

Compensation

Compensation is within the range of \$120,000 to \$150,000 and is commensurate with experience; benefits, including health insurance, are included. Position is Full-Time, Exempt

This is a powerful invitation to shape the future of our organization and drive meaningful growth. You will play a crucial role in expanding our donor base, securing essential funds, and ensuring our mission's continued success. If you are a fundraising expert with a passion for our cause and the skills to lead us into the next phase of our journey, you are encouraged to apply.

How to Apply

Interested applicants should submit their resume and a cover letter to Careers@CCFSD.org.