



DATA DESTRUCTION & PAPER SHRED EVENT

Proceeds benefit McNicholas Athletic Programs & Alumni Association



Protect your identity and your data.
Onsite shredding by Document Destruction.
COBALT will safely destroy your electronic
data with a risk-free guarantee!

When: 04.02.22 | 9 a.m - noon

Where: McNicholas High School parking lot
6536 Beechmont Ave. Cincinnati, Ohio 45230

Cost: **SHRED:** \$25.00 (cash only)
max. 5 bankers boxes/average size trash bags

ELECTRONICS: \$10.00(cash only)
max. 2 boxes or laundry baskets



This event is limited to PERSONAL DATA DEVICES only.

Acceptable items include: Cell Phones, Tablets, Laptops, Hard Drives, Computer Towers, Desktops with internal hard drives & Flash-drives.



For more information about COBALT and security guarantee
VISIT: <https://www.TrustCobalt.com./ourprocess/>

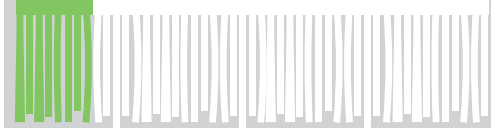
Shred: Paper, Staples, binders, rubber bands, binder clips, paper clips and hanging file folders, notebooks

DON'T shred: Batteries, metal items, x-rays, plastic bottles, glass, perishable items, food, and liquids.

When should I shred it?

Immediately

- Sales receipts
- ATM receipts
- Paid credit card statements
- Paid utility bills
- Credit offers
- Cancelled checks (not tax-related)
- Expired warranties



Up to 1 year

- Pay stubs
- Bank statements
- Paid, undisputed medical bills



After 7 years

- Tax-related receipts
- Tax-related cancelled checks
- W-2s
- Records for tax deductions



It depends . . .

- Auto titles
Keep as long as you own the vehicle
- Home deeds
Keep as long as you own the property
- Disputed medical bills
Keep until the issue is resolved
- Home improvement receipts
Keep until you sell your home and pay any capital gains taxes

Keep Forever

- Birth certificates
- Social Security cards
- Marriage or divorce decrees
- Citizenship papers
- Adoption papers
- Death certificates
- Tax returns