

MD-VA-WV CEO FORUM

November 6-8, 2019

Lansdowne Resort & Spa | Leesburg, Virginia



REGISTRATION FEES:

Through September 25, 2019	\$595
September 26-October 16, 2019	\$625
October 17-November 6, 2019	\$655

Spouse/Guest:	\$195
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**Includes instruction materials, meals and refreshments*

HOTEL INFORMATION:

Lansdowne Resort and Spa
44050 Woodridge Parkway
Leesburg, VA 20176

Hotel reservations should be made by individual attendees directly with Lansdowne online at http://bit.ly/2019_CEOForum. The room rate is \$225.00/night plus tax. **The deadline to reserve your room is October 7, 2019.**

REGISTRATION FORM: (Please copy for additional registrants. All registrations will be confirmed via e-mail.)

Attendee Name _____ Badge Name: _____
Spouse or Guest Name for Badge _____
Title _____
Institution Name _____
Address _____
City/State/Zip _____
Phone _____ Fax _____ Email _____

ATTENDING WELCOME RECEPTION ON WEDNESDAY?

Attendee: Yes/No _____ Spouse or Guest: Yes/No _____

ATTENDING RECEPTION AND DINNER ON THURSDAY?

Attendee: Yes/No _____ Spouse or Guest: Yes/No _____

PAYMENT: Check MasterCard Visa American Express Discover Send Invoice

(Make check payable to VBA. Please attach a copy of the registration form to the check)

Card # _____ - _____ - _____ Exp. Date _____ Security Code _____ Signature _____

Note: I agree to pay the above total amount according to the card issuer agreement.

SPECIAL NEEDS: If you have special needs that may affect your participation in this event, please check here. We will contact you to discuss accommodations.

SPECIAL FOOD REQUIREMENTS: List any food allergies/special meal requests _____

AMERICANS WITH DISABILITIES NOTICE: Contact Kristen Reid at (804) 819-4731 with any special needs.

REGISTRATION OPTIONS:

FAX TO: Melissa McLeod at 804-495-8495 or MAIL TO: Melissa McLeod, VBA, 4490 Cox Road, Glen Allen, VA 23060

CANCELLATION POLICY: All cancellations will be charged a \$25.00 administrative fee. Cancellations received less than 72 business hours before the program will be charged a \$75.00 administrative fee plus any additional fees associated with the training. Substitutions are allowed at any time for this event.



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