BIRMINGHAM CONSTRUCTION INDUSTRY AUTHORITY
Renewal Application for MBE/DBE Certification

Directions: Please complete the renewal application in its entirety. If you require additional space for any question in this application, please attach additional sheets or copies as needed, taking care to indicate on each attached sheet/copy the section and number of this application to which it refers. **Renewal Fee $250						
Applicant Information **Section 1:**						
Name of Firm:						
Street Address:						
City:		State:		Zip:		
Contact Person:		Title:				
Mailing Address:						
City:		State:		Zip:		
Phone # :		Cell #:		Fax #:		
Email:		Firm Website:				
Owner of Business:						
Applicable North American Industry Classification System (**NAICS**) Codes for this line of work include? (*For more information on these size standards, please visit http://www.sba.gov/size*):						
Give a concise description of the firm's primary activities and the product(s) or services(s) it provides. If your company offers more than one product/service, list the primary product or service first. (*Use additional paper if necessary. This description may be used in our database and online directory if you are certified as a MBE or DBE.)*						

Section 2:

What are the gross receipts of the firm for each of the last three (3) years?

Year 20		$	
Year 20		$	
Year 20		$	

Identify your current city, county, and state business license(s) *(Please attach a copy of each business license).*

Identify any agency by which you have been certified: *(please attach a copy of each certification certificate).*

Has the firm expanded the products/services previously offered? Yes [ ] No [ ] *If yes please describe below.*

Has ownership of the firm change? Yes [ ] No [ ] *(If ownership has changed, the applicant will be required to submit to the BCIA an initial application for certification. Waiver of certification will not be granted in those instances.)*

AFFIDAVIT

I/We the undersigned do solemnly declare and affirm under the penalties of perjury that the foregoing statements and documents are true and correct and include all material information necessary to identify and explain the operation of as well as the ownership thereof.

_____

Name of Firm

Further, I/we the undersigned agree to provide directly to the Birmingham Construction Industry Authority current, complete and accurate information regarding actual work performed on any project, the payment there from and any proposed change, if any, and to permit the audit and examination of books, records and files of the named firm.

I/We understand that any material misrepresentation will be grounds for denial or revocation of certification, termination of any contract which may be awarded, and for initiation of action under Federal or State laws concerning false statements.

Signature _____

Name _____

Title _____

Date _____

Corporate Seal (*where appropriate*)

NORTARIZATION OF SIGNATURE:

State of _____ County of _____

On this _____ day of _____ 20 _____

Before me appeared _____who has proved to me based on satisfactory evidence that he/she was properly authorized by _____

(Name of Firm) to execute the affidavit and so as his/her act and deed.

Notary Public_____ Commission Expires_____

Scan to pay renewal fee

BCIA USE ONLY

CERTIFIED AS:

MBE OR DBE

APPROVED DENIED

BY:_____ DATE:_____

CERTIFICATION #