SECTION 001116 INVITATION TO BID

City of Birmingham
Department of Capital Projects

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INVITATION TO BID

The City of Birmingham will accept sealed bids for **Birmingham Fire Station # 6 Roof Replacement at 317 15th Street North, Birmingham, AL 35203.** Bids will be received by the Deputy Director in Room 220 Birmingham City Hall, Birmingham, Alabama until Tuesday **2:00pm December 8, 2026.** Sealed bids will receive a time and date label to indicate timely receipt. All sealed bids received upon or prior to the stipulated time and date will then be publicly opened and read aloud in Room 220 City Hall at approximately 2:10 PM.

Project summary: Removal of existing roof down to deck, repair decking, installation of new insulation and roof membrane. The roof is approximately 8000 square feet.

A Pre-bid Conference to review and discuss the project will be held at **2:00pm on Tuesday, November 17, 2026,** in Conference Room 220-Birmingham City Hall 710 20th Street, North Birmingham, AL 35203. Attendance at the Pre-bid Conference is **MANDATORY** and shall be deemed a consideration of a bidder's responsiveness, in addition to any other stipulations.

All bids must be on a lump sum basis. Bids are to be submitted in duplicate on the Proposal Form provided with specifications. No pre-qualification of bidders will be conducted prior to receiving bids.

Under the Alabama State Code, Section 39-2-4, as amended by Act #97-225, it is required for any contract exceeding $50,000 that the Bidder submit with his bid, either a cashier's check, drawn on an Alabama bank, or a bid bond, executed by a surety authorized and qualified to make bonds in Alabama, payable to the City of Birmingham, in an amount (subject to a maximum of $50,000.00) equal to five percent (5%) of the bid. In order for a bid to be considered, it must be accompanied by an acceptable bid bond or cashier's check.

Any bid submitted for an amount of $50,000 or more, the bidder must be a licensed general contractor in the State of Alabama in accordance with Section 34-8, of the Alabama State Code. Contractor's license number shall appear on the outside of the envelope used to submit bid.

A Performance Bond in the amount of 100% of the contract amount and a Statutory Labor and Material Payment Bond in the amount of 100% of the contract amount will be required from the successful bidder at the signing of the contract. Also, proof of insurance will be required when the contract is signed. The City will review bonds and insurance and execute the contract within twenty (20) days unless the successful contractor agrees to an extension in writing.

Bid documents may be viewed and purchased through the City of Birmingham online plans room site at https://www.birminghamplanroom.com. Any cost for reproduction shall be the responsibility of bidders.

Since award may not be made within thirty (30) days, no bid may be withdrawn for a period of sixty (60) days after the date of the bid opening.

The City reserves the right to reject any or all bids submitted, and to waive any informalities.

IMPORTANT BIDDER INFORMATION

Bidders are expected to prepare their bid to include all necessary material, labor, bonds, permits, overhead, profit, taxes, insurance, etc. costs. It is not the City's obligation to bring mistakes/omissions in bid to bidder's attention. If after bid opening, a bidder determines he has a mistake in bid, he may seek withdrawal of his bid without forfeiting his bond, if the request is in writing within three (3) work days after the bid opening, and is accompanied by clear and convincing evidence of the mistake.

All cashier's checks or bid bonds will be returned immediately after bids are checked and tabulated to all except the three (3) lowest bona fide bidders. Bid bonds shall be returned to the three (3) lowest bona fide bidders when the contract is signed, and performance and payment bonds and insurance are furnished by the successful bidder. If award is not made within fifteen (15) days after bid opening, all bid guarantees will be returned except for those of the potentially successful bidders. If after sixty (60) days, no award has been made, all bids shall be rejected, and the potentially successful bidder's guarantee will be returned unless the bidder agrees in writing to a time extension. If a time extension is affected, bidder may substitute any cashier's check for a satisfactory bid bond.

Any contract resulting from this Invitation to Bid shall not be assignable without prior written consent of the City. Under no conditions shall the contract be assigned to an unsuccessful bidder whose bid was rejected as non-responsive and/or non-responsible.

This project is subject to the requirements of the Birmingham Plan-Construction Industry Program, which is designed to encourage the utilization of Minority Business Enterprises and Disadvantaged Business Enterprises ("MBE/DBE") in City of Birmingham construction projects. Special attention is called to the requirement of all bidders to identify trades and activities for which it will solicit and accept bids from potential MBE/DBE subcontractors. Potential bidders are encouraged to contact the Birmingham Construction Industry Authority (BCIA) to request a list of potential subcontractors and submit the required MBE/DBE forms by contacting the Executive Director, Birmingham Construction Industry Authority at 601 37th Street South, Birmingham, AL, 35222; telephone (205) 324-6202 or info@bcia1.org.

As a matter of public policy, the City of Birmingham agrees to make opportunities available to the maximum extent possible, to actively include Historically Underutilized Business Enterprises (HUBE's) such as architectural firms, engineering firms, investment banking firms, other professional consultant services providers, and construction contractors as part of business, economic and community revitalization programs.

Bids must be submitted in a sealed envelope marked: **Birmingham Fire Station # 6 Roof Replacement.** Bids may be hand-delivered to Room 220 City Hall, Birmingham, Alabama, or mailed to: City of Birmingham Department of Capital Projects, Architectural Division, Room 220 City Hall, 710 North 20th Street, Birmingham, Alabama 35203. Bids sent by any express carrier (Federal Express, UPS, Airborne, etc.) must specify delivery to **Room 220** City Hall.

The sealed bid envelope shall contain the following documents: (1) the Form of Proposal, (2) Sales Tax Attachment (3) the Authorization to execute the Form of proposal, (4) fully executed bid bond or certified check, (5) MBE/DBE Forms A, C, and D and (6) a copy of the Contractor's State of Alabama General Contractor's License, (7) a current City of Birmingham Business License and (8) E-verify documentation.

It is the bidder's responsibility to make sure that his bid is in the possession of the Deputy Director on or before **2:00pm, December 8, 2026**. Bids received after this time will not be considered.

Janine Mwenja, Deputy Director

The Alabama Messenger **November 4, 2026, November 11, 2026**
The Birmingham Times **November 5, 2026, November 12, 2026**

END OF INVITATION