

Minutes of the regular meeting of the Board of Directors of Sequoia Parents' Club

Date: Thursday, September 13, 2018

Location: Multipurpose Room at Sequoia Elementary School

The following officers were present:

President: Amy Niesen

Vice-Presidents: Dian Ross & Jeremy De La Torre

Treasurer: Lisa Cornelius

Secretary: McCall Miller

The following members/guests were present:

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| Brooklynn Clark | Celeste Galvez | Rosa Christensen |
| Sherry De La Torre | Melina Sardi | Benjamin Kuhlman |
| Andrea Guzman | Brandi Walsh | Heidi Johnson |
| Michele Davis | Melissa Coleman | Tara Hackett |
| Mike Cook | Kim Puszczewicz | Mickey Nguyen |
| Maura Milano | Vanessa Ruiz | Karen Philipsen |
| Emily Klein | Erin Agius | |

Call to order

President's Welcome & Introductions

Principal's Report (Brooklynn Clark)

Good start to the school year. The changes to the lunch recess have gone well (lunch recess before eating lunch).

There are lots of new teachers this year.

Walk and Roll is on 10/10. Last time, 396 of 425 students walked or rolled to school.

First Garden Committee was on 9/10. Would like to a group of parents to step forward to run the Garden Committee. Would like to grow food for the school and would like to integrate the garden into the curriculum. Oakmont Rotary has offered to do some of the maintenance in the garden. There will be a school garden work party. Will give the teachers a wish list for what to grow and how to have students help to cultivate.

Technology update. Ratios - 3 students to 1 device for K, 1st, 2nd; 1 student to 1 device for 3rd, 4th, 5th, 6th. Devices are primarily ChromeBooks. Will be meeting with IT director and curriculum superintendent to talk about how to include the devices in learning.

Safety Committee meeting will be on 9/20 in the library at 3pm. This committee is comprised of staff, parents, and administration. We do monthly drills - lockdown, fire, earthquake. October monthly drill will coincide with the big shakeout. All teachers now have radios at recess. All staff had active shooter training before the school year started with SRPD and Sonoma County Sheriff. We have instituted a lanyard system for students. They have important information on them such as who can pick up and medical information. We will be reviewing the perimeter fencing and will be raising the height over winter break. Committee will look at the campus and suggest ways to make it safer. Will also be reviewing with SRPD. Definitely want to move towards a more secure campus. Questions and Answers: JDLT - Suggest looking at 1st or 3rd weekends of October for garden work day (due to Walk-a-Thon and Halloween Carnival). There was a bit of confusion around the unplanned fire drill. BC - Have reviewed what happened during the incident. Children have been instructed to follow directions and instructions from adults. JDLT - Should the envelope with the lanyards be with regular teacher or with other teacher when they are not in the room? KP - Or should they wear them when at school? BC - When event happens, teachers hand them out and are cross-checked. AG - Concerned about how students reacted during the fire alarm and fire near Binkley. BC - Some students were triggered. We have been working with Tayler to help them. The District is supportive of these changes and improvements. JDLT - What is happening with the possible consolidation of the charter schools? BC - Hope for answers by the end of the year. Improvements will happen in 2 summers due to the process for state approval. We have been on the agenda for many years. Will make sure parents know what is happening with the charter school. MC - RVUSD

definitely want community input. The discussions are on-going. No decisions have been made yet. That probably won't happen until April or May. Hope to have a community meeting at Sequoia.

Board Member Nominations & Election

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|-----------------|-------------------|--------------------|
| Amy Niesen | Dian Ross | Jeremy De La Torre |
| Lisa Cornelius | Katrina Gillaspie | McCall Miller |
| Michael Wanzer | Bryan Carr | Sherry De La Torre |
| Heidi Johnson | Terah McIntosh | Emily Klein |
| Andrea Guzman | Melissa Coleman | Andrea Card |
| Lucinda Gardner | Brandi Walsh | Erin Agius |

SPC Business

May 10, 2018 Minutes: Amy made a motion to approve. Dian seconded. Minutes adopted

Treasurer's Report (Lisa)

Walk-a-Thon is our big money maker. It pays for assemblies, classroom supplies, field trips, and much more. We knew it would bring in less last school due to the fires. Will probably bring in less due to the loss of volunteers helping plan the event.

SPC needs your help! There is a SignUp Genius online. Please help by signing up for a committee and/or the Walk-a-Thon.

Superintendents' Parent Advisory Council (SPAC) Report (Amy)

SPAC is comprised of the leadership of the parent clubs in the District. We get updates on projects. For projects to get through the state approval process, 14 months is standard, 8 months is extremely fast. Board Trustee election is in November. There are 3 spots open. RVEF will be hosting a debate in October. RVEF Warriors game is 2/21. Information will be coming soon.

Spirit Wear (Dian)

Have switched vendors - Sonoma Design Apparel. They already do the Walk-a-Thon shirts. Currently have 155 items ordered. We gifted shirts to staff, teachers, and SPC executive board. Sales extended to 9/28. Spirit Fridays start 9/14.

School Beautification (Emily)

Campus clean up day before school started was a success. These days will give students a sense of pride in how the school looks and in taking care of the campus. Planning on two more between now and the end of the school year. Would like ideas on how to beautify the school. Considering area behind MPR across from the lunch area. Based on the experiences of other schools, would like to pick specific areas to focus on. Would like to look into getting more trees on campus. They provide shade, clean air, and beautification for future generations. Should look into enlisting the Volunteer Center of Sonoma County. Probably cannot implement a permanent plan as we don't know the long-term plans for the school. Questions & Answers: MN - What approvals are needed for projects like this? BC - Some decisions can be made on-site but most have to go through District approval.

Fundraiser Ideas

Boon Supply - based in Mill Valley. Modern and eco-conscious items. Ships direct to buyers.

Original Works - print children's artwork on useable items.

See's Candies - for the 6th graders.

Sell popsicles, ice cream on Friday afternoons on maybe 1 Friday a month