I just completed my application for the SBA EIDL Small Business Loan Application. To my fellow business owners- have your documents in order and accessible to provide information on the following:

- Assets (Personal and Business Real Property: know the date of purchase, purchase price, market value, amount owed; stock/401k information, bank account balances - most would be on your Profit and Loss Statement and Personal Financial Statements)

- Liability (Names, total amounts due, monthly obligations of all business credit cards, loans & lines of credit - basically your accounts payable) - Personal and business.

- Company Financials (If you have filed an extension, print a copy and combine with your 2019 Profit and Loss and Balance Sheet) As a bonus include your YTD Profit and Loss.

- Execute and upload the 4506-T for SBA to get your past tax returns, both business & personal.

**NOTE:** Save your progress often so you can come back to it. Keep track of your progress number, it becomes your application number that needs to be included on all correspondence.

**SPECIAL NOTE:** If you can't upload your financials, ITS OKAY, just check the box indicating you will send them another way so you can complete your application, certify and submit. You can submit supplemental documents via email, fax, snail mail. I did mine via email.

**Most importantly, YOU GOT THIS! Stay prayerful! We are all in this together. One common denominator we small businesses have is resiliency. One Day at A Time.**

**Tisa Clark, J.D. Clark Professional Services LLC**