

# IN THE KNOW

STAY IN THE KNOW-IMPORTANT INFO FOR  
HAPPENINGS THIS WEEK IN OUR COMMUNITY



MAY

12-18

**12**  
TUE

[Empty box for Tuesday, May 12th]

**13**  
WED

[Empty box for Wednesday, May 13th]

**14**  
THU

PV Main Pool Temporary Closure: 6am-1pm for palm tree trimming

**15**  
FRI

Admin Bldg. Closes @ Noon on Fridays for Summer Hours

**16**  
SAT

[Empty box for Saturday, May 16th]

**17**  
SUN

[Empty box for Sunday, May 17th]

**18**  
MON

Cottonwood Bar & Grill, Courtyard rooms, Computer Learning Center  
CLOSED from Monday, May 18th at 8am to Friday, May 22nd at 5pm for  
electrical work for the new Cottonwood Pool.

SORRY, WE ARE  
TEMPORARILY



# CLOSING

Due to electrical work for the new  
Cottonwood Pool

**Cottonwood Bar & Grill**  
(May 18, 19, 20)

**Courtyard rooms**  
(May 18, 8am - May 22, 5pm)

**Computer Learning Center**  
(May 18, 8am - May 22, 5pm)

*We will be open again soon!*



Cottonwood Palo Verde  
at Sun Lakes

**Administration  
Building  
&  
Homeowners  
Services**

**CLOSED**

**Monday, May 25, 2026**

in observance of

**Memorial Day**



## GOOD TO KNOW INFORMATION

# ADMINISTRATION & HOMEOWNER SERVICES

Important reminders, useful insights, and community information to keep residents informed, prepared, and *in the know*

## GUEST PASSES

If you're expecting family or friends, please obtain **Guest Passes** in advance to avoid lines.

- **Guest Card Form** is available [here](#)—print and complete it before visiting Homeowner Services.
- **Guest Definition:** Individuals staying in your household while you are in residence, for up to 30 days per year.
- **Reminder:** Guests must have a pass to use amenities if unaccompanied. A Guest Pass is also required at the Fitness Activity Center, along with a \$10 daily fee.

## SPEED LIMIT 25MPH

**Please remember:** the speed limit in Cottonwood and Palo Verde is **25 MPH**—no exceptions.

With walkers, pets, bikers, and golf carts sharing our roads, safety comes first, even when you're on a schedule.

When driving, please:

- Stay alert to your surroundings
- Follow all road signs
- Use turn signals
- Watch your speed

Thank you for helping keep our community safe

## BIKING & WALKING

We do not have sidewalks in our community. Please take extra caution when walking or biking using these tips

### When walking:

- Wear light or reflective clothing
- Carry a flashlight if in the dark
- Make eye contact with drivers
- Keep pets on a short, reflective leash
- Walk facing traffic, near the curb

### When biking:

- Use a bike light & rear reflectors
- Wear light-colored or reflective clothing
- Stay alert to traffic behind you (a mirror helps)
- Ride near the curb, the same way as traffic

BE SURE TO HAVE ID AND CELL PHONE WITH YOU

## HOMEOWNER RECORDS CURRENT?

Please keep your homeowner account information up to date—especially for emergency contact and HOA communications.

Update your details by submitting a Homeowner Information Change Sheet, available

- At Homeowner Services
- Online [here](#)

Complete, sign, and return the form to the Administration Office

## GOLF PATHS

- **Golf course paths are for golfers only**—no walking, jogging, biking, or dog walking at any time
- This rule is **enforced 24/7**, including at night. Violators will be asked to leave
- For walking and exercise, please use the Five Lakes paths in Cottonwood

## PET OWNERS

- Please be a responsible pet owner—always clean up after your pet
- Pets **must be leashed at all times** and walked along designated paths, not near the greenbelt fence
- HOA rules prohibit unsanitary conditions on common property and will be enforced

## SEND US YOUR FEEDBACK

You may have seen an uptick in QR codes around our community, they play an important role in shaping the future of our community. You'll find QR codes posted throughout our community including at the clubhouses, in our communications, golf courses and pro shops, and in our dining facilities. Please send us your feedback!

our input is very important and your feedback is an excellent means of voicing concerns, compliments, thoughts, etc.

You can fill out the questionnaire using one of the following options:

- Scan the QR codes with your smartphone camera
- Online [here](#)

General Comments



Food & Beverage



## MONTHLY BOARD MEETINGS

The Monthly Board meeting addresses agenda items and typically includes financial, committee, and management reports, as well as homeowner comments

Workshops will be scheduled as needed

Please check online [here](#), The Flyer, and here (In The Know) for updates or changes to meeting times or locations

## COMMUNITY WEBSITE

Homeowners are encouraged to visit [www.cottonwoodpaloverde.com](http://www.cottonwoodpaloverde.com) for the latest community information. The website is your go-to resource for financial statements, meeting minutes, menus, maps, and more

As a reminder, the website continues to evolve as the single source of truth for all community updates, with ongoing improvements to usability, performance, and security

## LOST AND FOUND

The San Tan Gate provides a secure location for items that are lost or found and is open 24 hours for your convenience

Homeowners must give a description of the missing item prior to release. Call (480) 895-6846

## ADMIN CENTER: SUMMER HOURS

### Homeowner Services

Monday - Thursday | 8:00am - 4:00pm  
Friday | 8:00am - 12pm  
Saturday - Sunday | CLOSED

### Administration

(Back Office)

Monday - Thursday | 8:00am - 4:00pm  
(closed for lunch | 12-1pm)  
Friday | 8am - 12pm  
Saturday - Sunday | CLOSED

If we are closed, please call and leave a message at 480-895-3550 and we will get back to you during business hours

If you have business requiring the assistance of Administration Staff, please call to make an appointment or contact us Monday-Friday, 8AM-4PM

## MONTHLY COMMITTEE & TASK FORCE MEETINGS

Each committee holds a monthly meeting to discuss agenda topics and allows homeowners to raise concerns. Meeting times can be found online [here](#)

**Please note:** we are heading into our summer months when nearly all of the task force and committee meetings will not be held other than ACC due to many homeowners leaving for the warmer months. Please be sure to check the schedule and watch for updates in The Flyer and marketing emails

## COMMUNICATIONS

Community updates are shared daily through multiple channels, including email, our website, digital screens near or inside our facilities, weekly eNewsletters, printed newsletter, signs, flyers, meetings and more.

To stay up to date with the latest information, please be sure to subscribe to our marketing email communications [here](#)

## ADMIN CENTER: DROP BOX

For your convenience, a Drop Box is located east of the entrance of the John R. Dobson Administration Center

This box is provided for homeowners to drop off HOA paperwork, such as their dues assessments and comment cards when the office is closed

# Cottonwood & Palo Verde

## Dress Code – Member Quick Guide



To maintain a comfortable, respectful, and enjoyable environment for all members and guests, we ask that the following guidelines be observed in all Clubhouse facilities, restaurants, and golf areas.

### General Guidelines

- Golf and appropriate athletic attire are welcome throughout the facilities
- Proper footwear is always required
- Denim is permitted if neat and not torn, frayed, faded, or cut off
- Hooded sweatshirts are permitted in bar and patio areas only
- Swimwear is restricted to pool areas and must be properly covered when entering other facilities
- Management reserves the right to interpret and enforce dress standards as needed, which may include special events.

### Restaurants, Lounges & Patios

#### Hats:

- Ball/Golf Caps, Visors MUST be removed while in the Palo Verde Dining Room, or on the Palo Verde Dance Floor
- All Hats are permitted in the Palo Verde Lounge/Patio and Cottonwood Bar & Restaurant

#### Men

- Collared shirts, golf-style shirts, or appropriate untucked golf shirts
- Sweaters, golf/tennis shorts, or slacks
- Neat T-shirts permitted in the Palo Verde Lounge/Patio and all Cottonwood dining areas (no offensive language or graphics)
- T-shirts are NOT permitted in the Palo Verde Dining Room, or on Palo Verde Dance Floor

#### Women

- Athletic tops, including racerback styles, are permitted in the Palo Verde Lounge/Patio and all Cottonwood Bar & Restaurant
- Tops must be designed for athletic activity and provide appropriate coverage
- Slacks, golf/tennis shorts, skirts, dresses, and golf leggings are permitted in all areas

#### Not Permitted

- Tank tops (non-athletic), halter tops, sweatpants, gym shorts
- Cut-offs, torn, or excessively worn clothing
- Clothing that is excessively revealing or contains inappropriate language/graphics

#### Golf Course

- Standard golf attire is expected, including:
  - Golf shirts or appropriate athletic tops
  - Slacks, shorts, or skirts designed for golf
  - Golf or approved athletic footwear
- Neat denim is permitted (no tears, fraying, or cut-offs)

#### Children

- Age-appropriate attire is welcome
- Swimwear and tank tops are not permitted in restaurants or Clubhouse areas

**Thank You** for helping us maintain the standards and welcoming atmosphere of Cottonwood & Palo Verde. Your cooperation ensures an enjoyable experience for all members and guests.

# IMPORTANT NUMBERS



<b>Fire &amp; Emergency</b>	911		<b>Cottonwood Pro Shop</b>	480-895-9449
<b>Maricopa County Sheriff</b>	602-876-1011		<b>Palo Verde Pro Shop</b>	480-895-0300
<b>Sun Lakes Sheriff's Posse</b>	480-895-8751		<b>Cottonwood Bar &amp; Grill</b>	480-895-9688
<b>Arizona Rangers Comp.</b>	602-663-2509		<b>PV Restaurant Reservations</b>	480-895-1981
<b>Poison Control</b>	602-253-3334		<b>Banquets/Catering</b>	480-256-1665
<b>SRP (street light issues)</b>	602-236-8888		<b>CWPV Administration Office</b>	480-895-3550
<b>SRP Emergency</b>	602-236-8811		<b>Homeowner Services</b>	480-207-7618
<b>CWPV Mobile Patrol</b>	480-895-9277		<b>Fitness Activity Center</b>	480-272-6484
<b>San Tan Gate</b>	480-895-6846			

# GET TO KNOW OUR TEAM



## EMPLOYEE OF THE YEAR 2025



MIKE PAGE

We are proud to announce that **Mike Page, Painter** in the Facilities Department, has been selected as our **2025 Employee of the Year**.

Mike consistently sets the standard for excellence through his craftsmanship, reliability, and pride in his work. His attention to detail and commitment to maintaining our facilities at the highest level does not go unnoticed. Whether tackling routine projects or responding to urgent needs, Mike approaches every task with professionalism, a positive attitude, and a strong sense of ownership.

This recognition reflects not only Mike's technical skill, but also the respect he has earned from coworkers and leadership alike. His contributions make a real difference every day, and we are fortunate to have him on our team.

When you see Mike, please take a moment to congratulate him on this well-deserved honor and thanking him for his outstanding dedication and service.

## EMPLOYEES OF THE MONTH: APRIL

### JANINE ENGLAND



Janine England is our Employee of the Month for April. Janine brings positivity, reliability and dedication to our team every day she works. She is someone I can consistently depend on, and she approaches her

responsibilities with a willingness to help and a strong work ethic.

What truly sets Janine apart is her wonderful sense of humor. She has a natural ability to make others laugh and bring a sense of ease to even the busiest or most challenging days. Her presence helps create a welcoming and uplifting environment for both staff and residents, which makes a meaningful difference in our daily operations.

Janine is an important part of our team, and I sincerely appreciate all that she contributes. I am grateful to have her on staff, and I believe she deserves this recognition. Her positive impact is felt by everyone around her, and she represents exactly the kind of team member we are proud to recognize and celebrate.

- Debbie Combs, FAC Coordinator.

### CHASE BRUMAGE



We are proud to recognize Chase Brumage as our Employee of the Month for April 2026!

Chase consistently demonstrates a strong work ethic and a positive attitude in everything he does. As a Server Assistant at Cottonwood Bar & Grill, he plays a vital role in

supporting the team and ensuring a great dining experience for our guests. His willingness to step in wherever he is needed does not go unnoticed—whether assisting fellow team members during busy shifts or taking initiative to keep operations running smoothly, Chase is always ready to help.

A true team player, Chase, contributes to a collaborative and supportive work environment. His reliability, dedication, and commitment to excellence make him a valued member of the team.

Thank you, Chase, for your hard work and for going above and beyond. Congratulations on this well-deserved recognition!

- Misty Aviles, Cottonwood Food & Beverage Director



**Andy Andrews**  
General Manager

# HOA 2 Management Organizational Chart

