Riverview School District

Donation Agreement Form

From: _____

hereby donates to: School _____ ASB Program _____

or District General Fund (name of program/department) _____

Funds totaling $ _____

or

In-Kind gifts (equipment/supplies/materials or volunteer time at a rate of $25 per hour) with an estimated value of $ _____. Description of equipment/supplies/materials or time being donated:

_____

_____

This donation is for the sole and express purpose/use: _____

_____

_____

Riverview School District will make reasonable effort to expend the donation for its intended purpose. Any unused funds will be held and spent for program/building needs as determined by the Administrator in charge. Riverview School District reserves the right to utilize, relocate, and/or dispose of the donation as the District deems appropriate. All donations to the District become the property of the District.

For individuals making donations the district Tax ID # is 91-6001639. Under IRS guidelines, only the amount of your contribution that exceeds the amount of the goods or services provided to you is tax deductible as a charitable contribution. **No goods or services were provided to the donor.** Please retain a copy of the document for your tax records and consult a tax advisor if you have any questions.

Donor address (please print): _____

Donor email address (please print): _____

_____ _____

Signature of Donor Date

To be completed by Riverview School District personnel
Approval process in accordance with Board Policy #6114 and Procedure #P6114-1

Donation Amount	Signature	Date
<$1,000 Superintendent		
>$1,000 School Board Rep	Accepted on consent agenda	